



Nova Scotia/Nunavut Command
The Royal Canadian Legion

61 Gloria McCluskey Avenue
Dartmouth, Nova Scotia B3B 2Z3

Tel.: 902-429-4090
Fax: 902-429-7481
Email: info@ns.legion.ca

ns.legion.ca

All Branch Mail Out #21 - 2019

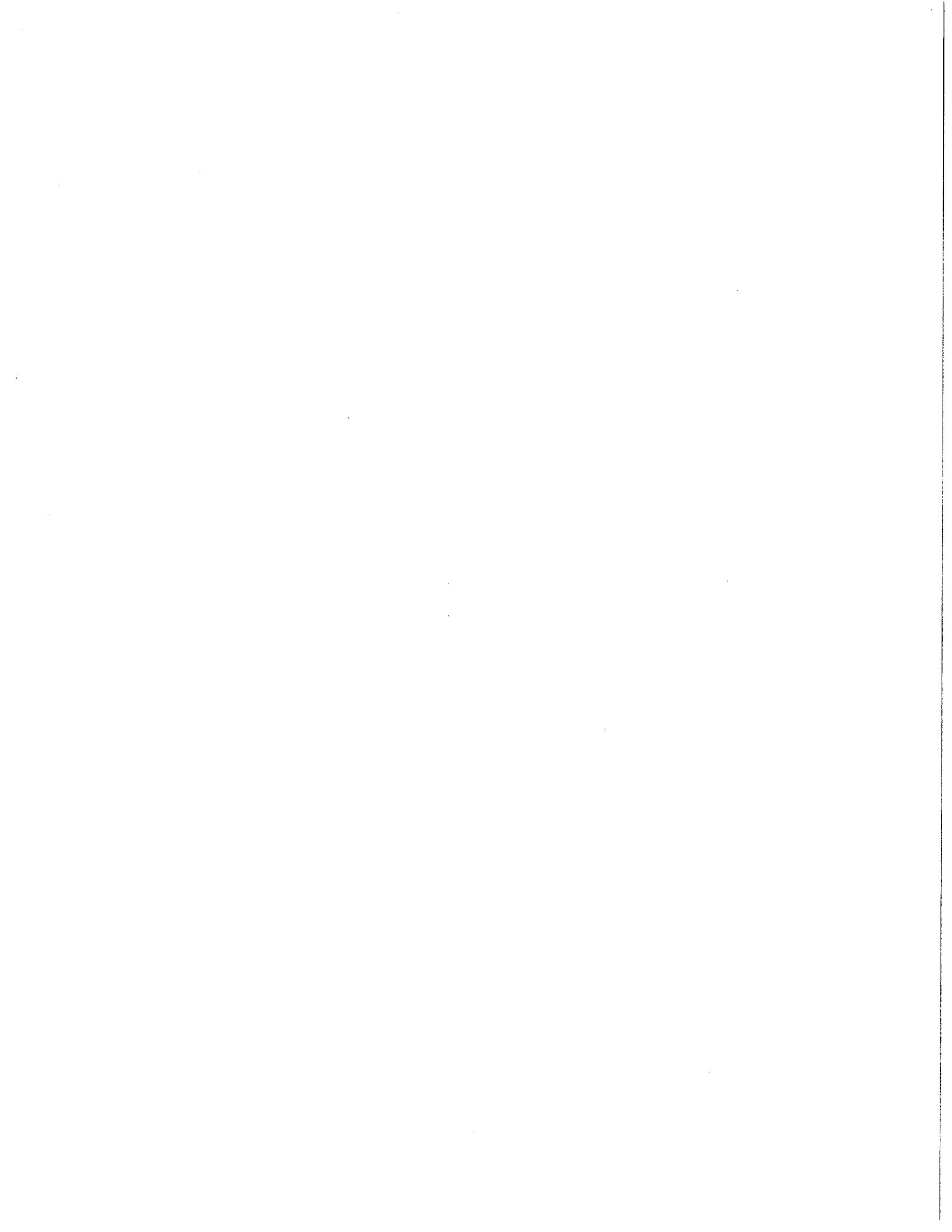
Date: March 26, 2019

To: NS/NU Command Branches
NS/NU Zone Commanders
NS/NU Executive Council
NS/NU Past Presidents
NS/NU Command Staff

From: Valerie Mitchell-Veinotte
Executive Director
NS/NU Command, RCL

Subject: Nova Scotia/Nunavut Command 54th Biennial
Convention Committee Reports and
Resolutions

Message: Comrades, please see attached





Committee Reports *and* Resolutions

Nova Scotia/Nunavut Command
54th Biennial Convention
Windsor, Nova Scotia
May 18—20, 2019



Name _____

Branch _____

NOTES FOR DELEGATES

1. Procedures

Please do not delay proceedings by:

- A. Speaking in favor of resolutions which have been concurred by a Convention Committee
- B. Bringing personal problems to the floor
- C. Irresponsible use of 'Point of Privilege' and 'Point of Order' procedures
- D. Prolonging unnecessary debate on any subject

2. Seating

Properly registered Voting Delegates, please be seated in area for Voting Delegates. We welcome our Observers and ask that they be seated in the Section set aside for Observers.

3. Nominations for Command Officers

Nominations of Command Officers will take place on Sunday and Nominations will again be called for on Monday prior to final Election, which will take place on Monday.

No person may be nominated unless he/she is present and accepts the nomination or has signified his/her intention in writing.

Nominations will be declared open for the next Office after each Office has been filled.

Nominations will be posted in the order received.

4. Balloting

Ballot books issued to you at registration are for your own use. They are not transferrable and, **if lost, cannot be replaced.**

The number of ballots cast will be verified against the report of the Credentials Committee. The vote will be counted in a room separate from the Convention Hall. The Chief Scrutineer will report the result to the Election Chairman who will advise the Convention. Only one Office will be balloted on at a time.


5. Convention Book


Please ensure that your convention book is readily identifiable with your name and branch clearly visible. Its security is your personal responsibility.

Thank you for your co-operation.

In Memoriam

2017 – 2019

 **Al Leadbeater - 2017**
Past Zone 14 Commander

 **Fred Keillor – 2018**
Past President NS/NU Command
Past 1st Vice President NS/NU Command
Past 2nd Vice President NS/NU Command
Past Zone 13 Commander

 **John Hopkins**
Past Zone 3 Commander

*We solemnly remember and pay respect to our Comrades
who have departed since last we gathered.*

PAST PRESIDENTS

Nova Scotia Command

-  1926 Major General G.L. Foster
-  1928 J.S. Roper, M.C.
-  1930 Reverend G.W. Bullock
-  1932 Dr. Vincent F. Clifford
-  1934 Barry W. Roscoe, D.S.C.
-  1937 James Guest
-  1939 E.C. Dexter, M.M.
-  1941 J.J. MacIntosh
-  1946 Dr. C.B. Lumsden, M.M.
-  1948 F.J. Stevenson
-  1949 John H. Henderson
-  1951 T.J. Currie
-  1952 Reverend Ralph Fowlow
-  1953 Vincent A. Morrison
-  1955 Fred G.S. Fox
-  1957 T.R. Young
-  1961 C.A. Doane
-  1963 E.W. Outhouse
-  1965 John W. Tattrie
-  1967 John V. Brown
-  1969 Ronald G. Bedgood
-  1971 W.H. MacLellan
-  1973 William Dudka
-  1975 John F. MacDonald
-  1977 John J. Jones
-  1979 Arthur Clarke
-  1981 Ted Martens
-  1983 Otto Feener
-  1985 Ken J. Brown
-  1987 Robert Haley
-  1989 Gerald Cunningham
-  1991 Robie Horne
-  1993 Wilfred Edmond
-  1995 Fred Keillor
-  1997 John Landsburg

PAST PRESIDENTS

Nova Scotia/Nunavut Command

- 1999 Clarence E. Dawe
-  2001 Fred Mombourquette
- 2003 Victor Barnes
-  2005 George AuCoin
- 2007 David Blanchard
-  2009 Leslie Nash
-  2011 Jean Marie Deveaux
- 2013 Ronald Trowsdale

LOYALTY RESOLUTION

May 2019



Nova Scotia/Nunavut Command of
The Royal Canadian Legion assembled in the
Town of Windsor, Nova Scotia, respectfully desires
to convey to Her Majesty the Queen this
expression of Loyalty and Allegiance:

We pray that your gracious Majesty may long be
spared to guide the destinies of the Great British
Commonwealth of Nations.

AGENDA

SATURDAY, 18 MAY 2019	9:00 AM – 2:00 PM	EXECUTIVE COUNCIL MEETING
	9:00 AM – 12 NOON	REGISTRATION
	1:30 PM – 4:30 PM	REGISTRATION
	1:00 PM – 4:00 PM	TRAINING SESSIONS
SUNDAY, 19 MAY 2019	8:30 AM – 10:00 AM	REGISTRATION
	8:40 AM	PARADE ASSEMBLY
	8:55 AM	PARADE MOVES TO CENOTAPH
	9:10 AM	WREATH LAYING CEREMONY
	10:30 AM	OFFICIAL OPENING ASSEMBLY
	10:45 AM	OPENING CEREMONIES
	12:00 NOON	LUNCH BREAK
	1:00 PM – 4:00 PM	REGISTRATION
	1:00 PM – 4:00 PM	BUSINESS SESSION:
		CREDENTIAL REPORT
		NS/NU COMMAND PRESIDENT REPORT
		INTRODUCTION OF GUESTS
		REPORTS
	2:30 PM	NOMINATION OF OFFICERS
		REPORTS
	3:20 PM	ADDRESS BY BRIAN WEAVER, DOMINION VICE PRESIDENT, THE ROYAL CANADIAN LEGION
	4:00 PM	CONVENTION PHOTO
	4:15 PM	DISTRICT CAUCUS MEETINGS
MONDAY, 20 MAY 2019	9:00 AM – 4:00 PM	BUSINESS SESSION:
		MOTION TO CLOSE REGISTRATION
		FINAL CREDENTIAL REPORT
		REPORTS
		NOMINATION & ELECTION OF OFFICERS
	12:00 – 12:50 PM	LUNCH BREAK
	12:50 – 4:00 PM	RESOLUTIONS COMMITTEE REPORT
		REPORTS
		INSTALLATION OF OFFICERS
		NS/NU COMMAND PRIZE DRAW
		CLOSING CEREMONIES
TUESDAY, 21 MAY 2019	10:00 AM	EXECUTIVE COUNCIL MEETING

NOVA SCOTIA/NUNAVUT COMMAND

54th BIENNIAL CONVENTION

CHAIRMAN'S MESSAGE
 MESSAGES (LOCAL ARRANGEMENTS COMMITTEE)
 INTRODUCTION OF PAST PRESIDENTS
 INTRODUCTION OF GUESTS

CONFIRMATION OF COMMITTEES

WAYS AND MEANS..... CHAIRMAN: Marion Fryday-Cook
 RESOLUTIONS..... CHAIRMAN: George Dellavalle
 CREDENTIALS..... Valerie Mitchell-Veinotte

REPORTS

AGENDA.....	V
COMMAND PRESIDENT.....	1
COMMAND EXECUTIVE DIRECTOR.....	3
SERVICE BUREAU.....	4
FINANCE COMMITTEE.....	6
BUILDING COMMITTEE.....	7
APPEALS COMMITTEE.....	8
BENEVOLENT FUND COMMITTEE.....	9
BURSARY & SCHOLARSHIP COMMITTEE.....	10
COMPLAINTS COMMITTEE.....	11
CADET MEDAL OF EXCELLENCE COMMITTEE.....	12
GRAND PARADE.....	13
SPORTS COMMITTEE.....	14
LOTTO SWEEP COMMITTEE.....	17
COMMAND TREASURER.....	18
LEGION MAGAZINE.....	19
CONSTITUTION & BY-LAWS COMMITTEE.....	20
PROPOSED NEW/AMENDMENT BY-LAW CHANGES.....	21
MEMBERSHIP COMMITTEE.....	23
HONOURS & AWARDS COMMITTEE.....	24
LEADERSHIP TRAINING CAMP COMMITTEE.....	27
LEGION LEADERSHIP & DEVELOPMENT COMMITTEE.....	28
VETERANS OUTREACH PROGRAM COMMITTEE.....	29
VETERANS SERVICES & SENIORS COMMITTEE.....	31
VETERANS SERVICE RECOGNITION BOOK.....	33
POPPY & REMEMBRANCE COMMITTEE.....	34
PUBLIC RELATIONS COMMITTEE.....	36
LIQUOR AND GAMING COMMITTEE.....	38
RESOLUTIONS COMMITTEE.....	39
RESOLUTIONS – CONCURRED.....	40

RESOLUTIONS – NON-CONCURRED.....41
APPLICATION TO BRING NON-CONCURRED RESOLUTION TO THE FLOOR OF CONVENTION 48
DISTRICT A49
DISTRICT B 50
DISTRICT C51
DISTRICT D..... 54
DISTRICT E57
DISTRICT F 59
DISTRICT G..... 61
2017 – 53RD COMMAND BIENNIAL CONVENTION REPORT64
NOVA SCOTIA/NUNAVUT COMMAND OFFICERS 2017-2019 67
NOMINEES FOR ELECTED OFFICE68
2019 CREDENTIAL REPORT 69
RULES FOR ELECTION.....70
VOTING PROCEDURE – ELECTION OF OFFICERS72
NOVA SCOTIA/NUNAVUT COMMAND OFFICERS FOR 2019-202174
NOTES75

POPPY TRUST FUND REPORT.....ANNEX A

AUDITORS’ REPORT

2017.....ANNEX B
2018.....ANNEX C

COMMAND PRESIDENT

I am honoured, as Nova Scotia/Nunavut Command President, to welcome the Delegates from the various Branches throughout the Province of Nova Scotia and the territory of Nunavut to the 54th Biennial Convention here in Windsor, Nova Scotia.

I would like to take this opportunity to recognize the efforts of the Local Arrangements Committee and I know all Delegates will be afforded great hospitality here at the host Branch 09, as well as throughout the Windsor area.

One of the highlights of my 2 years as President was my trip to Iqaluit for the Branch 168 Annual General meeting and election of Officers in December, 2018. We were treated to great hospitality and Comradship during our visit to Branch 168.

Declining membership numbers continue to plague Commands across the country and we here at NS/NU Command are no different. The Membership Committee continues to promote retention with the focus on renewals and promotion of new memberships within the Branches across our Command.

The Membership Portal is a new tool that should assist Branches in bringing a more efficient way to process all aspects of membership.

The finances of our Command continue to be stable. Our investments are solid and are monitored regularly to make sure we are getting the best possible return on all GIC's. We as a Command continue to be diligent in how the overall financial operations are carried out and our Finance Committee, in conjunction with Command Staff work together in maintaining the financial viability of our Command.

I have to say a huge disappointment during the last 2 years was the cancellation of the Leadership Training Camp. The cancellation was necessitated by an unfortunate series of events which included staffing problems and not being able to obtain proper insurance to cover liabilities in the operation of the Camp.

The Leadership Training Camp Committee will continue to work in order to try and re-establish the LTC either in the original format or one that still meets, what we consider, a youth program that is in keeping with Legion values.

Another highlight of the past 2 years was the honour I had in presenting the first poppy to The Lieutenant Governor of Nova Scotia, The Honourable Arthur J. LeBlanc, Patron of Nova Scotia/Nunavut Command.

I am pleased to offer as the highlight of my time as President of NS/NU Command the purchase of 16 service dogs, through Paws Fur Thought. I know that this initiative will be brought up in the Veterans Outreach Report, but I wanted to mention it in my report because I consider this to be such truly life changing assistance to Veterans and their families here in Nova Scotia and the territory of Nunavut.

We were finally able to wrap up the business of Halifax Central Poppy though the hard work of some members of Executive Council and Vimy Branch 027 and White Ensign Branch 129 memberships.

The Service Bureau of this Command continues to be one of the busiest in the Country, serving Veterans and their families. The case files continue to increase and I would like to offer my thanks to both our Service Officers for the hard work on behalf of Veterans who require assistance.

This Command will be the Host Command for the upcoming Legion National Track and Field Competition which will take place in Sydney, Cape Breton in August 2019 and again in August of 2020. I urge all members who can, to make an effort to attend this very exciting event either as a fan or even better, as a volunteer.

It was a privilege to represent Nova Scotia/Nunavut Command at the Dominion Executive Council to further the work of The Royal Canadian Legion.

I would like to thank the members of Executive Council for their dedication to this Command and the various committees they served. To those who stood in for me at the functions I was not able to attend, please accept my sincere thanks. It was my pleasure to work with each of you for the betterment of our Veterans and this Command.

I can't thank enough, the Command staff for their hard work and dedication to the Veterans and members of NS/NU Command. Please know that each of you is appreciated.

To the Command Executive Director, Valerie Mitchell-Veinotte, thank you for the advice and assistance over the last 2 years. I will miss the calls and your insight on many topics.

Respectfully Submitted



Melvin Crowe
President
Nova Scotia/Nunavut Command
The Royal Canadian Legion

COMMAND EXECUTIVE DIRECTOR

The staff of Nova Scotia/Nunavut Command continues to work, at the direction of NS/NU Command President, in support of the initiatives and business of Executive Council, Committee Chairmen and Branches within our respective purviews.

Our work remains challenging and rewarding as we affect ever changing priorities in meeting goals and objectives.

The staff would like to extend great thanks to NS/NU Command Executive Council for their leadership and dedication over the past term of office.

On behalf of Administrative Assistant Colleen Longmire, Clerk Jane Scott, Book-keeper Ken Guitard, Service Officers Ken George and Stephen Tedford, I extend best wishes as you carefully and considerately deliberate the business before you.

Respectfully Submitted,



Valerie Mitchell-Veinotte
Executive Director

SERVICE BUREAU

Our bureau is dealing with Veterans Affairs Canada (VAC) disability applications, reviews/appeals and Benevolent fund applications.

In 2017:

- we handled 486 VAC files (Note 1)
- we made 12 home visits (Note 2)
- we had 110 favorable and 15 unfavorable VAC disability claim decisions
- we were responsible for over \$4.3 million dollars awarded in financial lump sums for VAC disability claims, 10 new monthly pensions and increases. As important to these monetary pay outs are the medical benefits given to each person for the rest of their life.

In 2018:

- we handled 791 VAC files (Note 1)
- we made 27 home visits (Note 2)
- we had 219 favorable and 22 unfavorable VAC disability claim decisions
- we were responsible for over \$11.5 million dollars awarded in financial lump sums for VAC disability claims, 20 new monthly pensions and increases. As important to these monetary pay outs are the medical benefits given to each person for the rest of their life.

As of 15 Feb 2019:

- we are handling 257 VAC files (Note 1)
- we made 5 home visits (Note 2)
- we had 52 favorable VAC disability claim decisions
- we have been responsible for approx. \$2.3 million dollars awarded in financial lump sums for VAC disability claims, 10 new monthly pensions and/or increases. As important to these monetary pay outs are the medical benefits given to each person for the rest of their life.

Note 1 - This includes Disability claims, but also such things as Veterans Independence Program applications, Caregiver Recognition Benefit applications, Survivor applications, etc.

Note 2 - Complicated VAC cases which are Command clients who request to work on VAC forms in their home as they are not able to travel to our office due to mobility/medical issues.

Since the last report our Command Service Officers:

During 2017, attended the Eastern Regional Service Officer Conference from 14-15 Jun 2017 and conducted Branch Service Officer training on 3 Jun 2017 in Antigonish and 17 Jun 2017 in Digby with a total of 88 in attendance, attended three Canadian Armed Forces Pension and SISIP Financial briefs on 11 and 12 Oct 2017. Presented a brief to VAC District Office Staff on 18 Oct 2017. Attended a stakeholder meeting at the Integrated Personnel Support Center (IPSC) Halifax with the Commanding Officer of the Joint Personnel Support Unit (JPSU) on 5 Dec 2017.

During 2018, attended a "Pension for Life" announcement by the Minister of Veterans Affairs with a Q&A session on 16 Jan 2018, attended the CFB Halifax Second Career Assistance Network Seminar on 15 May 2018, the Military Family Resource Center Partners Fair on 23 May 2018, the Veterans Ombudsman's Stakeholders meeting on 28 May 18 and the HRM National Peacekeepers Day ceremony on 9 Aug 18. They also conducted successful annual Service Officer training on 26 May 18, met with the Director of the Operational Stress Injury Clinic on 31 May 18 and accepted an

invitation to attend the Bi-Annual Service Officer Professional Development Seminar in Charlottetown from 22-26 Oct 18. attended the National Service Officer Professional Development Seminar in Charlottetown PE from 22-26 Oct 2018, met with new members of the OSI clinic on 6 Nov 2018 and participated in 2 National Service Officer teleconferences.

Items scheduled for 2019, Branch Service Officer training on 6 Apr 2019 in Truro and 13 Apr in Liverpool, participated in the CAF Transition Group's stakeholder meeting on 29 Feb 2019, participated in the Command Information Session on 4 Mar 2019, we have been invited to attend the Eastern Service Officer Professional Development Seminar in Montreal QC from 10-12 Sep 2019.

On behalf of the Command Service Officers, thanks to all the Branch Service Officers, Branch Executive and members for their dedication and determination. Also, to the Command Executive for their unwavering support. The work of the Service Bureau would not be accomplished without all your assistance.

Respectfully submitted,

Ken George and Stephen Tedford
Command Service Officers
NS/NUNAVUT COMMAND

FINANCE COMMITTEE

In the past two years, the finance committee has continued with fiscal responsibility to the Membership of NS/NU Command. Costs were cut whenever possible to improve the overall outlook for the future. The business of many committees was conducted using email or teleconferencing. This was a huge savings to the bottom line. The upgrades to the Command building in the past two years will bring further savings in heating and electrical costs.

The committee developed and submitted balanced budgets for each of the years 2018 and 2019. Both were approved by Executive Council.

The finance committee reviews the Command investment portfolio on an ongoing basis and upon maturity, GIC's were reviewed, and then recommendation was reported to Full Council for approval.

I would like to acknowledge the hard work of our Executive Director Valerie Mitchell-Veinotte and Bookkeeper Ken Guitard for their hard work and dedication. They keep the committee informed and updated on all financial matters.

I would propose that we accept Baker Tilly Nova Scotia to be retained as our Auditors for 2019-2020.

Respectfully submitted

Marion Fryday-Cook
Acting Finance Chairman
NS/NU Command

BUILDING COMMITTEE

UV window protection was installed on the front windows to protect the pictures on the wall.

The heating systems in the main board room, offices and the garage/storage area were upgraded to heat pumps. The cost of these units was \$19,751.25 (HST included). We received a rebate from Efficiency NS for \$5,256.32. The projected saving for Command is more than \$3400 per year.

In December 2017, high winds caused damage to the roof. The shingles were approximately 13-14 years old. The Executive Council approved to replace the shingled roof with a metal roof at a cost of \$34,983 (HST included). During the initial inspection of the roof by Leverman Roofing, they submitted photographs of the damage and these were sent to our insurance company, AVIVA insurance. It was approved by the insurance company that they would cover the cost of the new roofing, less the \$1,000 deduction. It certainly was a win-win situation for our Command.

In May 2018 upgraded the lighting system to LED lighting. Command accepted a quote from Nichent Energy Inc for \$3208.07 with an Efficiency NS rebate of \$1,280.40. The company then gave a further discount and the total cost to Command was \$192.06.

The lines in the parking lot were completed by GRAMAC Ltd for \$632.50 taxes included.

Thank you to John Pitcher's Mobile Wash who cleaned the front peak of the building at no cost to the legion.

With the installation of programable thermostats, Heat Pumps, LED lighting, and office equipment upgrades, the Command, for 2018, averaged 3064 Kilo watts per month (down from over 6000kilo watts). This calculates out to 49% savings in power and cost.

Thank you to the hard work of the committee for the past 2 years to bring these jobs to fruition.

Respectfully submitted

Marion Fryday-Cook
Acting Building Committee Chair

APPEALS COMMITTEE

Steve Wessel	Chair
Marion Fryday-Cook	Member
Ron Trowsdale	Member
Valerie Mitchell-Veinotte	Secretary

Nova Scotia/Nunavut Command Appeals Committee is tasked to hear all appeals that are received at the Command level as per Article III of the General By-Laws.

At the writing of this report, there have been no appeals filed through Command headquarters.

Respectfully Submitted,
Steve Wessel

BENEVOLENT FUND COMMITTEE

Chairman	Comrade Ted Martens
Member	Comrade Valerie Mitchell-Veinotte
Secretary	Command Service Officer

The NS/NU Command Benevolent Fund is the only Command fund that is a registered charitable fund.

Under the umbrella of the Benevolent Fund, three programs are operated, the Benevolent Assistance Program, Veterans Outreach Programs and Paws Fur Thought. The Veterans Outreach Programs and Paws Fur Thought are reported through the Veterans Outreach Committee. The Benevolent Assistance Program is reported through NS/NU Command Benevolent Committee.

The NS/NU Command Benevolent Assistance Program is utilized to provide emergency assistance to Veterans and their families, such as shelter, food, fuel, clothing, prescription medicine and necessary transportation. Assistance cannot be continued over an extended period but may be offered more than once to an individual.

Every application is considered on the merits of the applicants' circumstances and demonstrated need. The problem giving rise to the client's need must be beyond the ability of the applicants' own resources, and it must be of a sufficiently serious nature to constitute a definite threat to the economic stability of the veteran and/or Veterans' family. A grant can only be made if the assistance, on its own or in conjunction with grants from other sources, will provide a complete and immediate solution to the situation or contribute to a plan offering reasonable assurance of a long-term solution and stability. The recommended solution must be the most basic and cost-effective remedy available given the applicants' need and circumstances. Benevolent assistance is considered only after all other sources of support are exhausted.

Clients either present directly to Command, through NS/NU Command Branches, government agencies or other benevolent organizations.

In the years 2017 and 2018 the Committee approved a total of 63 applications for assistance. This number does not include applications referred to NS/NU Command Branches or outside agencies.

The Benevolent Assistance Program is made possible through donations from NS/NU Command Branch Poppy Trust Funds and with small donations from outside organizations and individuals.

On behalf of the Committee I extend great thanks to the Branches of NS/NU Command who have answered the call for this much needed support and encourage all Branches to include a donation to the Benevolent Assistance Program when considering the disbursement of Branch Poppy Trust Funds.

Respectfully Submitted
T.J. Martens
Chairman
Benevolent Assistance Committee
NS/NU Command

BURSARY & SCHOLARSHIP COMMITTEE

2017

172 applications were received and reviewed. 44 candidates were chosen for award as follows:

- 24 @ \$500.00 each from the NS/NU Command Poppy Fund
- 10 @ \$1000.00 each from the Trust 1 Bursary Program
- 7 @ \$1,000.00 each from the Elsie Jean Lambert Scholarship Program
- 3 @ \$2,000.00 each from the Prince of Wales Scholarship Program

NS/NU Command Zone Commanders were advised in writing of respective successful candidates so that appropriate presentations could be arranged.

In August, cheques were mailed to applicable post-secondary institutions, made out jointly in the name of the school and the student.

In 2016, 262 applications were received. 278 applications were received in 2015 and 475 applications in 2014.

Respectfully Submitted
Comrade Ted Martens
Chairman, NS/NU Command Bursary and Scholarship Committee

2018

151 applications were received and reviewed. 46 were awarded as follows:

- 24 @ \$500.00 each from the NS/NU Command Poppy Fund
- 5 @ \$1000.00 each from the Trust 1 Bursary Program
- 5 @ \$1,000.00 each from the Elsie Jean Lambert Scholarship Program
- 12 @ \$500.00 each from the Prince of Wales Scholarship Program

I would like to thank the committee and staff for all their hard work and support. I had large shoes to fill when Comrade Martens was ill and without their assistance, the job would have been enormous.

Respectfully Submitted
Comrade Marion Fryday-Cook
Acting Chairman, NS/NU Command Bursary and Scholarship Committee

COMPLAINTS COMMITTEE

Chairman – Karen Lynch
Members – Wilson MacDonald, Conrad Gilbert
Secretary – Valerie Mitchell-Veniotte

NS/NU Command Complaints Committee held two hearings; one in May 2017, the other in February 2018. Both matters are concluded.

In February 2018, a complaint properly lodged under GBL Article III, resulted in summary expulsion as per GBL Article II, s. 203.

All other complaints received were either deemed to be not properly lodged or were withdrawn.

I would like to thank Committee members Comrade Wilson MacDonald and Comrade Conrad Gilbert, as well as Committee Secretary Valerie Mitchell-Veniotte for their continued help and expertise in these matters.

Respectfully submitted,
Karen Lynch
Complaints Committee Chairman

CADET MEDAL OF EXCELLENCE COMMITTEE

The Committee met in early March 2018 and awarded 52 Cadet Medals of Excellence. The committee will meet in late February 2019 and expects a similar number of applications.

In 2018 the committee made some changes to stream line and make the application process more efficient. This included the elimination of the requirement to submit the cadet information card as part of the process. We have also authorized the approval of the sponsoring branch by e mail instead of letter. Also the Duke of Edinburgh Award is considered as one activity for community service. A signature block has also been added to the reference form.

All documentation for 2019 nominations was distributed by the Nova Scotia Cadet Zone in November of last year.

I would like to thank committee members Don McCumber and Secretary Jane Scott for their efforts on this committee.

Respectfully Submitted
Ron Porter
Chairman
NS/NU Command Cadet Medal of Excellence Committee

GRAND PARADE

Chairman Jay Tofflemire
Member Richard Malin
Member Joanne Geddes

NS/NU Grand Parade Committee is responsible for coordinating the annual Remembrance Day Ceremony held at the War Memorial at Grand Parade, Halifax.

There is tremendous work involved leading up to November 11th, including providing ongoing liaison with Maritime Forces Atlantic personnel, and overseeing the Memorial Service and the Wreath Laying Ceremony details.

2018 had the added significance of being the 100th Anniversary of the end of WW1.

There was a very large contingent of military participants, other veterans' groups, cadets, youth organizations, and several thousand public participants, despite the cold and wind on that day.

The Honourable Arthur J. LeBlanc, Lieutenant Governor of Nova Scotia, laid the first wreath, followed by other dignitaries, our Memorial Cross Recipient, Veterans, honorary consuls, service organizations, youth groups and businesses.

We were very pleased to have NS/NU Command Poetry Contest Winner, 14-year-old Sara Pluta recite her poem "My P.T.S.D." during the ceremony.

The Committee would like to thank everyone who helped make this event a huge success, including the Legion Color Party, Colleen Longmire and Command staff.

Respectfully submitted,

Richard Malin
Committee Member

SPORTS COMMITTEE

CRIBBAGE: Coordinator Murray Dawson

The 2017 NS/NU Command Provincial Cribbage tournament was hosted by Middleton Br# 001 with 24 teams competing. A team from Mersey Br# 038 Liverpool consisting of Gwen Lowe, Lloyd Lowe, Bruce Clattenburg and Lewis Courad were the winners. The winning team advanced to the Legion Nationals being held at Br# 043 Winnipeg.

NS/NU Command Legions must submit a letter of interest to the cribbage coordinator prior to the annual cribbage meeting if they wish to host a Provincial Legion Cribbage tournament. There were 5 letters received and Mersey Br# 038 Liverpool was drawn as the 2018 host by a draw at the Executive Council meeting in May.

The 2018 NS/NU Command Provincial Cribbage tournament was hosted by Mersey Br# 038 Liverpool with 22 teams competing to represent our Command at the Dominion Legion National Cribbage Championships being held at Br# 091 Victoria BC in April. The winning team from Centennial Br# 160 Dartmouth consisted of Gary Moore, James Clayton, Jim Neville and Michael Lawson. It was noted that the Jim Neville Michael Lawson team played the day without a loss. The 2018 Dominion singles champion was Gary Moore. Six Branches submitted letters wishing to host for 2019. Chester Legion Br# 044 will host the 2019 Provincial Legion Championships.

Our NS/NU Command Cribbage Coordinator Murray Dawson and his team of Marilyn & Grant O Laney did super job running the event. Many thanks for a job well done.

Darts: Coordinator Harry Jackson

The 2017 NS/NU Command Provincial dart championships were hosted by Colchester Br# 026 Truro with 10 Zones represented. Nine (9) teams competed in the 4 person event. The team from Westville Legion Br# 35 consisting of Donald Calder, Brian Cyr, Seymour Dixon and John Lloyd were the 4 person winners. The doubles event with ten (10) teams competing was won by Westville Legion Br# 035 members Brian Cyr and Donald Calder. The singles event was won by Mark Budden from Br# 003 Glace Bay. The tournament was well run and Colchester Br# 026 did a great job in hosting the event. The Dominion Championships were held at Br# 063 Brooks Alberta.

The 2018 NS/NU Command Provincial dart championships were hosted by Br# 062 Louisbourg. Fifteen (15) teams competed in the 4 person team event. The team from MacDonald Memorial Br# 156 Lakeside consisting of Jason Smith, Scott Shea, Coady Burke and Jeff Boutilier were the (4) person winners. The doubles event with 10 teams was won by Br# 156 members Glen and Chester MacKenzie. The singles event was won by Br# 156 member Cody Burke. The winners advanced to the Dominion Championships being held in Mascouche Legion Br# 120 Quebec. The tournament was well run and the hosts did a super job.

An email from NS/NU Command (Sport Chair) was sent (Jan.18) to District/Zone Commanders asking for recommendations for the position of NS/NU dart coordinator. Following a meeting & discussions with Comrade Fred Jackson Br# 009 Windsor our Provincial President Mel Crowe offered the position to Comrade Jackson and it was accepted.

8-Ball: Coordinator Andy Vachon

The 2017 NS/NU Command Provincial 8-Ball was hosted by Bridgewater Br# 024. There were 6 teams competing for the right to represent NS/NU Command at the Dominion 8-Ball Nationals being hosted by Br# 225 Sturgeon Falls Ontario. The winners of the 2 day 4 person team event from Br# 168 Iqaluit were Jayko Ashoona, Norman Nowluk, Tommy Ataguyuk, Paul Gordon and spare Gary Dunsford. The singles winner from Centennial Br# 160 Dartmouth was Bob Massia. Coordinator Andy Vachon and the Br# 024 volunteers did great job in hosting the tournament.

The 2018 NS/NU Command Provincial 8-Ball was hosted by Bridgewater Br# 024. There were 5 teams competing to represent NS/NU Command at the Dominion Nationals being hosted by Estevan Legion Br# 060 Saskatchewan. The winners of the 4 person team event from Centennial Br # 160 Dartmouth were Mike Myers, Bob Massia, Anthony Welshman and Bradley Thomas. The singles winner from Kingston Legion Br# 098 was Chris Marsh. Coordinator Andy Vachon would like 10 teams for the 2019 Provincial Championships. During the captains meeting efforts were made by NS/NU Command Sport Chair and our 8-Ball Coordinator to organize a committee of the pool players. The committee is to advertise the Legion 8-Ball and try to get more teams involved in the event. The Bridgewater Br# 024 are terrific hosts and go out of their way to make the event a success. The 2019 NS/NU Command 8-Ball is to be hosted by Mount Uniacke Br# 165.

Track /Field: Coordinator Robert Hoeg

The preparations for the NS/NU Command Legion Track/Field season begins early in the calendar year. Starting in January with plane or bus reservations for the 38 athletes, selection of the required support staff (coaches & chaperones) and arranging for a date/location of our NS/NU Legion selection trials meet. These are a few of the things required to get our team to the Dominion Nationals. NS/NU Command partners with Athletics NS to accomplish those goals.

The 2017 Legion selection trials were held in July at the Beasley T/F complex in Dartmouth. Over 200 (Under 18) athletes from all over Nova Scotia competed for the 38 Legion team positions and the chance to attend the Dominion Nationals in Brandon Manitoba. The team selections are by use of athlete performance, Legion standards and Legion criteria.

Our NS/NU Legion athletes compete against the best T/F athletes in the country. In 2017 there were 317 Legion selected athletes and 330 of the open category or best club athletes in Canada. An athlete having a personal best is what our programme is trying to accomplish. The 2017 NS/NU Legion team had 13 medals, 2 gold, 4 silver and 7 bronze. This is the most medals since the open athletes were brought into the Legion program.

The 2018 NS/NU Command Legion selections were again held at the Beasley field in Dartmouth on the June 23-24 weekend. Around 200 athletes competed for the 38 Legion team positions.

The performance of our Legion team at the Nationals was impressive. This was a very young team competing in weather that reached 40 degree temperatures 3 days in a row (not counting humidity). The 2018 NS/NU Legion team brought home a total of 11 medals, 3 gold, 1 silver and 7 bronze. Our Legion team are not only outstanding athletes they were excellent ambassadors for the Province of NS.

Host Chairperson Barb Anderson and her host committee did an outstanding job for both years. Brandon Legion Br# 003 sponsored an appreciation nights for the Legion team coaches and chaperones both years.

Comrade Tom Young representing the 2019/2020 Cape Breton (Sydney) host for the Dominion National T/F Championships spent a week in Brandon getting information on host responsibilities.

Let us as Legion members take in some of those events in August 2019 in Cape Breton and support our athletes and future leaders.

Would all NS/NU Command Legions that send out Legion Sporting event flyers **PLEASE** mention on the cover letters that the event is **A NON SANCTIONED EVENT** that does not lead to a Dominion Command Championship.

Respectfully Submitted,

Robert Hoeg

NS/NU Command, Sport Chair

LOTTO SWEEP COMMITTEE

Committee Members- Richard Malin Chair, Steve Condy, Rita Connors & Secretary Jane Scott.

I thank my Committee for all their work and assistance.

The Lotto Sweep Draw was held on 7th September 2018 at 13:00 hrs The winners were as follows:

Early Bird Connie Shirley Rhynold (\$1,500.00). 50/50 Joyce Martell Halifax. (\$2,498.00).
4th Prize Sheila M. Myatt Br 27 Vimy. (\$1,500.00). 3rd Prize Danny Morrison Truro (\$2,500.00).
2nd Prize Wallace R. Cross Br 24 (\$5,000.00).
1st Prize Joyce G.F. Hunter Br 95 Bedford (\$10,000.00)

All draw winners have been contacted and have agreed to have their name published on the Command website.

Total number of tickets printed:	7,000
Total number of tickets mailed out:	6,200
Total number tickets sold:	2,498
Lotto Income:	\$31096.68
Total Revenue:	\$31098.68
Expenses: Bank Charges	\$21.31
Lotto Flyer/Tickets/Envelopes/Lic.	\$2976.53
Gaming Charges	\$489.86
Postage & Courier	\$3164.97
Prizes	\$22998.00
Total Expenses	\$29650.67
Net Income	\$1448.01

Respectfully Submitted
Richard Malin
Chairman
Lotto Sweep Committee

COMMAND TREASURER

First and foremost, thank you Comrades for the opportunity to serve as Nova Scotia/ Nunavut Command Treasurer

As Treasurer, responsibilities consisted of biweekly review and approval of all expenditures and payments, transfers, monitoring of all accounts and Command investments, all via online banking. Responsibilities also included the review, recording and follow-up of monthly Branch Financial Reports.

The Branch Monthly Financial Reports have been revised to assist Branches with their reporting. These changes resulted in having 95-99% of Branches in full compliance with the submission of financial reports. On the 15th and 30th of each month, any clarification required is forwarded to the District Commanders for Branch response.

I have received positive feedback on this process as it helps to keep Branch financial reporting to the general membership on track without a requirement to make major adjustments at year end. The keenness, devotion and loyalty of each Branch Treasurer is evident. I want to thank each Branch for their hard work and dedication.

Given that the banking and communication required is done electronically and that meetings are generally via teleconference, not living in close proximity to Command Office has posed no issue. I have provided a telephone number to all so that I can be available to provide assistance. Please do not hesitate to reach out.

I have had the privilege of attending some District meetings to review a Power Point Presentation developed to assist Branches in completing the monthly reports. While this is a work in progress, I am thankful for the advice I received, and I continue to make suggested changes.

In closing, it has been my pleasure to serve you the last two years. The knowledge I acquired, the comradeship formed will forever stay with me.

In Comradeship

Ms. Donna McRury
NS/NU Command Treasurer

LEGION MAGAZINE

Over the past 2 years, many of our Branches have contributed photos to be published in the Legion Magazine, whether it be honouring our Legionnaires with deserving Awards or Long service pins and Medals, to donations to the Veterans units, Community, Bursaries or the Paws for Thought. Life Memberships are name only as are Cadet Medal of Excellence – Branches are commended for sending this information in, in a timely manner.

Unfortunately, depending on where they are in the publication process this may take up to 6 months to be placed in an issue of the Magazine. And there are rejections due to the quality of the photo, incorrect size (pixel count 1350 x 1350) blurriness of the photo, or not meeting the criteria. The back ground of your Photo is important also – sometimes the expert staff at Canvet can work around it but others are returned. Unfortunately, when photos are rejected for whatever reason, it is difficult to obtain another photo, so that moment is lost for national recognition.

It seems as if at times we have very little in the Magazine, as compared to the other provinces but you can see the difference when you compare the numbers and the size of the Branches. We have 102 branches and a Province the size of Ontario has over 400 branches. On the other hand, we have had more Branches send in photos for their award recipients and that is wonderful – continue to do so and ensure your cameras are set to 1350 pixels x 1350 pixels and keep recording our milestones.

Had the opportunity to attend a Session at the Legion House in Ottawa with the Legion Magazine staff last spring. It was a learning experience and put everything in perspective.

Thank you to NS/NU Command for giving me this opportunity to serve our members in this manner

Respectfully submitted
Rita Connors
Magazine Correspondent

CONSTITUTION & BY-LAWS COMMITTEE

Since our last convention in 2017, the by-laws committee has met six times between August 2017 and December 2018.

17 August 20: 14 Branches submitted 83 By-Laws for review.

31 August 2017: 2 Branches submitted By-Laws for review. 1 branch request was denied due to current by-laws document was not up to date. The second branch submitted a complete by-laws document review which was denied.

22 November 2017: 8 Branches submitted 49 by-Laws for review.

19 April 2018: 12 Branches submitted 51 By-Laws for review.

18 July 2018: 6 Branches submitted 16 By-Laws for review. 1 branch request was denied due to current by-laws document was not up to date.

5 December 2018: 7 Branches submitted 38 By-Laws for review. 2 branch requests were denied due to current by-laws document was not up to date.

Article 302 and 309 were amended in September 2017 to remove word "Life" from the Article and inserted back into the by-laws after decision of August 2018 Dominion Convention.

It should also be noted that during the past two years, our Command Policy and Procedures Book was amended. These amendments were presented to Executive Council and approved. The above-approved amendments have been presented to the branches through the Executive Council minutes and are available from the Command website.

Command By-Laws and Command Policy and Guideline Documents can be found on the Command Website in PDF format. If Branches wish a printed copy, please contact Command.

I would like to thank Comrade Karen Lynch, as well as Committee secretary Colleen Longmire for their hard work and dedication over the past two years. Many of the 237 submissions would not have been looked at if not for the persistence of the Committee requesting contact with the branch for up to date by-law documents. It has been a continuing struggle to get the branches to submit the documentation back to Command after amendments are approved.

Respectfully submitted,

Marion Fryday-Cook
Acting Constitution & By-laws Committee Chairman

**Nova Scotia/Nunavut Command
PROPOSED NEW/AMENDMENT BY-LAW CHANGES
Convention 2019**

EXISTING BY-LAW	PROPOSED CHANGE/AMENDMENT
<p>Article # 309</p> <p>Except as otherwise provided as per 314, per capita payments, credential certificates and other materials necessary for, and pertaining to, the Convention must be filed with the Secretary not less than thirty (30) days before the date set for such Convention.</p>	<p>Article # 309</p> <p>Except as otherwise provided as per 314, credential certificates and other materials necessary for, and pertaining to, the Convention must be filed with the Secretary not less than thirty (30) days before the date set for such Convention.</p>

**NS/NU Command By-Laws Chairman, Jay Tofflemire
Approved – Executive Council Meeting, September 16, 2017**

EXISTING BY-LAW	PROPOSED CHANGE/AMENDMENT
<p>Article #1401</p> <p>Command Staff shall consist of the following:</p> <p>A Command Secretary B Command Service Officer(s) C Administrative Assistant D Bookkeeper E Office Clerk</p>	<p>Article #1401</p> <p>Command Staff shall consist of the following:</p> <p>A Command Secretary B Command Service Officer(s) C Administrative Assistant D Bookkeeper E Office Clerk</p>

**NS/NU Command By-Laws Chairman, Jay Tofflemire
Approved – Executive Council Meeting, September 16, 2017**

EXISTING BY-LAW	PROPOSED CHANGE/AMENDMENT
<p>Article # 1010</p> <p>All Branches of Command shall within 21 days of the end of the previous month, provide a financial statement to Command on a Command approved format.</p>	<p>Article # 1010</p> <p>All Branches of Command shall within 45 days of the end of the previous month, provide a financial statement to Command on a Command approved format.</p>

**NS/NU Command By-Laws Chairman, Jay Tofflemire
Approved – Executive Council Meeting, September 15, 2018**

EXISTING BY-LAW	PROPOSED CHANGE/AMENDMENT
<p>Article # 1010 A</p> <p>Any branch that falls in arrears by the 21 days in submitting a financial statement to Command shall be reminded of such by either letter or email and shall have 14 days to comply thereafter.</p>	<p>Article # 1010 A</p> <p>Any branch that falls in arrears by the 45 days in submitting a financial statement to Command shall be reminded of such by either letter or email and shall have 14 days to comply thereafter.</p>

**NS/NU Command By-Laws Chairman, Jay Tofflemire
Approved – Executive Council Meeting, September 15, 2018**

<p>Article # 1009</p> <p>Command reserves the right to levy a nominal fee of \$100.00 on all complaints and appeals to be heard or reviewed by the Command Complaint Committee of Command Appeal Committee and that this fee would be returned upon the issuing of a favourable decision upholding the complaint or appeal.</p>	<p>Article # 1009</p> <p>Command will levy a fee of \$100.00 on all appeals lodged with Command. This fee would be returned upon the issuing of a favourable decision of the appellant.</p>
--	--

**Acting NS/NU Command By-Laws Chairman Marion Fryday-Cook
Approved – Executive Council Meeting, February 9, 2019**

Committee recommended to Council to be inline with Dominion Command directive, change the Command Secretary title to Executive Director in all references in NS/NU Command By-Laws and NS/NU Command Policy and Guideline

**Acting NS/NU Command By-Laws Chairman Marion Fryday-Cook
Approved at Executive Council Meeting, February 9, 2019**

Committee recommended to Council to change the Honours and Awards Committee name to Ritual, Awards and Protocol Committee to be inline with Dominion Command. It was recommended that all references in NS/NU Command By-Laws and NS/NU Command Policy and Guidelines are to be changed to Ritual, Awards and Protocol Committee.

**Acting NS/NU Command By-Laws Chairman Marion Fryday-Cook
Approved at Executive Council Meeting, February 9, 2019**

MEMBERSHIP COMMITTEE

DOMINION COMMAND I have participated in 8 Provincial Membership Chairman Teleconference meetings over the past 2 years. The number of phone calls to Dominion Command regarding membership is up over 65%. As of January 2019, 88% of the branches across the country have logged into their branch portals, over 84% of the branches have entered their branch rates and 52% of all branches are fully processing their membership online. As of December 2018, NS/NU Command 100% of branch rates have been submitted to Dominion Command. Well done to the membership chairs across our Command. Having the branch rates registered allows membership to renew online. To date 28,000 members across the country have registered and created their profile and more than 10,000 have paid online.

There were 2 membership workshops at the Dominion Convention in August 2018 in Winnipeg. The first discussed all the recent changes to membership, the portal, cards, and the new welcoming ceremony. The second work shop discussed the recent survey on membership and the Hospitality Program. Both workshops were very well attended, and the presentations were very helpful. These presentations by the Membership Committee were later put on the Dominion Command website for all to review.

Watch for new initiatives from Dominion Command coming this spring. Retention is the main issue going forward and we need to be proactive in getting members not only to join the branch, but to remain members of the branch for years to come.

NEW PORTAL The new membership portal is now up and running on the Dominion Command website at legion.ca. All information was mailed out to the branches in July of 2017 to inform them of their individual login and password along with their new email address. Each Branch has been assigned an email address so that in the future, all correspondences from Dominion Command will be sent to this address. There have been numerous accounts of branches not receiving emails etc because of old addresses from former executive members or private emails. All branch reports are available online on the membership portal. In this area you also find all the Dominion Command manuals and forms. Please make sure you update your manual yearly. A new Membership Processing Manual is in the works to accommodate all the new portal information. No date was given for publication of this manual.

NEW CARDS The new plasticized membership cards were initiated for the 2018 campaign. Once the initial print of cards has been used up, there will be new changes as requested at Dominion Convention

BAD ADDRESSES There are a huge number of bad addresses across the Command. I ask that the membership chairs try to contact these members and get these updated on the portal or to contact Command or the Dominion Command membership dept. for assistance.

HOLDING BRANCH In our Command Holding List, we have 135 current members. We have 22 Life, 64 Ordinary, 42 Associate and 6 Affiliate Voting and 1 Affiliate Non-Voting members. We currently mail out their renewal cards, the new yearly stickers, and award pins and medals when required. As approved by Executive Council September 2018, the yearly dues for 2020 for the Holding Branch will be increased to \$45.00 from the current rate of \$40.00.

I thank the command staff and the Secretary to the committee, Colleen Longmire for all their hard work in assisting these branches in getting their dues, branch rates and membership information sent to Dominion Command.

Respectfully submitted

Marion Fryday-Cook
Membership Chairman
NS/NU Command

HONOURS & AWARDS COMMITTEE

The committee agreed to meet via teleconferences for the 2017-2019 term. Citations and award applications were sent by email and then approved or sent back for resubmissions at the monthly teleconferences. The Committee met on 17 occasions and reviewed a total of 110 submissions.

June 29, 2017

Friendship Award	1	1 Approved	
Life Membership	5	3 Approved	2 Not Approved
Life membership LA	1	1 Approved	
MSM	1	1 Approved	
Palm Leaf to MSA	1	1 Approved	

July 5, 2017

Life Membership	5	1 Approved	4 Not Approved
MSM	1		1 Not Approved

July 31, 2017

MSM	4	3 Approved	1 Not Approved
Palm Leaf	1		1 Not Approved

Aug 15, 2017

Friendship Award	1	1 Approved	
Life Membership	12	6 Approved	6 Not Approved
MSM	1	1 Approved	

September 5, 2017

Life Membership	1	1 Approved	
MSM	1		1 Not Approved
Palm Leaf	1	1 Approved	

October 3, 2017

Life Membership	1	1 Approved	
MSM	1		1 Not Approved
Palm Leaf	1	1 Approved	

November 1, 2017

Life Membership	4	4 Approved	
MSM	3	3 Approved	
Friendship	1	1 Approved	

December 5, 2017

Life Membership	3	3 Approved	
-----------------	---	------------	--

February 6, 2018

Life Membership	7	7 Approved	
MSM	1	1 Approved	
Life Membership LA	2	2 Approved	
LA Certificate of Merit	2	2 Approved	
Palm Leaf	2	2 Approved	

March 6, 2018

Life Membership	2		2 Not Approved
Life Membership LA	6	6 Approved	
MSM	1		1 Not Approved
Palm Leaf	2	2 Approved	

April 3, 2018

Life Membership	2		2 Not Approved
Friendship	1	1 Approved	

May 7, 2018

Life Membership	2	1 Approved	1 Not Approved
-----------------	---	------------	----------------

June 4, 2018

Life Membership	4	4 Approved	
MSM	1	1 Approved	

September 6, 2018

Life Membership	6	1 Approved	5 Not Approved
-----------------	---	------------	----------------

October 6, 2018

Life Membership	6	3 Approved	3 Not Approved
MSM	1	1 Approved	

December 13, 2018

Life Membership	3	3 Approved	
-----------------	---	------------	--

February 4, 2018

Friendship	1	1 Approved	
Life Membership	5	5 Approved	
MSM	1	1 Approved	
Palm Leaf	1	1 Approved	

All applications were reviewed when the committee had all the information required, ie is the member in good standing, all signatures and copies of the minutes were attached. Thank you to the committee secretary for all her hard work in ensuring that this was completed when submitted to the committee from branches.

Pins and Medals were distributed by local District or Zone Commanders for members of NS/NU Command Holding branch. Thank you for ensuring that these members received their awards either at branch meetings, at home or in local veteran's units and nursing homes.

The Committee is still receiving applications that are not on the correct form, signed by Zone or District Commanders, have adequate citations or minutes are not submitted. Please ensure that when you are submitting a citation for Honours and Awards, follow the guidelines so these deserving members receive the awards that pertain to them.

We would like to thank the members of the Committee and our Secretary Colleen Longmire for their dedication this past two years.

Respectfully submitted from the Honours and Awards Committee

Marion Fryday-Cook
George Dellavalle

LEADERSHIP TRAINING CAMP COMMITTEE

Leadership Training Camp Committee, consisting of Chair Comrade Steadman, member Comrade Wilson, and Secretary Comrade Longmire. The committee along with 2nd Vice President, Comrade Friday-Cook met December 5, 2018 and again January 23, 2019.

Discussion was held to determine which way to go to restore the Leadership Camp. As you are aware, several reasons caused the cancellation of the camp in 2018. Lack of insurance, checking in to the cost for 2019 would be in the range of \$2000.00, up from \$800.00 in 2017. Lack of students, the total number committed at the time of cancellation was 34. The ideal number is 60 students.

Once the 2018 camp was cancelled, the Camp Director and her staff resigned. This action caused us to look at other avenues of conducting a camp.

Comrade Marion contacted the Boys and Girls Club of Nova Scotia and the YMCA to see if they could provide a leadership. One option was to sponsor 12 youth to a Boys and Girls Club trip to Quebec. This was not supported at the Executive Council Meeting February 9, 2019. Reasons for this, Boys and Girls Club do not service all areas within the province. Also, it was felt that although it was dealing with leadership, it did not align with our training camp.

All the property of the Leadership Camp has been removed from the Dalhousie Campus and is being stored at Command.

Every effort will be made to restore the program for 2020.

At this time, I would like to thank Committee member Comrade Wilson, Secretary Comrade Longmire and special thanks to Comrade Friday-Cook.

Respectfully Submitted,

Mervin Steadman Chairman
Legion Leadership Training Camp

LEGION LEADERSHIP & DEVELOPMENT COMMITTEE

CONVENTION TRAINING Over 100 members who attended the Saturday afternoon training session at the NS/NUN Command Convention in May 2017. Due to the large turnout and requests for more training, we are planning training sessions at the NS/NUN Command convention on Saturday May 18th, 2019. We received a lot of positive feedback from all the members who attended two years ago, and we hope for a great turn out again this year. We have had requests for presentations from Alcohol and Gaming, Financial Reports, Membership, Honours and Awards and a Grant writing session.

MEMBERSHIP TRAINING There have been training sessions for the new membership portal in Zones 3, 8, 9, 13 and 15 as well as two sessions in District A in 2017 and 2018. Training was held in and Districts A and D in the spring of 2019. We reviewed the membership portal information and addressed the use of the Dominion Command e-mail that each branch was provided in 2017. We have purchased software to help us produce the online seminars at a low cost. We are confident that we can produce these webinars ourselves, and we will not have to go to another agency to help us, thus keeping expenses down. The software is the same as used at Dominion Command as we are trying to make sure everything is compatible for all members to view.

OTHER TRAINING Training sessions have been happening around the Command for the past two years on many different topics. They include: Article III and how to conduct a branch meeting, Public Relations, the New Membership Hospitality Program, filling out Monthly Branch Financial reports, Poppy and Remembrance and the appropriate wearing of the Legion Uniform. Thank you to all Comrades who have spent hours preparing your presentations and for your support in helping to share such valuable knowledge to the branches. Thank you to the District Commanders, Zone Commanders and branches for helping to organize and facilitate these sessions.

DOMINION COMMAND The workshops at the Dominion Command convention in Winnipeg 2018 were well attended. They asked that members register online, and they were expecting 150-160. The room that held 290 was filled to capacity and overflowing along the back walls and out into the hallway. Seminars on Membership, the portal and Poppy trademark were informative for all who attended. The presentations are on the Dominion website as well as many other modules under the Leadership tab.

NS/NU COMMAND There was an Information Session on March 4th at Command Office covering the topics: Benevolent Assistance Fund Committee, Veterans Outreach Committee, Command Poppy and Remembrance Committee, Roles and Responsibilities of the Branch Service Officer, Branch Poppy and Remembrance Committee, NS/NU Command Veterans Services Officers and Dominion Command Veteran Service Bureau. There have also been numerous Service Officer Training sessions offered across the Command and I would like to thank the Command staff for organizing these important information conferences.

Thank you to the staff for their assistance in helping prepare the handouts and participation certificates.

Respectfully submitted,

Marion Fryday-Cook
Co-Chairman
NS/NU Command

VETERANS OUTREACH PROGRAM COMMITTEE

Steve Wessel Chairman
Valerie Mitchell-Veinotte Member

The programs of NS/NU Command are constantly in flux, constantly evolving, and our Veterans Outreach Program (VOP) initiatives are no exception, and in order to remain relevant, we must keep pace with the changes that are affecting the lives of our Veterans and their families.

One aspect of our program structure that never seems to change is the **immediate and urgent financial requirement** of the many Veterans who are currently waiting on receipt of their benefits and pensions through VAC and DND. Over the past 2 years, not including Paws Fur Thought (PFT), we have extended approximately \$108,500 in financial support through our VOP/Benevolent Funds to Veterans and their families in need of urgent assistance. These requests for Legion assistance are of vital importance to these families as we have seen the wait time for earnings lost benefits, pensions and disability claims stretching into months rather than the weeks committed to by the government of Canada. As always, NS/NUC remains very appreciative of the financial contributions of our branches towards the VOP/Benevolent Fund, and over the past 2 years, those branch donations have surpassed \$113,500, and without these donations many of our Veterans would be in much more dire circumstances.

Over the past 2 years, VOP has supported projects directed towards the good mental health of our ill and injured Veterans. Healing on the Fly, a fly-tying program, meets regularly at member residences in Eastern Passage and Windsor, as well as at Rally Point Retreat. The PTSD Painting Program is located in Sydney and meets regularly with a full class of 11 Veterans. We have also sponsored 2 Veterans per year to attend the national "Healing Waters" fishing trip. This annual fishing trip has inspired our own Healing on the Fly participants to begin the process of scouting locations and making plans for a NS/NUC fishing trip to the Margaree area of Cape Breton.

The once annual donation to the Military Family Resource Center has evolved over these past years. In an effort to ensure that these donations achieved maximum effect across the entire province, we re-directed our support through the Operational Stress Injury Family Social Support program by sponsoring an annual mental health retreat. Participants are given the opportunity to participate in events as individuals, separate and apart, from their injured or ill family member and are provided with practical tools in order to practice self-care without guilt, shame, resentment, frustration, feelings of abandonment or distractions. It's an opportunity to gather in a safe and welcoming environment that promotes healing and moving forward. The retreat creates a stronger sense of community and peer support. There are many successful and life altering retreats available for Veterans, however, there are limited opportunities that provide the family member with a similar opportunity. The 2017 Retreat was held at Oceanstone Resort in Indian Harbour with 37 participants, while the 2018 Retreat was held at Inn on the Lake, Fall River with 23 participants. Participants travelled from all over the province, including Sydney, Pictou, New Glasgow, Halifax Regional Municipality, Annapolis Valley, Bridgewater, Greenwood and Cornwallis.

Another initiative that was introduced several years ago is the proposed Veterans Memorial Medical Centre. NS/NU Command recognizes the tremendous need, and fully supports the establishment of this Veteran centric clinic. Although the clinic is still in the development stages, great strides have been made in raising the awareness of the provincial and federal governments to the necessity of making this clinic a reality.

NS/NU Command's partnership with Paws Fur Thought (PFT), our Veteran Assist Service Dog program, continues to move forward with approximately 120 dogs and handlers to date matched as teams. In 2018 Wounded Warriors Canada (WWC) assumed the responsibility of moving forward the

development of a National service dog program and subsequently pledged \$300,000 towards that goal. Shortly after that announcement, our Comrades in Ontario partnered with WWC by committing \$225,000 in order to reserve a number of trained service dogs specifically for their Veterans in Ontario.

We have all become aware of the positive, documented, results of pairing ill and injured Veterans with service dogs. What most are not aware of is the supply of trained service dogs is of grave concern which necessitates the "reservation" of dogs with their providers. Current wait lists for Veteran Assist Dogs is at approximately the 2-year mark!

NS/NUC has been a leader in the service dog endeavour within The R.C.L., and during the past 6 years, we have assumed mostly an administrative role on behalf of PFT. If we are to ensure that NS/NUC Veterans are not left behind, and in order to act in the best interest of those we serve, a change in commitment must take place. During the May 2018 Executive Council meeting, a motion was carried that the VOP, in conjunction with the Finance Committee, would be tasked with investigating potential ways and means by which to financially support this initiative within NS/NUC and report to Executive Council in September. The goal was to fund and secure access to 16 Veteran Assist Service Dogs, 8 in 2019 and 8 in 2020, at a cost of \$250,000.

During the September 2018 Executive Council meeting, Council was informed **and agreed to**, the expenditure of these funds in support of Veteran Assist Dogs for NS/NUC Veterans. Executive Council determined that in keeping with The Articles of Faith – **we are sworn to provide support to the ill and injured**, they must demonstrate leadership with a workable plan of action in support of our ill and injured Veterans by providing this often life saving support. It was also agreed that the government of Canada must be heavily pressed, through all appropriate and possible means, to provide these dogs to those who qualify, as a medical benefit through Veterans Affairs Canada. Comrades, this initiative shows the commitment of NS/NUC to further advance the Veteran Assist Service Dog program to the benefit of our N.S. Veterans until V.A.C. has been convinced that they must take responsibility for this program.

Comrades, NS/NU Command's VOP continues to remain fully committed to all of our evolving programs and initiatives developed to assist our ill and injured Veterans and their families. They help enhance their quality of life and help in overcoming the barriers faced as a result of their service. These programs also provide vital relevancy of The R.C.L. with our veterans, but in order to keep moving forward, this Command needs the assistance of our branches to help in their continuance.

In closing, I would like to acknowledge our Executive Director, Comrade Valerie, and thank her for her dedication and devotion towards the advancement of our Veterans Outreach Program.

Respectfully Submitted,
Steve Wessel

VETERANS SERVICES & SENIORS COMMITTEE

Committee Members –Richard Malin Chair, Ken George S. O., Secretary

I am unable to attend some of the Group of IX meetings due to work schedule. Comrade Rita Connors will when available. Rita attended the 22 November meeting, no meeting in December and I attended the 24 January meeting

The Group of IX is now called Senior's Advisory Council of Nova Scotia. It comprises representatives from the following organizations:

Federation of Senior Citizens and pensioners.
Retired Teachers Organization.
Nova Scotia Government Retired Employees Association.
CARP Nova Scotia Chapter.
Community Links.
Senior & Retired Doctors Section of Doctors Nova Scotia.
National Association of Federal Retirees.
Regroupment des Aines de la Nouvelle-Ecosse.
Royal Canadian Legion Nova Scotia/Nunavut Command.
Department of Seniors.

Information on some of the Provincial Government work is given below as well as looking through the Shift information online.

The Flower Cart Group believes that everyone has the right to meaningful, challenging employment. We are a collection of social enterprises united in the goals of promoting community participation by adults with barriers through supported training and employment. Over the last 45 years, FCG has operated as Flowercart, serving hundreds of adults in a wide range of service options. In 2016 we launched our new FCG brand in an attempt to more accurately reflect our evolution as a diverse service provider. They are the ones who a lot of Legions order the Poppy Cans from. They can be found at <http://flowercart.ca/about-us/>

The Provincial Government of Nova Scotia Action Plan for an Aging Population (Shift) can be found at <https://novascotia.ca/shift/>

Valuable information about programs and help can be obtained by calling 811 and or 211.

- 811 can help you with advice on everything from bee stings, frost bite, to coughs, and flu
- On average, 325 patients receive care from an 811 nurse each day
- Top five most common reasons for calling 811:
 - Abdominal pain / discomfort
 - Chest pain / discomfort
 - Children's colds & coughs
 - Adult colds & coughs
 - Adult nausea & vomiting
- 811 provides services in over 125 different languages including Farsi, Cantonese, French, Chinese, and Arabic, to name a few.

211 is a free, confidential information and referral service that can connect you to thousands of programs and services offered by local community groups, nonprofits and government departments across Nova Scotia. It is available throughout the province – 24 hours a day, 365 days a year – by

dialing "2-1-1" to speak to a helpful staff member, by searching the easy-to-use online database at www.ns.211.ca or texting 21167.

211 strives to be accessible to all members of the community by reducing or eliminating barriers posed by language, location, physical impairment, social circumstance, or other factors. The service works to achieve this goal by providing multi-lingual access to information and referral through both a hearing-impaired accessible phone number and a website.

The 211 call centre is staffed with Information and Referral Specialists who are fully trained to deal with the most complex and sensitive questions and how to get to the real issue affecting a caller.

The service helps Nova Scotians by reducing the frustration of trying to find the right community or social resource across multiple sources. In turn, it allows those same organizations and government agencies to rely on highly-trained 211 staff to handle inquiries they might once have had to spend valuable time assessing and redirecting. It will also allow them to quickly direct people to services that are outside of their organization's scope or area of expertise, and possibly connect with other service providers whose goals and mandates complement their own.

The end result is a collaborative system that will continually evolve to meet the needs of Nova Scotians as they look for help in their communities.

In Comradeship
Richard Malin
Chairman
Veterans Services & Seniors Committee

VETERANS SERVICE RECOGNITION BOOK

Steve Wessel Editor
Valerie Mitchell-Veinotte Member

This report will summarize the activities and finances dealing with the production and distribution of the Veteran Service Recognition Books - Volume 13 (Fall-2017) and Volume 14 (Fall-2018).

The recognition of the Veterans of Nova Scotia and Nunavut through these yearly publications has become a labour of love for me and for many of you as members of The Royal Canadian Legion, and a means of well-deserved recognition for those Veterans whose biographies and photos appear within the pages of these books.

As we are all aware, one of the pillars on which The R.C.L. was formed is Remembrance, and this recognition book series has proven itself year after year to be a wonderful tool in the remembrance and recognition of our Veterans, and of the work of The R.C.L. For each volume published, 3000 copies are printed with approximately 1200-1300 of these copies distributed to the schools and libraries across Nova Scotia and Nunavut and to the booklet advertisers. The remaining 1700-1800 copies are distributed within the branches of our Command and shared with the Veterans of our communities and those who supply the information contained within each book.

Volumes 13 and 14 have generated a generous revenue stream for our Command over the past two (2) years. To date, Volume 13 has generated revenue of \$82,550.00, while Volume 14 has generated revenue of \$87,420.00, bringing the total received by our Command over the past 2 years through the production of these books to approximately \$170,000.00. Including our original Legion history edition and 14 VSRB volumes, this Command has raised over \$1 million dollars in revenue during the past 15 years.

With yearly expenses for this project at approximately \$6000.00, the revenue received by this Command has helped increase our Command's investments, support many youth programs, and has allowed us to invest in our Veteran's health and welfare through our Veteran Outreach Program and its associated programs.

In December 2018, NS/NU Command signed a new 5-year contract with our partners, and publishers, Fenety Marketing. Our relationship with Mark Fenety, and his relationship with The R.C.L. across Canada, has grown stronger with each year and we expect it to continue well into the future.

So, Comrades, I look forward to receiving even more submissions from all areas of this Command over the coming months. With regards to the 2019 edition, our 15th – the telephone campaign has begun and **the deadline for submissions is 31 August 2019.**

In closing, I would like to recognize our Command staff for their assistance in the coordination and distribution of these wonderful books.

Respectfully Submitted,
Steve Wessel

POPPY & REMEMBRANCE COMMITTEE

I would like to thank Comrade President Crowe for the opportunity to act as Chairman of this committee.

It has been a learning experience for me and have found it to be a very rewarding and challenging experience.

I say rewarding as it has given me the opportunity to see the overall picture of the successes of the Command Branches in running their Poppy and Remembrance Programs. The overall financial contributions to our Veterans and our Youth is simply outstanding.

I should also recognize the time and effort that Command staff put in to assisting the Branches with the successful operation and completion of their poppy campaigns.

When I refer to this experience as being a challenge, I think it is important to pass on the concerns and recommendations that are associated with this program.

First I would like to point out that all of the procedures of running a successful poppy campaign are set out in the Poppy Manuel. It is a MUST for all poppy chairman to read and follow the proper procedures. These procedures have been established in past and are in place to ensure that all poppy funds are spent and accounted for, as these are not Branch funds. They are held in trust and administered by the Branches on behalf of the citizens that donate to our cause, that is to assist our Veterans and other designated special uses.

The staff and members of the Poppy Remembrance committee are there to lend assistance to the Branches and Committee members would welcome any recommendations to the policies and procedures that have been established.

The same concerns have been in my past reports to the Executive Committee, however, I will bring them forward once again.

As of January 24/2019 I have conducted a joint review of all of the Branch Status reports of the Poppy Trust Fund. A complete review of these reports was also conducted prior to mine by Comrade Valerie Mitchell-Veinotte.

From these reviews I would like to note the following:

1. Notices to Branches have been sent out requesting clarification of other local expenses D5 (attach breakdown) on the status report. Documentation was not received to support the expenditure. Some Branches have now received second notices.
2. Some Branches have not submitted special use applications for expenditures which simply means that without the proper form submitted there is no record on file of the general membership authorizing or knowing of the use of these funds as required.
3. In some cases funds have been issued that clearly do not fall under the guidelines and the Branch will have to repay the poppy account from the general account. If a Branch is not sure of an expenditure please seek advice to avoid this unpleasant situation.

I do not wish to disclose any specific Branch concerns in my report, however, I have discussed the above concerns in greater detail with the executive council members with regards to outstanding issues.

I have conducted a Poppy Seminar hosted by Kentville Legion. The topic was based on "How to run a Successful Poppy Campaign." It was well attended and attendees thought beneficial. More of these sessions are needed especially for those that take on the Branch Poppy Chair position.

I have also contacted some of the Branch Poppy Chairman to assist with those outstanding issues that have been notified through the Command Office. This is only a follow up from notices to ensure that the Branches are informed and to ensure compliance with the guidelines of the Poppy Manuel.

I am sure that the Branch Presidents, Zone Commanders as well as the District Commanders will assist the Branches in any way possible to ensure that all Poppy Trust Fund expenditures meet Public Scrutiny.

In conclusion all entries for Posters, Poems and Essays Contest have been judged and posters returned. Congratulations to the winners and to all of the youth that participated. A special thanks to all of the judges and branch members who assisted.

There have been issues raised with regards to the poppy campaign procedures pertaining to the Nova Scotia Liquor Commission and any changes will be relayed to the Branches.

Respectfully Submitted

Comrade Don McCumber
Poppy/Remembrance Chairman

PUBLIC RELATIONS COMMITTEE

We are making every attempt to get all relevant information disseminated on a timely basis. All Branch Mail-Outs (ABMO's) are forwarded to Branches, Zone and District Commanders, and are also posted on the NS/NU Command website which can be accessed at www.ns.legion.ca. ABMO's from Dominion Command can also be found through the link provided on our website or by accessing Dominion Command's website at www.legion.ca. ABMO's from both levels are to be treated as correspondence and should be shared at Branch meetings. National monthly updates are forwarded to District and Zone Commanders via the office of the Executive Director. Members can stay up-to-date on Legion News by subscribing to these updates through the Dominion Command website if they wish to receive them directly. Dominion Command Committee Minutes are now posted on the website via the Member Services section.

Both NS/NU Command and Dominion Command websites provide a great deal of information and resources for members, branches and all levels of the Legion. If you are using a published hard copy Legion Manual, it is likely out-of-date! All current Manuals, By-laws and Policies are available on the websites. They can be downloaded or printed. As well, there are many other very useful tools available such as training videos and modules, power point template, business card template, letterhead, branch recruitment materials, and much more.

Social media can be an excellent resource for branches to engage current membership and share information. If used effectively, a branch can reach a wider audience and potentially realize membership growth. But there are Do's and Don'ts for using Facebook and other social media. Please refer to the Social Media Guidelines for branches developed by Dominion Command. These can be found on the Dominion Command website along with a very helpful workshop entitled Social Media for Growth.

For Branches wishing to start a Branch website, there is a Website Style Guide available for developers. Also found on the Dominion Command website, are tips on how to improve your Branch website.

In response to the recent changes in the leadership of Veterans Affairs Canada, the Legion has released a media statement outlining concerns that the Canadian government is not properly focusing on the needs of veterans and is calling for the government to create a department, uniting VAC and DND ministries to ensure veterans are supported as soon as they are recruited until they retire. The complete statement can be found at <https://www.legion.ca/news/articles/2019/02/13/legion-comments-on-volatility-in-vac-leadership>.

Planning is just now getting underway for D-Day 75 legion activities at the national level. More information will be forthcoming as plans progress.

The Legion's National Headquarters is also currently in discussion with the Canadian Tulip Festival about an initiative they'd like to pursue this year in commemoration of the Liberation of Holland 75 years later, during the commemorative year 2020. The full proposal, which will entail the planting of orange-colored tulips in ceremonies in all capital cities across the country in the fall of this year, to bloom next spring, will be taken to the Dominion Command Poppy and Remembrance Committee for approval in February, and then to DEC. More details to follow if approved.

As your PRO, I participate in teleconferences held every other month with Regional PRO's across the country to discuss Dominion Command initiatives and regional issues. These discussions are very helpful in sharing ideas and feedback on local and national activities, and learning how to handle negative or inaccurate comments. It's also very helpful to hear about positive experiences shared with other PRO's. At the most recent discussion in January, a NS/NU Command Branch was cited as being an excellent example of a tangible Legion-based community support project highlighted in a local media outlet. The article was published in the Truro Daily News covering Colchester Branch's

presentation to the Truro Police Service with warm accessories that can be handed out to anyone they see in need.

We are currently in the process of seeking training from our webmaster to enable Command Staff to better manage changes/updates to our website. I will report progress on this at Convention. Comrades, first and foremost, we need to ensure that all Veterans and their families, all RCMP members and their families, as well as members of the public are welcomed into our Branches.

“A Veteran is any person who is serving or who has honorably served in the Canadian Armed Forces, the Commonwealth or its wartime allies, or as a Regular Member of the Royal Canadian Mounted Police, or as a Peace Officer in a Special Duty Area or on a Special Duty Operation, or who has served in the Merchant Navy or Ferry Command during wartime.”

We must continue, at all levels of the Legion, to inform and educate the public about our advocacy efforts and the steps we are taking to improve the lives of Veterans and their families. In closing, I would like to extend my sincere thanks to Executive Director Valerie-Mitchell Veniotte and Public Relations Committee Secretary, Jane Scott, for their continuous professionalism and invaluable assistance in dealing with PR matters.

Respectfully submitted,
Karen Lynch
Public Relations Officer

LIQUOR AND GAMING COMMITTEE

Chairman: Mervin Steadman

Member: William Echlin

Secretary: Mitchell Veinotte

Comrades, over the past two years, Liquor and Gaming Committee has not met. Three issues have been brought to the attention of the chair and these issues have been dealt with via phone call to JP Landry, director of Service Nova Scotia and Municipal Relations Alcohol and Gaming Division Licensing & Registration.

Issue One: deals the legalization of cannabis in Nova Scotia and what effect there is on Legion Branches allowing members and guests to use the substance on Legion property?

Answer: Alcohol and Gaming does not regulate cannabis, and therefore it suggests following municipal rules.

Issue Two: Some branches have a bar price for members and a higher price for guests, is this legal under our club license?

Response: Bar prices are set by the branch. However, both prices must be posted and guests must be signed in or a special occasion permit in effect.

Issue Three: With the membership reduced to 18 years of age for all classes of membership, are there any special restrictions we must be aware of?

Response: The only restrictions for members under the age of 19 are the same restrictions that apply to guests. Anyone under the age of 19 cannot consume alcohol and cannot be around the VLT's.

Respectfully submitted,
Mervin Steadman, Chairman

RESOLUTIONS COMMITTEE

Chairman – George DellaValle
Member – Conrad Gilbert
Member – Dave Sherman
Secretary – Valerie Mitchell-Veniotte

The Resolutions Committee received seven (7) submissions from various Branches of NS/NU Command.

The resolutions received were reviewed by the Resolutions Committee via e-mail.

The resolutions were presented to Executive Council at the February 09 Council meeting.

ABMO #'s 45, 55, 69 were used to notify all Branches that the date of submissions to the Resolutions Committee were due 07 January 2019.

Respectfully Submitted,

George Dellavalle
Resolutions Committee Chairman

RESOLUTIONS – CONCURRED

#1 – DOMINION COMMAND PAST PRESIDENTS' EXPENSES

COMMAND	BRANCH/ZONE/DISTRICT
Nova Scotia/Nunavut (08)	Branch 24 Bridgewater

WHEREAS: National Membership in the Legion has declined significantly in the last 15 years and continues to decline into the projected future;

WHEREAS: the majority of dollars needed to operate Dominion Command come from per capita taxes from members in various Provincial Commands; and

WHEREAS: members have required their Provincial Commands, Districts, Zones and Branches to reduce costs and exercise fiscal restraint; and

WHEREAS: NS/NU Command no longer pays Past Presidents travel expenses and Per Diem's to attend Provincial Conventions

THEREFORE BE IT RESOLVED: that Dominion Command show leadership and reduce expenses by limiting the number of Past Presidents attending Dominion Conventions to three and only paying travel expenses and Per Diem's of those three Past Presidents.

RESOLUTIONS – NON-CONCURRED

#2 – DISTRICT “F” QUORUM/DELEGATE ATTENDANCE/VOTING

COMMAND	BRANCH/ZONE/DISTRICT
Nova Scotia/Nunavut (08)	Branch 162 Calais

WHEREAS: District F is unable to obtain a quorum for the majority of mandated District meetings and is therefore, unable to conduct business related to the District.

WHEREAS: The current formula for voting delegates at District meetings is not consistent throughout NS/NU Command as exceptions are made for Districts A and G.

WHEREAS: Any solution to issues unique to District F must be resolved within the District itself.

Therefore be it resolved; That Article 1V – Districts and Zones, paragraph 406 be amended to read:

A. Each Branch in a District and Zone, with the exception of Cape Breton District A, *Mainland District F* and Nunavut District G shall be entitled to two (2) voting delegates at a District/Zone meeting or election. Each such delegate must be a member in good standing of the Branch he represents.

B. Each Branch in Cape Breton District A and Nunavut District G shall be entitled to voting delegates at a district meeting based on the following formula:
I Three (3) delegates for one hundred (100) members or less;
II Four (4) delegates from one hundred and one (101) to one hundred and fifty (150) members;
III Five (5) delegates from one hundred and fifty-one (151) to two hundred (200) members; and NS/NU Command By-laws page 11
IV Six (6) delegates for two hundred and one (201) or more members with a maximum to be six delegates.

C. Each such delegate must be a member in good standing of the Branch he represents.

D. Voting delegates at a District F meeting shall consist of the District F Commander, the Past District F Commander, District F Secretary/Treasurer, Zone 14 Commander, Zone 15 Commander, Zone 14 Deputy Zone Commander, Zone 15 Deputy Zone Commander. A special meeting will be called prior to Provincial Convention for the election of District Officers at which voting delegates will be two (2) members in good standing per Branch.

Be it further resolved: That paragraph 410 be amended to read:

A. A District Meeting other than for the election of District officers shall be as laid down in the Terms of Reference of the District, provided that if a majority of the Branches in the District forward a written request to the District Commander asking that a District meeting be held and stating the purpose for which the meeting is requested, the District Commander shall within twenty-one (21) days from the date of receipt of the requisition call a Special District Meeting to deal with the business stated in the requisition.

B. A quorum for any District meeting with the exception of District F shall be the majority of branches within the District being represented by at least one delegate from that branch.

C. *A quorum for District F will be a majority of the District Board as defined in paragraph 406 D.*

D. Districts shall hold individual District meetings a minimum of 3 times per year.

Comment:

This Resolution makes reference to quorums, delegate attendance and voting at District meetings. This appears to be a case of the Branch Presidents not doing their job. We should not change the rules because members of certain branches within some Districts are not doing their part by attending monthly or quarterly meetings. If you look in the Ritual Manual under the wording for the installation of the President, he certifies “to ensure that your branch is represented at Zone and/or District meetings.” Then look in the Leadership Manual, Chapter 5. It reads, “The President shall ensure that the branch participates in Zone and District rallies, conventions and meetings as well as Provincial and Dominion Conventions.”

Therefore, this Resolution is Non-Concurred.

#3 DISTRICTS ABOLISHED

COMMAND	BRANCH/ZONE/DISTRICT
Nova Scotia/Nunavut (08)	Branch 133 Montgomery Branch

WHEREAS: There seems to be low attendance at District meetings

WHEREAS: There has not been a quorum at a District F meeting in the past year

WHEREAS: It seems that there is a great deal of duplication, and that the Districts are not necessary for the smooth operation of the Royal Canadian Legion

THEREFORE BE IT RESOLVED: That the Districts be abolished.

Comment:

This Resolution makes reference to Districts being abolished due to low Branch membership turn out at meetings, duplication on information and Districts not running smoothly. This goes along with Resolution #1 in that the Branch Presidents are not doing their job or getting along. We should not change the rules of the Districts or NS/NU Command because members of certain Branches within some Districts are not doing their part by attending monthly or quarterly meetings. Again, if you look in the Ritual and Insignia Manual under the wording for the installation of the President, it certifies "to ensure that your Branch is represented at Zone and/or **District** meetings." Then look in the Leadership Manual, Chapter 5 and it reads "The President shall ensure that the Branch participates in Zone and **District** rallies, conventions and meetings as well as Provincial and Dominion Conventions."

Therefore, this Resolution is non-concurred.

#4 – PAID EMPLOYEES SERVING ON EXECUTIVE

COMMAND	BRANCH/ZONE/DISTRICT
Nova Scotia/Nunavut (08)	Branch 001 Middleton

WHEREAS: when branches are hurting because of a shortage of volunteers to serve on the branch executive

WHEREAS: Article 112a in the General Bylaws (Qualification to vote and/or hold office) prohibits a member who is a paid employee from holding an executive position

WHEREAS: Many branches within the Royal Canadian Legion are now ignoring General Bylaws Article 112a

THEREFORE BE IT RESOLVED: That article 113a of the General Bylaws be deleted in whole thereby allowing a member who is a paid employee to serve on the Executive.

Comment:

This Resolution makes reference to the shortage of volunteers and that paid Members/Employees be allowed to serve on the Branch Executive. This rule was put in place to protect the branches from potential problems due to paid employees having too much say in matters related to their employment. Paid employees should not have a say on matters related to finance or employment, at least on the voting side of things. Therefore, the Resolution is non-concurred.

#5 – DISTRICT COMMANDERS' EXPENSES PAID TO ATTEND DOMINION CONVENTION

COMMAND	BRANCH/ZONE/DISTRICT
Nova Scotia/Nunavut (08)	Branch 155 Wedgeport

WHEREAS: Many Legions are in financial difficulties and cannot afford to send delegates to Dominion Convention.

WHEREAS: The District Commanders in many cases are elected from these financially strapped Legions and cannot attend Dominion Convention.

WHEREAS: The District Commander represents many Legions within their area and do not have the funds within their bank accounts to pay for themselves to attend the Dominion Convention.

WHEREAS: The District Commander is the only voice and representative of the Branches they represent and their voices and opinions have to be heard at Convention.

Therefore be it resolved: That NS/NU Command pay the expenses of the District Commanders to attend the Dominion Convention so they can represent and put forth the concerns of the Veterans in their area.

Comment:

This Resolution has to do NS/NU Command paying the expenses of the District Commanders to attend Dominion Conventions. All District Commanders are the voice for their own Districts as delegates for their members and Branches. In some Districts within NS/NU Command, the Zone Commanders are the voice it seems, and it is felt that the Zone Commander is a better representative of the branches than a District Commander. Some Districts support the District Commanders in their support for District financial expenses with yearly dues. Some Districts support the Zone Commanders with a Zone Fund, with each branch contributing a certain amount per year based on their membership as of Dec 31st of the previous year. Rather than Command considering a large additional expense every second year, the District Commanders within our Command should consider doing something like this. I have polled the other Provincial Commands on this. Saskatchewan, Alberta, Manitoba and Ontario assist the District Commanders with their expenses when going to the National Convention only, while Newfoundland, British Columbia, New Brunswick and Nova Scotia/Nunavut do not. I have not heard back from PEI and Quebec. Also, another point is that only Alberta and Nova Scotia pay the Zone and District Commanders a yearly or bi-annual stipend.

Therefore, this Resolution is non-concurred.

#6 – NS/NU COMMAND EXPENDITURES IN EXCESS OF \$25,000

COMMAND	BRANCH/ZONE/DISTRICT
Nova Scotia/Nunavut (08)	Branch 161 Eastern Marine

Whereas: At the September 2018 Executive Council Meeting, a motion was passed to donate \$250,000 to “Paws Fur Thought” to secure 16 service dogs for Veterans. The monies also included travel and training expenses for veterans who will receive the service dogs.

Whereas: Although the topic was included in the May 2018 Executive Council Minutes, the information was not widely disseminated, nor was it clear to Zones/Branches/Members before the motion was put to vote at September Executive Council meeting.

Whereas: Most, if not all Branches within the Command have a By-Law preventing significant expenditures along with the added need of getting such expenditures approved by the members.

Whereas: There is no Command By-law governing such large expenditures after the budget has been approved by the membership.

Therefore, be it resolved: Without the clear and timely notification to the membership throughout the Command, the Command Executive Council shall not expend retained earnings, borrow or incur any liability in excess of \$25,000 of the approved budget.

Be it further resolved: The notification process for such expense shall be through Resolution presented at a Biannual Convention, or if the expenditure is of a time-sensitive matter, then the Command shall use the ABMO process to notify all District/Zones/Branches within the Command. A minimum of ten (10) days notice to the District/Zone/Branches is required prior to the vote of Command Executive Council Members.

Be it further resolved: The Command shall write and adopt a By-law which includes the above terms.

Comment:

This Resolution has to do with the Command Executive Council expending retained earnings for projects (Paws for Thoughts) in excess of \$250,000. It contradicts existing NS/NU Command By-law 602 which states the Executive Council shall have the power to administer the business and activities of the Command. It also contradicts Article 803 which describes our capital reserve fund of \$100,000. This is not a legal Resolution according to NS/NU Command By-law 313 B which states that Resolutions to convention shall deal with amendments to our existing By-laws. There is no existing By-law addressing this specific topic, unless we are amending the By-Law Manual. Article VII paragraph 706 of the NS/NU Command By-Laws, “The Constitution & By-Laws Committee shall examine and report upon all proposed amendments to these By-Laws. Resolutions can also add to our existing bylaws. However, this document requests that the Executive Council should be responsible to write that bylaw. This item should be considered as a **POLICY** item and not a By-Law or Resolution item and therefore should be referred to the By-laws and Policy Committee for their review and brought back to Executive Council for a decision in May prior to convention.

Therefore, this committee is Non - Concurred on this Resolution

#7 – POPPY FUND MONIES USED TO PURCHASE CANADIAN FLAGS

COMMAND	BRANCH/ZONE/DISTRICT
Nova Scotia/Nunavut (08)	Branch 026 Colchester Branch

Whereas: The poppy fund was established to support our veterans who have served our county.

Whereas: The Legion has a responsibility not only to support our veterans while alive but also to remember and honour them after their passing.

Whereas: The placing of Canadian flags on veterans' graves ensures that veterans will not be forgotten.

Therefore be it resolved: That monies from the poppy fund may be used to purchase suitable Canadian flags to be placed each year (or as needed) on veterans' grave sites.

Comment:

This Resolution refers to the Poppy Fund for the purchase of markers, flags to honour veterans as per the "Don'ts" of Poppy Trust Funds" Paragraph 501 iii) f of the Poppy Manual, "The purchase of headstones, grave markers, memorial plaques for cenotaphs". The Last Post Fund assists veterans in financial need for costs associated with burial. This extra cost of a marker or flag should be a personal choice of the family. The Legion currently sells metal crosses to acknowledge veteran graves. Some branches give these away while others sell them to the families for a minimal cost.

Therefore, this Resolution is non-concurred.



The Royal Canadian Legion
Nova Scotia / Nunavut Command



**APPLICATION TO BRING NON-CONCURRED
RESOLUTION TO THE FLOOR OF CONVENTION**

RESOLUTION NUMBER: _____

PAGE NUMBER: _____

SUBJECT TO WHICH RESOLUTION REFERS:

**ANY ACCREDITED DELEGATE MAY REQUEST THAT A RESOLUTION FROM THE
NON-CONCURRED SECTION OF THE REPORT BE PRESENTED TO THE CONVENTION IF
THE FOLLOWING CONDITIONS ARE FULFILLED:**

1. Request must be signed by the District Commander or the District Whip, and also by the Delegate wishing to bring the Resolution forward.
2. The request must be submitted to the Convention Chairperson not later than 9:00 AM, on Monday prior to the commencement of the 2nd Business Session.
3. If these conditions have been met, the Convention Chairman will then have the resolution read and then request the signing delegate to move acceptance of the resolution and begin the debate.

Signed: Whip **or** DISTRICT COMMANDER: _____

DELEGATE: _____

BRANCH NAME: _____ No.: _____

DISTRICT A

Zones 1, 2 and 3

The following zones and branches are included in Cape Breton District "A":

Zone 1: Breton Br 008, Armstrong Memorial Br 019, Victoria Br 053, Florence Br 083, Ingonish Br 105, Grandona Br 124, Westside Br 126, East Bay Br 151

Zone 2: John Bernard Croak VC Br 003, Donkin Br 005, Sydney Br 012, Allan MacDonald Mem Br 015, Port Morien Br 055, Louisbourg Br 062, Dominion Br 078, Whitney Pier Br 128, Ashby Br 138

Zone 3: Cheticamp Br 032, Port Hawkesbury Br 043, St. Peter's Br 047, L'Ardoise Br 110, Whycocomagh Br 123, Capt. Angus L. Macdonald Br 132, Isle Madame Br 150

Most Branches in the District are doing very well. Several Branches generated a great deal of money for the Branch and the community by running "Chase the Ace" on a regular basis. A number of branches, obtained grants to make extensive renovations to their building.

Membership in most branches is stable but unfortunately some of the smaller branches are experiencing a loss of membership and appear to be having problems, in particular with leadership. It is not uncommon that a full slate of officers could not be obtained during the election of branch officers.

Several Seminars were conducted in the District during the last 2 years. Those information sessions were well attended. District meetings are held on a monthly basis, with the exception of July, August and December. District meetings are generally well attended. The District will be hosting the Dominion Track and Field Meet and contributed \$1000 to the event. Comrade Tom Young, Immediate Past President from Branch 138 will be overseeing the event.

Respectfully Submitted,
T.J. Martens
District Commander

DISTRICT B Zones 5 and 6

It was busy for me since last report. Sorry to report that Tor Bay Branch 117 has given up their charter, they had 60 members and no one was willing to take on a leadership role to keep this branch operating. They had no real property, and funds were given to Navy League and poppy trust funds went to Branch 81 in Guysborough. I am hoping the members will transfer to other branches.

Branch # 81 in Guysborough, President is not reoffering, as she was doing secretary and treasurer and she can longer do this. The elections of officers was held and pleased to say they have a new president and executive elected. All small legions are having hard times to get members to be part of the executive.

I have dealt with several issues with different branches, dealing with complaints. If branches followed their bylaws, there should be no complaints. Some have been reported to the police to investigate to see if charges can be laid.

Most branches are still having a hard time to get their financial reports in on time. The extra time that was given is still not being met to have them in on time.

I have attended District meetings, Zone 5, and 6 meetings. Zone Commander from Zone 6 not re offering this year.

Branches are holding their own, doing usually fund raising events, like card games, bingo and holding dances and hall rentals for special events. Those who have Chase the Ace did well with this fundraiser. Many have much needed building renovations done, new roofs, and accessibility improvements to their branches.

Branches in the district would like to see the 10% levee from Poppy trust be eliminated, a resolution was going to be put in for this year's convention but they missed the deadline.

Arras Branch # 59 has moved in to their new building. They renovated the Philatelic Building from Canada Post. They went in partnership with the CACL Community group who has their offices and wood working area and kitchen facilities. This was a great success for both groups.

Respectfully Submitted

Lorne MacDonald
Commander
District B
NS/NU Command

DISTRICT C

Zones 7 and 10

Zone 07 consists of eight Branches: Joggins Br# 04, Amherst Br# 10, River Hebert Br# 14, Springhill Br# 17, Oxford Br# 36, Parrsboro Br# 45, Peace Br# 60 Pugwash and Malagash Br# 97. Zone Commander Ron Porter.

Zone 10 consists of six Branches: Colchester Br# 26 Truro, Tatamagouche Br# 64, Stewiacke Br# 70, Cobequid Br# 72 Great Village, Shubenacadie Br# 111 and Debert Br# 106. Zone Commander Wilson MacDonald.

Zone 07: Commander Ron Porter:

Commander Ron Porter reports that Zone 07 Legions are doing well and most are getting their reports in on time. Commander Porter has had the opportunity to visit all the Zone Legions and keeps in close contact with the Branches. Commander Porter has worked hard for his Zone and the results are shown in the respect he receives from his fellow Legion members. Continued efforts on getting Branch By-laws updated has resulted in nearly all Zone 07 Branches being approved by Command.

Joggins Br# 004 continues to meet Command report schedules and are a great community organization. The Branch rededicated their cenotaph in 2018 after doing a restoration of the monument and a new flag pole. Br# 004 holds a membership of 97.

Amherst Br# 010 meets Command report schedules attends Zone meetings and has a membership around 200. The Branch has improved their building by doing exterior and interior renovations. Br# 010 supports three cadet corps and is a strong supporter of the Highcrest Nursing Home DVA Wing.

River Hebert Br# 014 meets Command report schedules and attends Zone & District meetings. Br# 014 is a strong community organization and home to the 1442 River Hebert Cadet Corp. The Branch has taken advantage of the Capital Assistance Program by renovating both the bar area and main hall. Br# 014 carries 125+/- members but like most Legions only around 15 solid volunteers. The Branch has a strong Ladies Auxiliary who cater to many functions. In 2018 a Ladies Auxiliary member initiated the Veterans Legion Banners. The Veterans banners are hung from power poles during the Remembrance period each year. What a great way to Honor our Veterans.

Springhill Br# 017 has had trouble meeting Command report deadlines and has not been attending Zone or District meetings. Br# 017 is a strong community supporter providing their building if required. Springhill carries a membership of around 120. Commander Ron Porter hopes that a new executive at Br# 017 will carry on the efforts of Past President Ken Jackson to get back regular meetings and revive the once busy Legion.

Oxford Br# 036 with encouragement gets their Command reports in on time. Oxford does attend Zone & District meetings and carries are membership of around 40. A community organization that uses hall rentals and Branch events to support keep the bills paid. Oxford Br# 036 is still working on updating their Branch By Laws.

Parrsboro Br# 045 meets Command report deadlines and attends all Zone & District meetings. Parrsboro has a Ladies Auxiliary and works together with the Legion to support expenses. Br# 045 has a membership of 90+/- . Credit to the present executive, the Legion is doing well financially after suffering a couple of lean years.

Peace Br# 060 Pugwash meets Command report deadlines. Br# 060 does attend all Zone/ District meetings and has hosted both. Br# 060 uses hall rentals and Legion events to help pay the expenses.

Malagash Br# 097 meets Command report deadlines. Br# 097 usually attends Zone/District meeting. Malagash has a membership of around 70 with many of those being transient summer members. Hall rentals, darts, and bingo help meet with expenses.

Zone 10: Commander Wilson MacDonald:

Commander MacDonald reports that Zone 10 Legions appear to be doing well. All Branches are working towards full compliance on Command monthly reports. Commander MacDonald visits Zone 10 Branches regularly and keeps in close contact with the Legion Presidents. Commander MacDonald is a very dedicated Legion member and has a great rapport with the Branches in Zone 10.

Colchester Br# 026 Truro meets Command report schedule and attends Zone/District meetings regularly. Br# 026 has the largest membership in District "C" with over 650 members has been the host of several NS/NU Command Provincial Legion conventions. Br# 026 is very community minded supporting three Cadet Corps. The Branch is supported by a strong Ladies Auxiliary.

Tatamagouche Br# 064 meets Command report schedules and attends most Zone/District meetings. Br# 064 has a membership of around 170. The Branch hosts community events and supports local Army, Air and Navy Cadet Corps.

Stewiacke Br# 070 meets Command report schedules and attends most Zone and District meetings. Br# 070 has a membership around 170 and is a strong supporter of community events. The Branch has completed major renovations to their Cenotaph area and are very proud of the project. Br# 070 is doing well both financially and with membership. The Branch is a supporter of the local Sea, Army and Air Cadet Corps.

Cobequid Br# 072 Great Village meets Command report schedules and attends Zone & District meetings. Br# 072 has a membership around 50 and is a very community minded Legion. Cobequid Branch is supported financially by bingo, hall rentals and the bi annual cheese sale. The Branch does not have a liquor license. Cobequid Br# 072 has the reputation of having the first Ladies Auxiliary Charters. Thanks to Br# 072 for hosting three District meetings and always having a delicious lunch afterwards.

Debert Br# 106 meets Command report schedules and attends Zone and District meetings. Br# 106 has a membership around 155. The Branch is a supporter of many community events, such as assisting the elementary school with their lunch program. Over the past few years the Branch has turned their finances around with new management and new ideas. Job well done.

Shubenacadie Br# 111 meets Command report schedules. The Branch is not represented at most Zone and District meetings. The Branch has a membership around 65. Br# 111 is a community supporter and works closely with the Lions Club on joint projects. Br# 111 is another Legion that with new Executive and new ideas have turned their finances around. Job well done.

District C: Commander Robert Hoeg

I would like to thank my Deputy District Commander/Zone 10 Commander Wilson MacDonald and Zone 07 Commander Ron Porter for their dedication to the Royal Canadian Legion. Their work in the Zones has made the position of District Commander much easier.

There are a number of Branches in this District that do not send a representative to Meetings. This is a violation of the Terms of Reference of those Branch Presidents.

There are a number of Branches that have not sent in their Branch Executive Forms. This may be because of a new Executive but several notices have gone out to all Branches.

The request for contributions to the Veterans Service Recognition Book is mentioned at all Zone and District meetings. The request is not being heard, please try to send in some Veterans submissions.

There are Legions having trouble holding a Branch meeting due to lack of a quorum. The updating of Branch By Laws may be the only way to correct the problem.

A District meeting will be held at Debert Legion Br# 106 in March for election of District officers.

Respectfully Submitted,

Robert Hoeg

Robert Hoeg,
District "C" Commander

DISTRICT D Zones 8, 9 and 11

Zone 8 Branches

Kings 006
Hants 009
Ortona 069
Habitant 073
Dr. C.B. Lumsden 074
Alvin Foster MM Memorial 098

Location

Kentville
Windsor
Berwick
Canning
Wolfville
Kingston

Zone 9 Branches

Middleton 001
Port Royal 021
Bridgetown 033
Lawrencetown 112
Clementsport 122

Location

Middleton
Annapolis Royal
Bridgetown
Lawrencetown
Clementsport

Zone 11 Branches

Branch 020
Branch 022
Branch 067
Capiquet 092

Location

Digby
Bear River
Weymouth
Freeport

Zone 8 Report

Branch 006, membership just under 500, doing well financially. Active sporting events and weekly dances. Branch grants yearly bursaries, supports a local school breakfast program, and sponsors a cadet corps.

Branch 009, membership is approximately 650. They had great financial success with Chase the Ace. Branch supports 3 Cadet Corps and grants bursaries each year. The Branch is hosting the 54th Biennial Convention May 18-20, 2019.

Branch 069, membership around 175. Branch has made financial gains through Friday night meals and Chase the Ace. Sports include pool, darts and shuffle board. Have a successful Med Alert business. They provide annual bursaries and sponsor a Cadet Squadron.

Branch 073, membership under 150. Financially sound. Regular darts and cards. Yearly fundraiser turkey dinner. Support local high school with yearly bursaries and great participation from local schools in Poster and Literacy contest.

Branch 074, a great story of a branch coming together as a team to save the Branch. Membership has doubled in the last year. Some renovations were completed in 2018 and more planned in 2019. Support local students with bursaries.

Branch 098, membership around 700. Chase the Ace, bingo, and cards. Active school breakfast program and hospital shuttle service. A strong supporter of the Vets Wing in Middleton and Camp Hill Vets Unit. Supports local Cadet Squadron and annual student bursaries.

Zone 9 Report

Branch 001, membership at 156, and Branch is financially sound. Renovations ongoing. Active in pool, crib, and darts. Each Tuesday a free meal is provided, called "Lunch with Friends" sponsored by the Canadian Mental Health Association.

Branch 033, only Branch in the area to hold a door to door Poppy Drive. Active pool and dart leagues. The Bridgetown Lions Club hold their monthly meetings and various fundraisers at the Branch. The north end of the building is rented to a Medical Clinic. Branch 33 continues to be an active and viable organization and important member of the community.

Branch 112, membership stands at 38. Branch has dart league with 12 teams. 14 students from Lawrencetown Education Centre took part in Decoration of Graves of 1st World War Veterans. They also cleaned around their graves and around the monuments at Whitman and Fairview Cemeteries. 40 youth participated in the Poster and Poetry Contest. The Lions Club and the Senior Group continue to use the Legion. They are seeking a grant for accessibility.

Branch 021, membership for 2018 was 227 members. Branch is stable financially. Bingo attendance is declining and other source of income is being considered. The branch is having problems obtaining a quorum for General Meetings. Poppy Campaign was the most successful to date. The main sports at the Branch are darts and pool. The Sick and Visiting Chairperson makes regular visits to SMH Vet's Wing and members of the Branch who are ill at home or in hospital.

Branch 122, membership at 126 with 4 more members accepted. The Branch is financially solvent at the present time. Many upgrades have been completed and plans are to repair or replace floor tiles on both levels. The Branch stays busy with bingo, coffee club, jam sessions, community card club, and Friday evenings
- Chef Choice dinner.

Zone 11 Report

Branch 020, President had a bout of illness but is on the mend. She has been re-elected as President for 2019. Membership is between 150-175 members. Branch is sound financially, events include jam session every second week, bingo on Wednesday, and Chase the Ace on Thursday. The upstairs has been renovated as well as the washrooms downstairs. They are now in the midst of redoing the kitchen. The Branch sponsors the Sea Cadets from Cornwallis.

Branch 022, membership is in the area of 150. The Branch is not as financially sound as it would like to be but are getting by and hoping things get better in the future. They have Chase the Ace weekly but are not having as much luck as they give away the jackpot too often. Pool is the main draw for socializing. They also have a dance once a month. They have received a grant to install a stair lift and have received a Job Creation Project Grant.

Branch 067 has a new President. He has very little Branch experience so he is in the learning phase. The Branch is without a secretary so it is difficult to communicate. There are no major projects planned.

Branch 092 no change to executive from last year. No major projects planned. The President made inquiries about installing security cameras at the Branch as they encountered a few problems in the parking lot during Chase the Ace.

I would like to take this opportunity to thank Zone Commander 8, Comrade Gilbert, Zone Commander 9, Peter Townsend, Zone Commander 11, Peter Comeau. I would also like to thank District Secretary Comrade Moore. Thanks also to Comrade Sherman who had to resign as Zone Commander 9 due to illness.

Respectfully submitted,
Mervin Steadman
District D Commander

DISTRICT E

Zones 12 and 13

Comrades

I have attended all Zone 12 and 13 Council meetings. These meetings have provided me with the opportunity to hear all of the Branch activities and any concerns that may be brought forward. It has also given me the opportunity to pass on information from our Legion Executive Council Meetings.

I have been pleased to report at these meetings that at that time all Branch financial statements were up to date. Thanks to the Zone Commanders and Branch Treasurers for your continued assistance.

Dates have now been set for the next Zone and District meetings. Elections and Installations will have been conducted at this time.

Zone 13-Monday/ March 4/19 7.30 p.m. Bridgewater

Zone 12-Sunday/March 10/19 2.p.m. Pubnico

District E- Sunday/ March 24/19 2.p.m. Lockeport

I have arranged for Bob Grundy operator of The Rally Point Retreat in Sable River to be guest speaker at our District meeting. It is a place that those suffering from PTSD can turn to. It is a place to help those looking for support and sometimes just a quiet space to turn to.

At our previous District meeting our guest speakers were from Veterans' Affairs. They spoke on Long Term Care facilities and criteria and eligibility for our Veterans.

The Branches in District E have all had successful Poppy and Remembrance campaigns and many of the cadets have come out to assist when Branches lack the necessary Branch Volunteers.

Branches have also been conducting their election of officers and in few instances have come short on candidates, however they have managed to recruit others to fill those positions.

I have conducted a few elections and installations when asked to do so.

Some Branches have also managed to gain a few new members. In some cases due to the one year free membership.

Overall Branches continue with various Branch Social and fundraising events. This includes Branch wing nights, breakfast, dinners and dances along with karaoke nights. Chase the ace and bingo nights is also still a major fund raiser for some. Sports programs continue such as washer toss, pool and darts.

Branches continue to meet our Veterans needs along with their spouses and also support our Youth Programs.

I am pleased to report Zone 12 has now reached \$106,000 to purchase a new 2019 Van for Yarmouth Veterans Place. It will replace the seventeen year old van. I have had the privilege to chair this most worthy project.

There is a project underway in Yarmouth to host up to 800 members of the Armed Forces. They will conduct projects for non-profit organizations. Legions are included. It will take in communities within a 100 km. radius. I have contacted those Branches in my District and also District Commander Mervin Steadman. Some Branches have now submitted proposals. They will provide labour and equipment for the selected projects.

I recently attended a Regional Cadet meeting. The Officers and staff were very appreciative of legion presence. One of the topics that arose was the role of sponsors. Many Legions are involved with sponsorships and it was made clear that Legionnaires are most welcome to attend these Regional or League meetings. There are also Support Committees and their role is somewhat different from the sponsor committee .

In conclusion I have enjoyed attending Branch meetings and social events throughout District E and thank Comrades Zone Commander Darryl Cook and Al Videto for their commitment and service to their Branches.

Thanks to all District E members that work so hard to meet the aims and objectives of the Royal Canadian Legion.

Lest We Forget.

Respectfully Submitted
Don McCumber
District E Commander

DISTRICT F Zones 14 and 15

Greetings Comrades:

When I took over as Zone 14 Commander on 1 June 2017 I was totally new to this type of office in the Royal Canadian Legion. Believe me I had my eyes opened to the running of the RCL and a Zone and District can be a lot of work but rewarding at the same time. I had great people around me to help out when needed, from branch Presidents to former Executive Members and the many Comrades that have the RCL at heart volunteering and promoting their branches. Too many names to list but I like to thank District Commander Richard Malin, Past Zone Commander Wendell Crowell and Secretary Treasurer Marie McKeen. With their help, advice and mentorship helped me in many ways to fulfill my duties over the 2 years.

I have strived to get membership addressed as my no.1 priority. As having a financial background and managing several successful bar operations, I have been able to advise some branches and help them out.

Worked on completing the Halifax Central Poppy Trust Fund restructure and dividing into 2 separate Branches Br. 27 Vimy and Br. 129 White Ensign. They ran their own campaigns for the first time this time have co-operated with each other to bring in over \$100,000.00.

Conducted many Branch elections over the last 2 years, helped several branches with problems concerning employees resolving same to the satisfaction of both parties.

Drove many kilometers in my duties to the Branches and held Zone meetings every 3 months. With the help of the Secretary we have implemented a 2 year schedule for the Zone meetings that has worked very well. I believe that this should be looked at for the District.

Hope I have been an asset to the RCL over the last 2 years and hoping success in the years to come for our organization.

Respectfully submitted
Steve Condy
Zone 14 Commander

ZONE 15 REPORT – PROVINCIAL CONVENTION

Greetings Comrades:

I would like to take this opportunity to thank you all for your support during my tenure as the Zone 15 Commander over the past two years. This has been a very educational and rewarding two years so again thank you.

Zone Positions - The Zone held two elections, March and April, in order to fill all the positions and as of April 2017 the Executive consisted of Comrades David Camp, Zone Commander, Joanne Geddes Deputy Zone Commander, Glen Leduc, Secretary/Treasurer, John Gibson, Sgt-at-Arms and Kathy Julien, Sports Officer. Regretfully The Zone Commander had to resign due to medical reasons and Comrades Joanne Geddes and Dave Tarr were installed in August to the positions of Zone and Deputy Zone Commander respectively. Regretfully again in December 2018, Comrade Dave Tarr, had to resign due to medical reasons. Comrade Glen Leduc, the Zone Secretary/Treasurer, has graciously accepted to fill in as Acting Zone Commander until our elections on 24 February 2019. Due to a critical shortfall within my own Branch, I am unable to re-offer for the position of Zone

Commander and we anticipate problems with finding people to fill the positions of Commander and Deputy Commander as the succession plan is no longer valid and Branches are having difficulties filling positions within their own Branches. We see this as a challenge for the new Executive Council and our Zone elections on 24 February 2019. All elections within the Zone have been held with the exception of Caen Branch 164 which will hold theirs in April of this year and there are two new President's, the remainder are unchanged. Congratulations to Comrade President's Rick Reynolds from Somme Branch 31 and Andy Day from Eastern Marine Branch 161.

Over the past two years, either myself or one of the Zone Board Members, have been successful in attending all 11 of the Branches within the Zone. Attendance included attendance at both General and Executive Meetings, Honours and Awards and Commemorative events, milestone anniversaries and at the request of Branches to assist/provide guidance with Branch Operations.

Overall I believe we have a very good and functional Zone with the majority meeting deadlines for reports and returns to Command. We have had one Branch within our Zone that has been continuously delinquent in their Financial Reporting throughout the year and has resulted in a letter being sent from President Crowe. I would like to thank both the Command Treasurer and President Crowe for their assistance in this matter.

Our Zone continues to be supportive of Cadets and the Navy League and presented 11 NS/NU Command Bursaries and 3 Prince of Wales Scholarships this year as well as many Branches. The Zone and large Branches within the Zone attended the Poppy Seminar; it was well received and once again the Branches have had successful Poppy Campaigns. Many Branches applied for and received Grants to work on their aging infrastructure and are also running Chase the Ace to generate revenue.

I would like to take this opportunity to thank the Branches and their Executives for all their hard work and dedication in meeting the RCL mandate and in their support to me as their Zone Commander. In addition I would like to thank the District F Commander, Comrade Richard and the NS/NU Command Executive Council for all of their support and guidance over the past two years and last but not the least, to the Staff of Command who have always been professional and go above and beyond to help. I could not possibly have done my job without all of you, again, thank you very much.

Respectfully submitted,
Joanne Geddes
Zone 15 Commander

DISTRICT G

The past 2 years have been eventful for District G.

Both Iqaluit Branch 168 & Rankin Inlet Branch 169, have seen some rough times but things are on a steadier keel. District G also suffered the loss of Comrade George "Scotty" Strong a longtime member of the executive of both Iqaluit & Rankin Inlet branches.

District G has brought all financial statements up to date & on the correct forms.

Branch 168 Iqaluit:

The past few years have been challenging for branch 168 & have seen a substantial loss of income. Several belt tightening initiatives have been launched by the branch and the executive.

Though upsetting to some long term members, these measures will ensure the branch continues to be able to responsibly meet its obligations as a branch of the Royal Canadian Legion & donate back to our core causes to the tune of some \$750,000 +.

2019 marks the 49th Year of the Royal Canadian Air Cadet 769 Squadron. And plans are underway for the 50th anniversary in 2020. Since 1970 the cadets have been solely sponsored by branch 168 and have been parading and training in their own 4 million dollar, 2 story facility. The building includes a second floor with 2 classrooms & training offices; the main floor consists of supply room, canteen & kitchen, administrative office, Commander's Office, Cadet lounge, shooting range & Parade square and garage.



Branch 169:

On a brighter note Branch 169 is quite the comeback story and the past two years have seen a complete turnaround in fortunes of the branch. Under the guidance and hard work of Comrade President Pealgie Sharpe the new executive have managed to take the branch from near collapse to a thriving branch. Comrade Sharpe has also led a delegation to the immediate past Dominion Convention something they have never been able to accomplish. Below is a short letter from Comrade President Sharp.

Good day Comrades;

Branch #169 in Rankin Inlet is pleased to say that our Legion is operating to its full capacity, we are open four days a week; Wednesday to Saturday. Our Legion would not be where we are today if it wasn't for the Executive Committee's commitment and dedication to the Royal Canadian Legion.

Each Executive Committee member plays an important role in the day to day operations to keep the Legion open. From organizing the volunteer schedule, to ordering of the stock and picking it up weekly, and securing our building, every single Executive Committee member puts in anywhere from 5 to 20 hours a week of volunteer work. I feel it is very important to ensure that the Executive Members of Branch 169 are recognized and applauded for all the volunteer work they do.

Please be advised that this year marks our 25th year anniversary since the Legion opened up in Rankin Inlet. Our membership is still thriving with 60% of our membership renewed for 2018, our volunteers who work the bar and door are still actively signing up, whom are all members of our branch.

Our branch for the first time in 25 years is now in a position to hire a part time Branch Manager, unfortunately all the applicants we have interviewed since our AGM in October have not met our requirements and we are still actively seeking a candidate.

With closing of this report, I would like to thank Branch 168 for their continued support this past year. Our emails to Branch 168 are not as frequent as last year when we re-opened and required suggestions/recommendations on various items.

In behalf of the Executive Committee of Branch 169;
Pelagie Sharp, President

In Closing I would like to give a shout out to the men and women of the executive of Branch 168 & 169 for the work they do.

Branch 168 Executive:

President: Chris Groves
1st Vice President: Clark Wolfe (D.C.)
2nd Vice President: Clifford Laurin (D.D.C)
Treasurer: Jarrod Selkirk
Secretary: Leo Twerdin
Sergeant at arms: Bob Worches
Immediate Past President Bob Hanson

Branch 168 Ladies Auxiliary:

President: Oopetee Kovic

Branch 169 Executive:

President: Pelagie Sharpe
1st Vice President: Mark Wyatt
2nd Vice President: Kelly Kaludjak
3rd Vice President Hamis Tatty
Treasurer: Darrin Nichol
Secretary: Taina Kubluitok
Sergeant at arms: Ron Graham
Immediate Past President Gabriel Karlik

Clark Wolfe District Commander District G.
Prepared by Cliff Laurin DDC.



Convention Report

The Proceedings of the
53rd Biennial Command Convention of
Nova Scotia/Nunavut Command
The Royal Canadian Legion
held at
Bridgewater, Nova Scotia
May 20 – 22, 2017



2017 – 53RD COMMAND BIENNIAL CONVENTION REPORT

The Nova Scotia/Nunavut Command 53rd Biennial Convention was hosted by Bridgewater Branch No. 24, May 20-22, 2017.

Training and information sessions took place Saturday, May 20th. There was great attendance and participation of delegates at all sessions. Topics included Liquor and Gaming, Membership Portal Training, and Poppy and Remembrance. As well, Ashby Branch President provided an informative discussion on the Do's and Don'ts of conducting Chase the Ace fundraisers.

Wreath Laying and Opening Ceremonies - The Wreath Laying was well attended by legionnaires and guests, with wreaths laid by dignitaries and representatives of Dominion Command, NS/NU Command and the host branch.

Immediately following the Wreath Laying, the Convention's opening ceremony took place. Following the Opening Ritual, the Invocation was given by NS/NU Command Chaplain, the Reverend Arthur Nash. Host Branch President Patrick Kelly welcomed delegates and guests. Greetings were received from NS/NU Command President, Comrade Steve Wessel and Dominion Command Vice President, Comrade Bruce Julien. As well, greetings were presented from representatives of the Government of Canada, Province of Nova Scotia and Town of Bridgewater. Guest Speaker was The Royal Canadian Legion Grand President, Comrade Larry Murray, Vice Admiral (Ret'd.), CD. The Resolution of Loyalty was presented by NS/NU Command Immediate Past President, Comrade Ron Trowsdale.

Convention Business - Business commenced at 1 p.m. on Sunday, May 21st.

By motion, the following Convention Committees were confirmed: Ways and Means, Resolutions and Credentials.

Credentials Report & Attendance - Executive Director Valerie Mitchell-Veniotte reported:

Total allowable vote:	314		
Total accredited delegates:	146		
Total proxies:	96		
NS/NU Command Council	(allowable 6)	Total accredited:	6
NS/NU Command Past Presidents & Chaplain	(allowable 3)	Total accredited:	2

There were 5 guests and 16 observers in attendance.

Reports and Approval of Auditors - The following Reports were presented and accepted: President, Executive Director, Service Bureau and Finance. A motion to accept Collins Barrow Chartered Accountants be retained to conduct NS/NU Command financial audit for the year 2017 was passed.

Introduction of Special Guests – Remarks - NS/NU Command President Steve Wessel welcomed special guests:

The Royal Canadian Legion Grand President, Comrade Larry Murray
Dominion Command Vice President, Comrade Bruce Julien (Remarks)
President, PEI Command, Comrade John Yeo
President, BC/Yukon Command, Comrade Marc Tremblay

Provincial Secretary, PEI Command, Comrade Betty MacLachlan

Presentation of Palm Leaf to MSM - RCL Grand President, Comrade Larry Murray presented NS/NU Command President Steve Wessel with the Palm Leaf to MSM Award in recognition of his immeasurable achievements and contribution to the Royal Canadian Legion and the veterans of Canada.

Nominations for Election of Officers - NS/NU Command Election of Officers was conducted by Comrade Bruce Julien. 1st round of nominations was held Monday, May 21st. Nominations concluded the next day.

Committee Reports - Reports of the following committees were presented and accepted: Benevolent Fund, Bursary & Scholarships, Complaints, Cadet Medal of Excellence, Sports (Track & Field included), Lotto.

Presentation – Canadian Naval Memorial Trust, the Battle of the Atlantic Place.

District Caucus Meetings were held immediately following the Convention photograph shoot.

Business May 22nd - The meeting reconvened at 9 a.m. May 22nd, for day two of the business session.

Credentials Report – Comrade Valerie Mitchell-Veniotte reported today's numbers are as at registration close so numbers change from previous day's report.

Sub total allowed	301
Accredited	158
Proxies	143
Past Presidents & Chaplain accredited	3
Command Council accredited	6
5 guests, 27 observers	Total in attendance: 199

Committees & District Reports - The following reports were presented and accepted: Constitution and By-laws and by-law changes, Membership, Veteran's Outreach, Building, Honours and Awards, Leadership Training Camp, Public Relations, Leadership Development, Veterans Services and Seniors, Veterans' Services Recognition Booklet, Liquor and Gaming, District Reports.

Presentations - Mark Fenety of Fenety Marketing; Dr. John Whalen on Psychological Services, P.T.S.D.; Sydney Mines Tourism Development Society; Army Museum and Halifax Citadel; and, NS/NU Command Webinar.

Resolutions – The Resolutions Committee Report was presented and accepted. There were 9 submitted resolutions reviewed by the Committee and presented to Executive Council. Two were concurred; 7 were non-concurred. The 2 concurred resolutions were approved by convention. There were no non-concurred resolutions brought forth.

Election and Installation of Officers - Comrade Bruce Julien closed nominations and conducted the Election of Officers. Elected and duly installed for the 2017-19 term of office:

President	Comrade Mel Crowe
1 st Vice President	Comrade Jay Tofflemire
2 nd Vice President	Comrade Marion Fryday-Cook
Treasurer	Comrade Donna McRury
Chairman	Comrade Karen Lynch

NS/NU Command President, Comrade Mel Crowe, addressed the convention and thanked the delegates for the trust bestowed upon him. He pledged his commitment to continue the good work of the Command.

Closing – The convention was closed according to ritual. The 54th Biennial Convention will convene May, 2019, hosted by Windsor Branch 09.

In conclusion, Bridgewater Branch and the Local Arrangements Committee is to be commended for their outstanding job in preparing for our convention. Thanks to LAC Chairman Comrade Sam Collicutt and the many volunteers who extended great hospitality to the delegation and worked tirelessly to ensure we enjoyed a successful convention.

Respectfully submitted,
Karen Lynch
NS/NU Command Chairman

NOVA SCOTIA/NUNAVUT COMMAND OFFICERS 2017-2019

Patron:	The Honourable Arthur J. LeBlanc, ONS, QC, Lieutenant Governor of Nova Scotia	
Grand President:	Ted Martens	
Honourary President:	Wilfred Edmond	
Past Presidents:	Ronald Trowsdale David Blanchard Clarence E. Dawe Wilfred Edmond Ted Martens	
Command Chaplain:	Reverend Arthur Nash	
Command Executive Council:	Command President	Melvin Crowe
	1 st Vice President	Jay Tofflemire
	2 nd Vice President	Marion Fryday-Cook
	Treasurer	Donna McRury
	Chairman	Karen Lynch
	Immediate Past President	Stephen Wessel
	District A Commander	Ted Martens
	District B Commander	Lawrence MacDonald
	District C Commander	Robert Hoeg
	District D Commander	Mervin Steadman
	District E Commander	Don McCumber
	District F Commander	Richard Malin
	District G Commander	Clark Wolfe
Zone Commanders:	Zone 1	Clifford MacIntyre
	Zone 2	George Dellavalle
	Zone 3	John Hopkins
	Zone 5	John MacEachern
	Zone 6	William Echlin
	Zone 7	Ronald Porter
	Zone 8	Conrad Gilbert
	Zone 9	Peter Townsend
	Zone 10	Wilson MacDonald
	Zone 11	Pete Comeau
	Zone 12	Al Videto
	Zone 13	Darryl Cook
	Zone 14	Stephen Condy
	Zone 15	Joanne Geddes

**THE ROYAL CANADIAN LEGION
NOVA SCOTIA/NUNAVUT COMMAND
54th BIENNIAL COMMAND CONVENTION**

NOMINEES FOR ELECTED OFFICE



PRESIDENT

1ST VICE PRESIDENT

2ND VICE PRESIDENT

TREASURER

CHAIRMAN

2019 CREDENTIAL REPORT

DISTRICT/ZONE	ALLOWED	ACCREDITED	PROXY	TOTAL
DISTRICT A				
ZONE 1	18			
ZONE 2	21			
ZONE 3	18			
DISTRICT B				
ZONE 5	9			
ZONE 6	17			
DISTRICT C				
ZONE 7	16			
ZONE 10	20			
DISTRICT D				
ZONE 8	28			
ZONE 9	11			
ZONE 11	9			
DISTRICT E				
ZONE 12	9			
ZONE 13	27			
DISTRICT F				
ZONE 14	31			
ZONE 15	46			
DISTRICT G	16			
SUB TOTALS	296			
PAST PRESIDENTS/COMMAND CHAPLAIN	5			
NS/NU COUNCIL	11			
TOTALS	312			
GUESTS				
OBSERVERS				
TOTAL IN ATTENDANCE				

RULES FOR ELECTION

1. The preliminary nominations will be held on Sunday at a time decided by the Chairman.
2. Nominations will be accepted for the following offices: Command President, 1st Vice President, 2nd Vice President, Treasurer and Chairman.
3. The actual rules for the elections will be read prior to the time of the elections on Monday.
4. On Monday, at a time decided by the Chairman, the Election Chairperson will again open nominations for the elected offices.
5. Nominations will be posted in the order received.
6. No person may be nominated unless he or she is present and accepts the nomination or has signified his/her intention in writing.
7. Nominations will be declared open for the next office after each office has been filled.
8. All unsuccessful candidates for the office of President may be nominated for the office of 1st Vice President.
9. No nominations will be accepted unless the person being nominated has agreed beforehand to stand for office for which he/she is nominated.
10. At the time of the elections on Monday, the following rules will be read for the benefit of the convention:
 - A. If only 2 candidates are in contention for an office, the candidate receiving the majority of votes cast will be elected [at least 50% +1].
 - B. If 3 candidates are in contention for an office, the winning candidate must have at least 50% + 1 of the votes cast in order to be elected.
 - i. if there is no clear winner on the first ballot, the low vote-getter will be dropped and a second ballot will be held between the two high candidates.
 - C. If 4 or more candidates are offering for an office the following rules apply:
 - i. any candidate or candidates for an office not receiving at least 15% of the votes cast is immediately dropped from the ballot.
 - ii. the election will then proceed, dropping the lowest vote-getter until one candidate receives at least 50% + 1 of the votes cast and is declared elected.
11. For the office of 2nd Vice President, the following rules also apply:
 - A. Following the election of the President and 1st Vice President, the meeting will be open for nominations for 2nd Vice President.
 - B. Following the close of nominations for the office of 2nd Vice President, the candidates will be brought to the front of the meeting and introduced to the members on the floor.

- C. At this time the candidates will also be questioned by the Election Chairperson as their willingness to stand for election.

If the candidate agrees to stand for office, the following procedure will be followed:

- i. The nominator or person chosen by the candidate will be permitted to briefly outline the candidates' Legion background and qualifications for office.
- ii. Following the two minute introduction of the candidates, they will proceed to their seats with the nominators or introducers; and
- iii. The election will then take place for the office of 2nd Vice President.

NOTE: It is not mandatory to have the nominator introduce the candidate with a two minute speech. If the candidate wishes to decline the opportunity, he/she may do so.

12. Immediately following the election of officers, the Installation will take place following the procedure outlined in the Ritual & Insignia Manual.
13. Immediately prior to the Installation, a motion will be accepted for the destruction of the ballots used in the election.

VOTING PROCEDURE – ELECTION OF OFFICERS

1. Only accredited delegates on the floor may vote.
2. A booklet containing ballots will be issued to each accredited delegate. Separate booklets will be provided for each proxy held.
3. Proxy ballots will be issued only to those entitled to them, according to the records of the Credential Committee.
4. Names of candidates will be posted in order of nomination.
5. The Election Chairperson will designate the ballot to be used by number and colour.
6. The method of voting will be to place the name of the candidate to be voted on the appropriate ballot. Do not write on any ballot until instructed by the Election Chairperson.
7. Before ballot vote commences, the Election Chairperson will order the doors to be tiled. The Sergeant-at-Arms will ensure that all doors and exits are guarded and no one may enter or leave the convention hall until after the vote has been completed and the Election Chairperson so orders.
8.
 - A. When balloting is for the election of a single officer, the candidate receiving the majority of the votes shall be elected.
 - B. If no candidate received a majority vote or received a majority of the total votes cast on the first ballot, a second ballot shall be held, deleting the name of the candidate receiving the least number of votes on the first ballot.
 - C. However, if the total of the votes received by the two with the lowest number of votes is less than the votes received by the candidate with the next lowest number of votes, the names of the two with the lowest number of votes shall be deleted from subsequent ballots.
9.
 - A. When the balloting is for the election of more than one officer, delegates may vote for up to, but not more than, the number of officers to be elected.
 - B. A person may not vote more than once on the ballot for any candidate.
 - C. The ballots shall be in a form approved by the Command.
 - D. Ballots not marked in conformity to this section shall not be counted.
 - E. The candidates receiving a majority of the ballots cast shall be elected.
10. If one or more, but not all, candidates receive a majority of the first ballot, a second ballot shall be held for the office, deleting the names of the candidates with the lowest number of votes on the first ballot.

11. Whenever on any ballot no candidate is elected, the name of the candidate who received the lowest number of votes shall be deleted from subsequent ballots, provided that:
 - A. If the total of the votes received by the two (2) with the lowest number of votes is less than the votes received by the candidate with the next lowest number of votes, the names of the two with the lowest number of votes shall be deleted from subsequent ballots; and
 - B. Similarly, if the three (3) candidates having the lowest number of votes do not have a total vote equal to that of the candidate having the next lowest number of votes, their names shall be deleted from subsequent ballot.
12. Command Convention may, by resolution, carried by two thirds (2/3) majority of the total votes cast, amend or adopt such rules to govern voting as may be necessary.
13. If the presiding Officer is a delegate he shall vote as such when the ballot is taken.
14. When the vote stands equally for or against the question, the presiding officer shall declare the resolution or motion lost.
15. All motions shall be presented in the affirmative form.

NOVA SCOTIA/NUNAVUT COMMAND OFFICERS FOR 2019-2021



PRESIDENT: _____

1ST VICE PRESIDENT: _____

2ND VICE PRESIDENT: _____

TREASURER: _____

CHAIRMAN: _____

IMMEDIATE PAST PRESIDENT: _____

ANNEX A

POPPY TRUST FUND REPORT

**PROVINCIAL COMMAND
POPPY TRUST FUND
STATUS REPORT**

COMMAND Nova Scotia/Nunavut

DATE OF COMPLETION: February 12 2019

POPPY TRUST FUND STATEMENT

REPORTING PERIOD-1 OCTOBER 2017-30 SEPTEMBER 2018

OPENING BALANCE

<p>A BALANCE IN BRANCH POPPY TRUST FUNDS AS OF 1 OCTOBER 2017</p>	<div style="border: 1px solid black; padding: 2px;">658,834.36</div>	(A)	
<p>B INCOME FROM ALL CAMPAIGN AND OTHER SOURCES</p>	<div style="border: 1px solid black; padding: 2px;">1,459,848.84</div>	(B)	
<p>C SUB TOTAL A+B=C</p>			<div style="border: 1px solid black; padding: 2px;">2,118,683.20</div>
<p>D CAMPAIGN MATERIAL EXPENSES</p>	<div style="border: 1px solid black; padding: 2px;">636,510.71</div>	(D)	
<p>E DISBURSEMENTS (Including assessments levied by Provincial Command)</p>	<div style="border: 1px solid black; padding: 2px;">901,423.78</div>	(E)	
<p>F TOTAL EXPENSES AND DISBURSEMENTS</p>	<div style="border: 1px solid black; padding: 2px;">1,537,934.49</div>	(F)	

CLOSING BALANCE

<p>G BALANCE IN BRANCH POPPY TRUST FUND AS OF Sept. 2018</p>	<div style="border: 1px solid black; padding: 2px;">580,748.71</div>	(G)	
---	--	-----	--

BRANCH PARTICIPATION

NUMBER OF BRANCHES IN THE COMMAND		<div style="border: 1px solid black; padding: 2px;">103</div>
NUMBER OF BRANCHES INVOLVED IN THE CAMPAIGN		<div style="border: 1px solid black; padding: 2px;">103</div>
NUMBER OF BRANCHES REPORTING		<div style="border: 1px solid black; padding: 2px;">103</div>

PROVINCIAL COMMAND CENTRAL POPPY FUND

BALANCE OF THE CENTRAL POPPY FUND AS OF 30 SEPTEMBER 2018 \$ 575,598.90

Executive Director *Valerie Mitchell-Blunette*

2017-2018 BRANCH POPPY TRUST FUND REPORT

BR NO	NAME	OCT 1 BAL (A)	INCOME (B)	TOTAL INC (C)	EXPENSES (D)	DISBURSE (E)	TOTAL EXP (F)	BALANCE (G)
ZONE 1								
8	BRETON	\$ 2,364.77	\$ 13,086.00	\$ 15,450.77	\$ 7,260.77	\$ 2,678.88	\$ 9,939.65	\$ 5,511.12
19	ARMSTRONG MEM.	\$ 7,998.75	\$ 20,905.03	\$ 28,903.78	\$ 12,370.44	\$ 2,799.78	\$ 15,170.22	\$ 13,733.56
53	VICTORIA	\$ 1,728.59	\$ 7,327.31	\$ 9,055.90	\$ 5,322.29	\$ 1,000.00	\$ 6,322.29	\$ 2,733.61
83	FLORENCE	\$ 4,289.96	\$ 7,661.00	\$ 11,950.96	\$ 1,574.52	\$ 3,519.56	\$ 5,094.08	\$ 6,856.88
105	NORTH INGNISH	\$ 7,906.99	\$ 6,585.00	\$ 14,491.99	\$ 3,040.59	\$ 5,790.70	\$ 8,831.29	\$ 5,660.70
124	GRANDONA	\$ 911.55	\$ 2,469.77	\$ 3,381.32	\$ 10.09	\$ 1,521.15	\$ 1,531.24	\$ 1,850.08
126	WESTSIDE	\$ (3,095.45)	\$ 6,952.00	\$ 3,856.55	\$ 4,019.82	\$ 2,138.00	\$ 6,157.82	\$ (2,301.27)
151	EAST BAY	\$ 15,036.53	\$ 15,471.95	\$ 30,508.48	\$ 14,052.12	\$ 7,853.95	\$ 21,906.07	\$ 8,602.41
	SUB TOTAL	\$ 37,141.69	\$ 80,458.06	\$ 117,599.75	\$ 47,650.64	\$ 27,302.02	\$ 74,952.66	\$ 42,647.09
ZONE 2								
3	GLACE BAY	\$ 2,677.23	\$ 19,704.00	\$ 22,381.23	\$ 7,247.82	\$ 10,783.34	\$ 18,031.16	\$ 4,350.07
5	DONKIN	\$ 2,048.51	\$ 2,675.76	\$ 4,724.27	\$ 2,619.98	\$ 804.85	\$ 3,424.83	\$ 1,299.44
12	SYDNEY	\$ 2,102.68	\$ 16,203.57	\$ 18,306.25	\$ 6,580.64	\$ 5,260.27	\$ 11,840.91	\$ 6,465.34
15	NEW WATERFORD	\$ 3,909.01	\$ 12,115.06	\$ 16,024.07	\$ 7,199.73	\$ 6,818.83	\$ 14,018.56	\$ 2,005.51
55	PORT MORIEN	\$ 523.53	\$ 3,377.00	\$ 3,900.53	\$ 1,092.34	\$ 2,388.00	\$ 3,480.34	\$ 420.19
62	LOUISBOURG	\$ 4,347.85	\$ 2,376.23	\$ 6,724.08	\$ 779.78	\$ 3,106.55	\$ 3,886.33	\$ 2,837.75
78	DOMINION	\$ 2,373.80	\$ 4,843.55	\$ 7,217.35	\$ 5,495.68	\$ 3,032.67	\$ 8,528.35	\$ (1,311.00)
128	WHITNEY PIER	\$ 6,087.03	\$ 15,575.70	\$ 21,662.73	\$ 8,661.33	\$ 5,953.53	\$ 14,614.86	\$ 7,047.87
138	ASHBY	\$ 20,996.97	\$ 37,674.50	\$ 58,671.47	\$ 21,704.25	\$ 22,527.66	\$ 44,231.91	\$ 14,439.56
	SUB TOTAL	\$ 45,066.61	\$ 114,545.37	\$ 159,611.98	\$ 61,381.55	\$ 60,675.70	\$ 122,057.25	\$ 37,554.73
ZONE 3								
32	CHETICAMP	\$ 320.90	\$ 10,488.35	\$ 10,809.25	\$ 3,083.69	\$ 5,300.21	\$ 8,383.90	\$ 2,425.35
43	PORT HAWKESBURY	\$ 10,149.48	\$ 24,410.20	\$ 34,559.68	\$ 18,226.47	\$ 11,127.02	\$ 29,353.49	\$ 5,206.19
47	ST. PETERS	\$ 1,059.36	\$ 15,345.43	\$ 16,404.79	\$ 5,393.77	\$ 10,286.62	\$ 15,680.39	\$ 724.40
110	LARDOISE	\$ 7,778.51	\$ 4,540.00	\$ 12,318.51	\$ 1,514.37	\$ 4,390.85	\$ 5,905.22	\$ 6,413.29
123	WHYCOCOMAGH	\$ 10,335.77	\$ 15,976.54	\$ 26,312.31	\$ 1,609.85	\$ 4,399.70	\$ 6,009.55	\$ 20,302.76
132	INVERNESS	\$ 12,611.29	\$ 20,248.80	\$ 32,858.09	\$ 7,288.07	\$ 18,823.90	\$ 26,111.97	\$ 6,746.12
150	ISLE MADAME	\$ 3,542.01	\$ 8,239.53	\$ 11,781.54	\$ 9,818.34	\$ 1,950.00	\$ 11,768.34	\$ 13.20
	SUB TOTAL	\$ 45,797.32	\$ 99,246.85	\$ 145,044.17	\$ 46,934.56	\$ 56,278.30	\$ 103,212.86	\$ 41,831.31

BR NO	NAME	OCT 1 BAL (A)	INCOME (B)	TOTAL INC (C)	EXPENSES (D)	DISBURSE (E)	TOTAL EXP (F)	BALANCE (G)
ZONE 5								
37	CAMBRAI	\$ 942.12	\$ 5,454.70	\$ 6,396.82	\$ 315.42	\$ 4,100.00	\$ 4,415.42	\$ 1,981.40
46	CHEDABUCTO	\$ 136.19	\$ 3,460.00	\$ 3,596.19	\$ 2,467.93	\$ 800.00	\$ 3,267.93	\$ 328.26
56	SHERBROOKE	\$ (735.00)	\$ 3,252.19	\$ 2,517.19	\$ 1,987.34	\$ 2,000.00	\$ 3,987.34	\$ (1,470.15)
59	ARRAS	\$ 48.87	\$ 32,209.96	\$ 32,258.83	\$ 14,611.99	\$ 17,529.89	\$ 32,141.88	\$ 116.95
81	GUYSBOROUGH	\$ 1,529.27	\$ 6,824.27	\$ 8,353.54	\$ 6,134.00	\$ 500.00	\$ 6,634.00	\$ 1,719.54
86	LISCOME	\$ 738.62	\$ 819.03	\$ 1,557.65	\$ 783.06	\$ -	\$ 783.06	\$ 774.59
117	TOR BAY	\$ 938.53	\$ 3,738.00	\$ 4,676.53	\$ 3,693.97	\$ 150.25	\$ 3,844.22	\$ 832.31
	SUB TOTAL	\$ 3,598.60	\$ 55,768.15	\$ 59,356.75	\$ 29,993.71	\$ 25,080.14	\$ 55,073.85	\$ 4,282.90
ZONE 6								
16	PICTOU	\$ 2,546.82	\$ 13,775.95	\$ 16,322.77	\$ 8,209.84	\$ 6,292.04	\$ 14,501.88	\$ 1,820.89
28	STELLARTON	\$ 24.67	\$ 10,926.75	\$ 10,951.42	\$ 9,909.57	\$ 1,002.47	\$ 10,912.04	\$ 39.38
29	TRENTON	\$ 833.06	\$ 9,046.81	\$ 9,879.87	\$ 5,588.61	\$ 2,686.01	\$ 8,274.62	\$ 1,605.25
34	NORMANDY	\$ 653.31	\$ 21,985.00	\$ 22,638.31	\$ 12,753.63	\$ 1,965.33	\$ 14,718.96	\$ 7,919.35
35	WESTVILLE	\$ 10,523.27	\$ 15,872.35	\$ 26,395.62	\$ 8,375.82	\$ 5,200.00	\$ 13,575.82	\$ 12,819.80
108	RIVER JOHN	\$ 2,393.31	\$ 5,709.52	\$ 8,102.83	\$ 3,437.78	\$ 1,170.00	\$ 4,607.78	\$ 3,435.05
	SUB TOTAL	\$ 16,974.44	\$ 77,316.38	\$ 94,290.82	\$ 48,335.25	\$ 18,315.85	\$ 66,651.10	\$ 27,639.72
ZONE 7								
4	JOGGINS	\$ 258.40	\$ 1,068.78	\$ 1,327.18	\$ 249.46	\$ 734.21	\$ 983.67	\$ 343.51
10	AMHERST	\$ 16,209.07	\$ 16,737.10	\$ 32,946.17	\$ 5,890.58	\$ 11,881.91	\$ 17,772.49	\$ 15,173.68
14	RIVER HEBERT	\$ 4,581.11	\$ 1,918.81	\$ 6,499.92	\$ 37.00	\$ 1,922.47	\$ 1,959.47	\$ 4,540.45
17	SPRINGHILL	\$ 5,138.32	\$ 1,928.84	\$ 7,067.16	\$ 1,613.96	\$ 1,813.83	\$ 3,427.79	\$ 3,639.37
36	OXFORD	\$ 4,543.79	\$ 5,875.10	\$ 10,418.89	\$ 2,190.47	\$ 5,204.38	\$ 7,394.85	\$ 3,024.04
45	PARRSBORO	\$ 4,840.09	\$ 3,326.81	\$ 8,166.90	\$ 2,188.29	\$ 2,606.01	\$ 4,794.30	\$ 3,372.60
60	PUGWASH	\$ 4,888.23	\$ 7,972.00	\$ 12,860.23	\$ 5,327.34	\$ 2,781.44	\$ 8,108.78	\$ 4,751.45
97	MALAGASH	\$ 2,041.76	\$ 1,285.31	\$ 3,327.07	\$ 1,219.36	\$ 217.57	\$ 1,436.93	\$ 1,890.14
	SUB TOTAL	\$ 42,500.77	\$ 40,112.75	\$ 82,613.52	\$ 18,716.46	\$ 21,161.82	\$ 45,878.28	\$ 36,735.24

BR NO	NAME	OCT 1 BAL (A)	INCOME (B)	TOTAL INC (C)	EXPENSES (D)	DISBURSE (E)	TOTAL EXP (F)	BALANCE (G)
ZONE 8								
6	KINGS	\$ 3,302.00	\$ 53,748.13	\$ 57,050.13	\$ 11,363.54	\$ 34,841.84	\$ 46,205.38	\$ 10,844.75
9	HANTS CO	\$ 5,487.03	\$ 29,695.89	\$ 35,182.92	\$ 1,810.76	\$ 26,943.61	\$ 28,754.37	\$ 6,428.55
69	ORTONA	\$ 7,193.45	\$ 13,510.84	\$ 20,704.29	\$ 5,000.79	\$ 11,804.88	\$ 16,805.67	\$ 3,898.62
73	HABITANT	\$ 1,609.59	\$ 5,049.06	\$ 6,658.65	\$ 495.65	\$ 4,000.00	\$ 4,495.65	\$ 2,163.00
74	DR C.B. LUMSDEN	\$ 14,460.60	\$ 11,188.75	\$ 25,649.35	\$ 4,373.50	\$ 6,814.25	\$ 11,187.75	\$ 14,461.60
98	ALVIN FOSTER MM	\$ 2,957.55	\$ 24,763.63	\$ 27,721.18	\$ 5,230.49	\$ 18,923.15	\$ 24,153.64	\$ 3,567.54
	SUB TOTAL	\$ 35,010.22	\$ 137,956.30	\$ 172,966.52	\$ 28,274.73	\$ 103,327.73	\$ 131,602.46	\$ 41,364.06
ZONE 9								
1	MIDDLETON	\$ 1,905.86	\$ 6,943.65	\$ 8,849.51	\$ 1,004.93	\$ 5,970.30	\$ 6,975.23	\$ 1,874.28
21	PORT ROYAL	\$ 5,257.12	\$ 5,095.67	\$ 10,352.79	\$ 3,424.44	\$ 6,497.82	\$ 9,922.26	\$ 430.53
33	BRIDGETOWN	\$ 1,580.93	\$ 7,212.20	\$ 8,793.13	\$ 1,749.46	\$ 4,457.84	\$ 6,207.30	\$ 2,585.83
112	LAWRENCETOWN	\$ 587.07	\$ 3,002.35	\$ 3,589.42	\$ 220.58	\$ 2,798.50	\$ 3,019.08	\$ 570.34
122	CLEMENTSPORT	\$ 88.71	\$ 2,797.55	\$ 2,886.26	\$ 1,507.96	\$ 600.00	\$ 2,107.96	\$ 778.30
	SUB TOTAL	\$ 9,419.69	\$ 25,051.42	\$ 34,471.11	\$ 7,907.37	\$ 20,324.46	\$ 28,231.83	\$ 6,239.28
ZONE 10								
26	COLCHESTER	\$ 28,483.73	\$ 54,289.00	\$ 82,772.73	\$ 20,099.77	\$ 39,647.07	\$ 59,746.84	\$ 23,025.89
64	TATAMAGOUCHE	\$ 2,461.17	\$ 7,268.72	\$ 9,729.89	\$ 5,305.42	\$ 2,046.12	\$ 7,351.54	\$ 2,378.35
70	STEWIACKE	\$ 3,757.27	\$ 6,782.65	\$ 10,539.92	\$ 3,211.59	\$ 3,475.73	\$ 6,687.32	\$ 3,852.60
72	COBEQUID	\$ 7,658.78	\$ 11,441.46	\$ 19,100.24	\$ 5,020.28	\$ 7,201.66	\$ 12,221.94	\$ 6,878.30
106	DEBERT	\$ 1,073.00	\$ 5,863.89	\$ 6,936.89	\$ 2,527.49	\$ 2,145.00	\$ 4,672.49	\$ 2,264.40
111	SHUBENACADIE	\$ 1,759.32	\$ 4,464.00	\$ 6,223.32	\$ 2,978.33	\$ 1,175.93	\$ 4,154.26	\$ 2,069.06
	SUB TOTAL	\$ 45,193.27	\$ 90,109.72	\$ 135,302.99	\$ 39,142.88	\$ 55,691.51	\$ 94,834.39	\$ 40,468.60
ZONE 11								
20	DIGBY	\$ 16,273.03	\$ 4,145.06	\$ 20,418.09	\$ 1,477.87	\$ 6,440.95	\$ 7,918.82	\$ 12,499.27
22	BEAR RIVER	\$ 4,310.99	\$ 2,776.00	\$ 7,086.99	\$ 961.45	\$ 5,991.44	\$ 6,952.89	\$ 134.10
67	WEYMOUTH	\$ 3,486.68	\$ 4,009.58	\$ 7,496.26	\$ 2,624.41	\$ 748.67	\$ 3,373.08	\$ 4,123.18
92	CAPRIQUET	\$ 353.50	\$ 7,904.79	\$ 8,258.29	\$ 3,241.72	\$ 3,935.35	\$ 7,177.07	\$ 1,081.22
	SUB TOTAL	\$ 24,424.20	\$ 18,835.43	\$ 43,259.63	\$ 8,305.45	\$ 17,116.41	\$ 25,421.86	\$ 17,837.77

BR NO	NAME	OCT 1 BAL (A)	INCOME (B)	TOTAL INC (C)	EXPENSES (D)	DISBURSE (E)	TOTAL EXP (F)	BALANCE (G)
ZONE 12								
61	YARMOUTH	\$ 12,121.92	\$ 30,717.45	\$ 42,839.37	\$ 13,710.13	\$ 12,896.94	\$ 26,607.07	\$ 16,232.30
66	WEST PUBNICO	\$ 298.66	\$ 6,543.04	\$ 6,841.70	\$ 4,023.04	\$ 2,480.00	\$ 6,503.04	\$ 338.66
80	LOCKEPORT	\$ 4,457.46	\$ 6,901.65	\$ 11,359.11	\$ 7,106.94	\$ 2,386.35	\$ 9,493.29	\$ 1,865.82
148	CAPE SABLE	\$ 10,459.53	\$ 18,702.54	\$ 29,162.07	\$ 18,477.31	\$ 1,559.63	\$ 19,986.94	\$ 9,175.13
155	WEDGEPORT	\$ 752.93	\$ 13,939.69	\$ 14,692.62	\$ 5,571.08	\$ 8,966.29	\$ 14,537.37	\$ 155.25
	SUB TOTAL	\$ 28,090.50	\$ 76,804.37	\$ 104,894.87	\$ 48,838.50	\$ 28,289.21	\$ 77,127.71	\$ 27,767.16
ZONE 13								
23	LUNENBURG	\$ 2,962.26	\$ 12,804.11	\$ 15,766.37	\$ 12,330.92	\$ 3,678.23	\$ 16,009.15	\$ (242.78)
24	BRIDGEWATER	\$ 12,841.15	\$ 38,135.84	\$ 50,976.99	\$ 15,771.67	\$ 23,674.17	\$ 39,445.84	\$ 11,531.15
38	MERSEY	\$ 220.62	\$ 18,903.05	\$ 19,123.67	\$ 7,735.98	\$ 10,610.77	\$ 18,346.75	\$ 776.92
44	F.E. BUTLER	\$ (2,454.32)	\$ 11,270.99	\$ 8,816.67	\$ 7,790.01	\$ 2,292.73	\$ 10,072.74	\$ (1,256.07)
49	MAHONE BAY	\$ 4,475.60	\$ 10,165.94	\$ 14,641.54	\$ 5,498.69	\$ 3,357.56	\$ 8,856.25	\$ 5,785.29
79	NEW ROSS	\$ 3,671.51	\$ 3,158.61	\$ 6,830.12	\$ 1,883.03	\$ 4,137.05	\$ 6,020.08	\$ 810.04
88	EVERETT	\$ 1,033.58	\$ 1,075.10	\$ 2,108.68	\$ 952.78	\$ 303.36	\$ 1,256.14	\$ 852.54
102	NEW GERMANY	\$ 213.57	\$ 5,740.99	\$ 5,954.56	\$ 2,008.54	\$ 3,458.99	\$ 5,467.53	\$ 487.03
144	HARDING	\$ 4,000.63	\$ 3,561.65	\$ 7,562.28	\$ 1,985.90	\$ 1,034.00	\$ 3,029.90	\$ 4,532.38
	SUB TOTAL	\$ 26,964.60	\$ 104,816.28	\$ 131,780.88	\$ 55,957.52	\$ 52,546.86	\$ 108,504.38	\$ 23,276.50
ZONE 14								
27	VIMY	\$ 30,000.00		\$ 30,000.00		\$ -	\$ -	\$ 30,000.00
129	WHITE ENSIGN	\$ 31,705.04		\$ 31,705.04		\$ -	\$ -	\$ 31,705.04
	HCPF	\$ 59,171.31	\$ 89,661.32	\$ 148,832.63	\$ 20,258.22	\$ 112,181.03	\$ 132,439.25	\$ 16,393.38
48	ELMSDALE	\$ 9,639.72	\$ 17,832.19	\$ 27,471.91	\$ 9,811.17	\$ 6,451.48	\$ 16,262.65	\$ 11,209.26
116	ST. MARGARET'S BAY	\$ 20,661.39	\$ 18,023.30	\$ 38,684.69	\$ 19,196.32	\$ 5,566.14	\$ 24,762.46	\$ 13,922.23
133	MONTGOMERY	\$ 2,288.20	\$ 11,965.71	\$ 14,253.91	\$ 3,625.58	\$ 3,099.28	\$ 6,724.86	\$ 7,529.05
142	FAIRVIEW	\$ 42,468.25	\$ 43,905.70	\$ 86,373.95	\$ 19,703.43	\$ 35,605.01	\$ 55,308.44	\$ 31,065.51
152	SPRYFIELD	\$ 1,083.74	\$ 27,106.09	\$ 28,189.83	\$ 7,967.92	\$ 16,840.46	\$ 24,808.38	\$ 3,381.45
153	ATLANTIC	\$ 9,125.60	\$ 6,419.00	\$ 15,544.60	\$ 3,556.43	\$ 1,912.56	\$ 5,468.99	\$ 10,075.61
166	MACDONALD MEM	\$ 7,230.71	\$ 6,259.79	\$ 13,490.50	\$ 1,639.32	\$ 6,723.07	\$ 8,362.39	\$ 5,128.11
166	HANTS NORTH	\$ 1,129.18	\$ 5,395.52	\$ 6,525.70	\$ 3,589.16	\$ 1,612.92	\$ 5,182.08	\$ 1,343.62
	SUB TOTAL	\$ 214,503.14	\$ 226,569.62	\$ 441,072.76	\$ 89,327.55	\$ 189,991.95	\$ 279,319.50	\$ 161,753.26

BR NO	NAME	OCT 1 BAL (A)	INCOME (B)	TOTAL INC (C)	EXPENSES (D)	DISBURSE (E)	TOTAL EXP (F)	BALANCE (G)
ZONE 15								
31	SOMME	\$ (517.98)	\$ 62,929.23	\$ 62,411.25	\$ 30,737.58	\$ 31,684.15	\$ 62,421.73	\$ (10.48)
58	COURCELETTE	\$ 2,006.35	\$ 7,840.83	\$ 9,847.18	\$ 4,682.50	\$ 2,102.63	\$ 6,785.13	\$ 3,062.05
90	DIEPPE	\$ 8,428.71	\$ 12,221.56	\$ 20,650.27	\$ 2,376.30	\$ 9,402.70	\$ 11,779.00	\$ 8,871.27
95	BEDFORD	\$ 10,379.83	\$ 44,730.80	\$ 55,110.63	\$ 11,520.57	\$ 40,500.00	\$ 52,020.57	\$ 3,090.06
120	FOUR HARBOURS	\$ 5,967.77	\$ 8,429.29	\$ 14,397.06	\$ 3,123.37	\$ 7,596.78	\$ 10,720.15	\$ 3,676.91
147	VALLEY	\$ 653.34	\$ 1,488.31	\$ 2,141.65	\$ 1,476.32	\$ 665.33	\$ 2,141.65	\$ -
160	CENTENNIAL	\$ 18,675.79	\$ 81,681.71	\$ 100,357.50	\$ 18,819.81	\$ 59,659.26	\$ 78,479.07	\$ 21,878.43
161	EASTERN MARINE	\$ 13,958.04	\$ 17,460.67	\$ 31,418.71	\$ 2,770.91	\$ 21,976.43	\$ 24,747.34	\$ 6,871.37
162	CALAIS	\$ 1,788.55	\$ 51,969.88	\$ 53,758.43	\$ 16,315.56	\$ 34,721.15	\$ 51,036.71	\$ 2,721.72
164	CAEN	\$ 586.52	\$ 9,730.00	\$ 10,316.52	\$ 4,739.69	\$ 4,952.32	\$ 9,692.01	\$ 624.51
165	MT UNIACKE & DIST.	\$ 1,307.18	\$ 7,299.64	\$ 8,606.82	\$ 3,944.49	\$ 2,330.72	\$ 6,275.21	\$ 2,331.61
	SUB TOTAL	\$ 63,234.10	\$ 395,781.92	\$ 369,016.02	\$ 100,507.10	\$ 215,591.47	\$ 316,098.57	\$ 52,917.45
NUNAVUT DISTRICT								
168	IQALUIT	\$ 14,003.48	\$ 5,414.56	\$ 19,418.04	\$ 5,237.44	\$ 3,730.35	\$ 8,967.79	\$ 10,450.25
169	RANKIN INLET	\$ 6,911.73	\$ 1,071.66	\$ 7,983.39	\$ -	\$ -	\$ -	\$ 7,983.39
	SUB TOTAL	\$ 20,915.21	\$ 6,486.22	\$ 27,401.43	\$ 5,237.44	\$ 3,730.35	\$ 8,967.79	\$ 18,433.64
	TOTALS	\$ 658,834.36	\$ 1,459,848.84	\$ 2,118,683.20	\$ 636,510.71	\$ 901,423.78	\$ 1,537,934.49	\$ 580,748.71

ANNEX B

2017 AUDITORS' REPORT

**THE ROYAL CANADIAN LEGION
NOVA SCOTIA / NUNAVUT COMMAND**

FINANCIAL STATEMENTS

DECEMBER 31, 2017

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND
INDEX
DECEMBER 31, 2017

	Page
INDEPENDENT AUDITORS' REPORT	1
STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES	3
STATEMENT OF FINANCIAL POSITION	4
STATEMENT OF CASH FLOWS	5
NOTES TO THE FINANCIAL STATEMENTS	6 - 11
SCHEDULE OF EXPENSES	12 - 13



Collins Barrow Nova Scotia
101 – 120 Eileen Stubbs Avenue
Dartmouth, NS B3B 1Y1

5003 - 7071 Bayers Road
Halifax, NS B3L 2C2

T: 902.404.4000
F: 902.404.3099
www.collinsbarrow.com

INDEPENDENT AUDITORS' REPORT

To the Executive Council of:
The Royal Canadian Legion - Nova Scotia / Nunavut Command

We have audited the accompanying financial statements of **The Royal Canadian Legion - Nova Scotia / Nunavut Command**, which comprise the statement of financial position as at December 31, 2017 and the statements of operations and changes in fund balances and cash flows for the year then ended, and a summary of significant accounting policies, schedules and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis of our audit opinion.

Basis for Qualified Opinion

In common with many non-profit organizations, the **The Royal Canadian Legion - Nova Scotia / Nunavut Command** derives revenue from various sources including donations, fundraising and lottery, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Command and we were not able to determine whether any adjustments might be necessary to revenues and excess (deficiency) of revenues over expenses for the years ended December 31, 2017 and 2016, and assets and fund balances as at December 31, 2017 and 2016.

Qualified Opinion

In our opinion, except for the effects, if any, of the matter in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of **The Royal Canadian Legion - Nova Scotia / Nunavut Command** as at December 31, 2017 and 2016, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



Dartmouth, Nova Scotia
March 20, 2018

**Chartered Professional Accountants
Licensed Public Accountants**

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND
STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2017

	General Fund	Poppy Fund	Lotto Sweep Fund	Elsie Lambert Fund	Benevolent Fund	2017	2016
	\$	\$	\$	\$	\$	\$	\$
REVENUES							
Assessed poppy	-	56,740	-	-	-	56,740	61,245
Donations	24,200	56	-	-	61,500	85,756	52,309
Interest	13,299	3,108	-	5,515	1,626	23,548	23,491
Lotto sweep tickets	-	-	41,500	-	-	41,500	46,957
Other	5,372	-	-	-	-	5,372	5,262
Paws Fur Thought	-	-	-	-	135,063	135,063	74,993
Per capita tax	232,734	-	-	-	-	232,734	241,332
Poppy	5,794	465,337	-	-	-	471,131	452,148
Royalty - VSR Booklet	82,553	-	-	-	-	82,553	89,357
Sports	13,549	-	-	-	-	13,549	22,283
Veterans outreach program	-	-	-	-	16,000	16,000	7,166
	<u>377,501</u>	<u>525,241</u>	<u>41,500</u>	<u>5,515</u>	<u>214,189</u>	<u>1,163,946</u>	<u>1,076,543</u>
EXPENSES							
Administration (Schedule)	131,034	154,000	15,977	-	106	301,117	283,748
Amortization	14,323	-	-	-	-	14,323	14,989
Branch assistance	572	-	-	-	-	572	7,096
Conventions (Schedule)	19,007	-	-	-	-	19,007	9,037
Lotto sweep prizes	-	-	23,796	-	-	23,796	24,000
Occupancy (Schedule)	17,847	3,798	-	-	-	21,645	20,105
Officers and committees (Schedule)	49,199	5,392	-	-	-	54,591	42,122
Paws Fur Thought	-	-	-	-	116,923	116,923	124,735
Poppy	823	344,811	-	-	-	345,634	359,473
Programs (Schedule)	58,018	13,190	-	7,000	58,652	136,860	157,291
Sports (Schedule)	34,684	-	-	-	-	34,684	31,654
Torch	3,920	-	-	-	-	3,920	6,873
	<u>329,427</u>	<u>521,191</u>	<u>39,773</u>	<u>7,000</u>	<u>175,681</u>	<u>1,073,072</u>	<u>1,081,123</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	48,074	4,050	1,727	(1,485)	38,508	90,874	(4,580)
FUND BALANCES - beginning of year	<u>1,537,568</u>	<u>132,321</u>	<u>200</u>	<u>206,039</u>	<u>194,261</u>	<u>2,070,389</u>	<u>2,074,969</u>
	1,585,642	136,371	1,927	204,554	232,769	2,161,263	2,070,389
INTERFUND TRANSFERS	<u>32,174</u>	<u>(46,428)</u>	<u>(1,727)</u>	<u>-</u>	<u>15,981</u>	<u>-</u>	<u>-</u>
FUND BALANCES - end of year	<u>1,617,816</u>	<u>89,943</u>	<u>200</u>	<u>204,554</u>	<u>248,750</u>	<u>2,161,263</u>	<u>2,070,389</u>

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2017

ASSETS

	General Fund	Poppy Fund	Lotto Sweep Fund	Elsie Lambert Fund	Benevolent Fund	2017	2016
	\$	\$	\$	\$	\$	\$	\$
CURRENT							
Cash	37,994	450	-	-	-	38,444	48,298
Cash - restricted	456,492	331,307	200	229	248,750	1,036,978	983,979
Investments (Note 3)	261,503	-	-	-	-	261,503	195,290
Accounts receivable (Note 4)	39,604	-	-	-	-	39,604	37,695
Inventory	6,974	19,723	-	-	-	26,697	21,137
Due from Poppy Fund	261,537	-	-	-	-	261,537	336,334
Prepays	<u>2,601</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,601</u>	<u>2,571</u>
	1,066,705	351,480	200	229	248,750	1,667,364	1,625,304
INVESTMENTS (Note 3)	254,218	-	-	204,325	-	458,543	519,799
CAPITAL ASSETS (Note 5)	<u>451,044</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>451,044</u>	<u>466,152</u>
	<u>1,771,967</u>	<u>351,480</u>	<u>200</u>	<u>204,554</u>	<u>248,750</u>	<u>2,576,951</u>	<u>2,611,255</u>

LIABILITIES

CURRENT							
Accounts payable and accrued liabilities (Note 6)	53,653	-	-	-	-	53,653	93,706
Due to General Fund	-	261,537	-	-	-	261,537	336,334
Deferred revenue (Note 7)	<u>100,498</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100,498</u>	<u>110,826</u>
	<u>154,151</u>	<u>261,537</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>415,688</u>	<u>540,866</u>

FUND BALANCES

Unrestricted	733,079	-	200	-	-	733,279	635,423
VSR Booklet	308,693	-	-	-	-	308,693	311,193
Investment in capital assets	451,044	-	-	-	-	451,044	466,152
Internally restricted	125,000	-	-	-	-	125,000	125,000
Externally restricted	<u>-</u>	<u>89,943</u>	<u>-</u>	<u>204,554</u>	<u>248,750</u>	<u>543,247</u>	<u>532,621</u>
	<u>1,617,816</u>	<u>89,943</u>	<u>200</u>	<u>204,554</u>	<u>248,750</u>	<u>2,161,263</u>	<u>2,070,389</u>
	<u>1,771,967</u>	<u>351,480</u>	<u>200</u>	<u>204,554</u>	<u>248,750</u>	<u>2,576,951</u>	<u>2,611,255</u>

Commitments (Note 8)

Approved by the Board

Director

Director

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2017

	General Fund	Poppy Fund	Lotto Sweep Fund	Elsie Lambert Fund	Benevolent Fund	2017	2016
	\$	\$	\$	\$	\$	\$	\$
CASH PROVIDED BY (USED FOR):							
OPERATING							
Excess (deficiency) of revenues over expenses	48,074	4,050	1,727	(1,485)	38,508	90,874	(4,580)
Item not affecting cash							
Amortization	14,323	-	-	-	-	14,323	14,989
Loss on disposal of capital assets	785	-	-	-	-	785	-
Interfund transfers	<u>32,174</u>	<u>(46,428)</u>	<u>(1,727)</u>	<u>-</u>	<u>15,981</u>	<u>-</u>	<u>-</u>
	95,356	(42,378)	-	(1,485)	54,489	105,982	10,409
Changes in non-cash working capital items							
Accounts receivable	(1,909)	-	-	-	-	(1,909)	70,597
Inventory	(4,441)	(1,119)	-	-	-	(5,560)	(1,592)
Prepays	(30)	-	-	-	-	(30)	604
Accounts payable and accrued liabilities	(40,053)	-	-	-	-	(40,053)	(35,518)
Deferred revenue	<u>(10,328)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(10,328)</u>	<u>23,627</u>
	<u>38,595</u>	<u>(43,497)</u>	<u>-</u>	<u>(1,485)</u>	<u>54,489</u>	<u>48,102</u>	<u>68,127</u>
FINANCING							
Cash transactions with funds	<u>74,797</u>	<u>(74,797)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
INVESTING							
Acquisition of capital assets	-	-	-	-	-	-	(4,831)
Acquisition of investments	(191,831)	-	-	(4,325)	-	(196,156)	(263,728)
Proceeds on sale of investments	<u>186,904</u>	<u>-</u>	<u>-</u>	<u>4,295</u>	<u>-</u>	<u>191,199</u>	<u>273,015</u>
	<u>(4,927)</u>	<u>-</u>	<u>-</u>	<u>(30)</u>	<u>-</u>	<u>(4,957)</u>	<u>4,456</u>
CHANGE IN CASH	108,465	(118,294)	-	(1,515)	54,489	43,145	72,583
CASH - beginning of year	<u>386,021</u>	<u>450,051</u>	<u>200</u>	<u>1,744</u>	<u>194,261</u>	<u>1,032,277</u>	<u>959,694</u>
CASH - end of year	<u>494,486</u>	<u>331,757</u>	<u>200</u>	<u>229</u>	<u>248,750</u>	<u>1,075,422</u>	<u>1,032,277</u>
Cash consists of:							
Cash	37,994	450	-	-	-	38,444	48,298
Cash - restricted	<u>456,492</u>	<u>331,307</u>	<u>200</u>	<u>229</u>	<u>248,750</u>	<u>1,036,978</u>	<u>983,979</u>
	<u>494,486</u>	<u>331,757</u>	<u>200</u>	<u>229</u>	<u>248,750</u>	<u>1,075,422</u>	<u>1,032,277</u>

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND 6
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

1. PURPOSE OF THE ORGANIZATION

The Royal Canadian Legion - Nova Scotia/Nunavut Command ("the Command") is incorporated under a special statute of Canada. In turn, the Command is charged with the administration of the Nova Scotia /Nunavut Legion Branch memberships. The Command is exempt from tax as a non-profit organization under Section 149.1(1) of the Income Tax Act.

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

Fund accounting

The General Fund accounts for the Command's program delivery and administration activities. This fund reports unrestricted and restricted revenues. The internally restricted funds consist of a Capital Reserve Fund in the amount of \$100,000 and the Supplementary Fund, for maintenance and repairs, in the amount of \$25,000. These funds are maintained based on the by-laws of the Command.

The Poppy Fund accounts for funds received from the annual poppy campaign and are restricted for the basic purpose of assisting active and former Canadian forces personnel and their dependants, and to support all costs to maintain a full-time service bureau. Also eligible are Merchant Navy personnel who have been awarded campaign stars or decorations, and their dependants, and ex-service personnel of Commonwealth countries, other than Canada, resident in Canada, who need assistance.

The Lotto Sweep Fund reports the Command's Lotto Sweep Campaign. All revenues received through the sales of Lotto Sweep Tickets are reported in this fund as well as all related expenses incurred during the year.

The Elsie Lambert Fund reports the interest income earned on the endowment received from The Estate of Elsie Lambert. The principal balance of \$200,000 is to be maintained as capital while the income is to be used for bursaries to qualified applicants.

The Benevolent Fund was set up to collect donations and to use these funds to assist active and former Canadian forces personnel and their families.

Cash

Cash consists of cash on hand and both restricted and unrestricted bank balances held with a financial institution.

THE ROYAL CANADIAN LEGION - NOVA SCOTIA/ NUNAVUT COMMAND 7
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Inventory

Inventory, consisting of poppy, wreath and promotional supplies, are valued at the lower of cost and net realizable value, with cost being determined using the average cost method. Net realizable value is the estimated selling price in the normal course of operations less any costs necessary to make the sale.

Capital assets

Capital assets are recorded at cost. Amortization is provided for using the following rates and method over the estimated useful lives:

Building	4%	Diminishing balance
Computer equipment	30%	Diminishing balance
Furniture and fixtures	20%	Diminishing balance

One half year's amortization is taken in the year of acquisition.

Impairment of long-lived assets

Long-lived assets are tested for impairment whenever events or changes in circumstances indicate that their carrying value may not be recoverable. An impairment loss is recognized when the carrying amount of the asset exceeds the sum of the undiscounted cash flows resulting from its use and eventual disposition. Any impairment loss is measured as the amount by which the carrying amount of the long-lived asset exceeds its fair value.

Revenue recognition

Per capita tax revenue is recorded when membership has been recognized and payment made to the Command. Amounts received in advance are reflected on the Command's statement of financial position as deferred revenue.

Poppy revenue is recognized on shipment and invoicing of the goods, provided collection is reasonably assured.

Donations, lotto sweep tickets and Paws Fur Thought revenues are recorded on receipt of the funds.

Interest income consists of interest earned on Guaranteed Investment Certificates. Revenue on investments is recorded when interest is earned and collection reasonably assured.

All other income is recorded when the risk and rewards of ownership transfer to the Command, when the price is fixed or determinable and collection is reasonably assured.

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND 8
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Allocation of administrative costs between funds

The Command has adopted a policy of allocating administrative overheads to funds based on percentages of the costs incurred for the projects of the individual funds.

Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant estimates used when accounting for items during the year include, uncollectible accounts receivable, useful lives of capital assets and certain accrued liabilities. Actual results could differ from those estimates.

Financial instruments

Measurement of financial instruments

The Command initially measures its financial assets and financial liabilities at fair value.

The Command subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in the excess (deficiency) of revenues over expenses.

Financial assets measured at amortized cost include cash, restricted cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Financial assets measured at fair value include investments.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of any write-down is recognized in the excess (deficiency) of revenues over expenses. Any previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of any reversal is recognized in the excess (deficiency) of revenues over expenses.

THE ROYAL CANADIAN LEGION - NOVA SCOTIA/ NUNAVUT COMMAND 9
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

3. INVESTMENTS

Fixed Income - held to maturity	Maturity Date	2017 \$	2016 \$
Bank of Nova Scotia, 2.75%, GIC	Mar. 20, 2019	204,325	204,295
Bank of Nova Scotia, 1.50%, GIC	Aug. 15, 2018	50,658	-
NTC, 2.40%, GIC	Dec. 1, 2021	50,102	-
National Trust Company, 2.75%, GIC	Feb. 14, 2019	55,555	54,064
Montreal Trust Company of Canada, 2.75%, GIC	Feb. 14, 2019	55,555	54,064
SMC, 2.40%, GIC	Dec. 1, 2021	22,704	-
Bank of Nova Scotia, 1.70%, GIC	Jan. 16, 2019	70,301	-
Bank of Nova Scotia, 1.68%, GIC	Feb. 5, 2018	102,954	101,247
Bank of Nova Scotia, 1.68%, GIC	Feb. 5, 2018	25,738	25,312
Montreal Trust Company of Canada, 1.65%, GIC	Mar. 19, 2018	82,154	80,817
Matured investments		<u>-</u>	<u>195,290</u>
		720,046	715,089
Investments maturing within one year		(261,503)	(195,290)
Long term investments		<u>458,543</u>	<u>519,799</u>

4. ACCOUNTS RECEIVABLE

	2017 \$	2016 \$
Accounts receivable	46,422	45,355
Allowance for doubtful accounts	(6,818)	(7,660)
	<u>39,604</u>	<u>37,695</u>

5. CAPITAL ASSETS

	Cost \$	Accumulated Amortization \$	Net 2017 \$	Net 2016 \$
Land	140,180	-	140,180	140,180
Building	507,438	201,100	306,338	319,103
Computer equipment	16,820	16,755	65	1,104
Furniture and fixtures	<u>121,752</u>	<u>117,291</u>	<u>4,461</u>	<u>5,765</u>
	<u>786,190</u>	<u>335,146</u>	<u>451,044</u>	<u>466,152</u>

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND 10
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

6. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2017	2016
	\$	\$
Trade payables	30,637	72,054
Accrued liabilities	16,165	17,816
Government remittances	<u>6,851</u>	<u>3,836</u>
	<u>53,653</u>	<u>93,706</u>

7. DEFERRED REVENUE

	2017	2016
	\$	\$
Membership dues	<u>100,498</u>	<u>110,826</u>

Changes in deferred revenue are as follows:

	2017	2016
	\$	\$
Balance - beginning of year	110,826	87,199
Amount recognized as revenue	(71,003)	(81,530)
Amounts received related to future periods	<u>60,675</u>	<u>105,157</u>
Balance - end of year	<u>100,498</u>	<u>110,826</u>

8. COMMITMENTS

The Command has committed \$37,544 (2016 - \$47,398) to fund the awarding of various \$1,000 bursaries annually from the General Fund. These bursaries will be named in honour of Branch No. 25.

9. INTERFUND LOANS

All interfund loans are non-interest bearing with no set terms of repayment.

10. FINANCIAL INSTRUMENTS

Risks and concentrations

The Command is exposed to various risks through its financial instruments. The following analysis provides a measure of the Command's risk exposure and concentrations at December 31, 2017.

It is management's opinion that the Command is not exposed to significant market, currency, interest rate and price risks from its financial instruments. The risks arising on financial instruments are limited to the following:

10. FINANCIAL INSTRUMENTS (Continued)

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. Financial instruments that potentially subject the Command to concentrations of credit risk consist of cash, restricted cash, investments and accounts receivable. The Command deposits its cash, restricted cash and investments in a reputable financial institution and therefore believes the risk of loss to be remote. The Command is exposed to credit risk from accounts receivable. The Command believes this credit risk is minimized as the member base for their receivables are Legion branches under their command. A provision for impairment of accounts receivable is established when there is objective evidence that the Command will not be able to collect all amounts due.

Liquidity risk

Liquidity risk is the risk that the Command will encounter difficulty in meeting obligations associated with financial liabilities. The Command is exposed to this risk mainly in respect of its accounts payable and accrued liabilities. The Command generates sufficient cash flows from operating activities to fund operations and fulfill obligations as they become due.

11. COMPARATIVE FIGURES

Certain figures presented for comparative purposes have been reclassified to conform with the financial statement presentation adopted for the current year.

**SCHEDULE OF EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2017**

	General Fund \$	Poppy Fund \$	Lotto Sweep Fund \$	Lambert Fund \$	Benevolent Fund \$	2017 \$	2016 \$
ADMINISTRATION							
Charitable donations	500	3,000	-	-	-	3,500	3,570
Computer	3,582	-	-	-	-	3,582	7,026
Hospitality	590	-	-	-	-	590	450
Insurance	5,172	-	-	-	-	5,172	5,048
Interest and bank charges	1,711	193	75	-	106	2,085	2,667
Office supplies	8,612	3,897	-	-	-	12,509	8,674
Postage	5,232	1,408	9,634	-	-	16,274	19,350
Printing	-	-	6,268	-	-	6,268	10,612
Professional fees	13,225	-	-	-	-	13,225	12,075
Salaries and services	81,909	142,466	-	-	-	224,375	200,976
Service contracts	4,747	1,118	-	-	-	5,865	5,166
Telephone	5,754	1,918	-	-	-	7,672	8,134
	<u>131,034</u>	<u>154,000</u>	<u>15,977</u>	<u>-</u>	<u>106</u>	<u>301,117</u>	<u>283,748</u>
CONVENTIONS							
Dominion convention	-	-	-	-	-	-	9,037
NS/NU convention	<u>19,007</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,007</u>	<u>-</u>
	<u>19,007</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,007</u>	<u>9,037</u>
OCCUPANCY							
Cleaning	6,727	-	-	-	-	6,727	6,205
Electricity	4,410	-	-	-	-	4,410	5,760
Repairs and maintenance	5,837	3,798	-	-	-	9,635	7,673
Water and taxes	<u>873</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>873</u>	<u>467</u>
	<u>17,847</u>	<u>3,798</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,645</u>	<u>20,105</u>

13

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND
SCHEDULE OF EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2017

	General Fund	Poppy Fund	Lotto Sweep Fund	Lambert Fund	Benevolent Fund	2017	2016
	\$	\$	\$	\$	\$	\$	\$
OFFICERS AND COMMITTEES							
Appeals and investigations	-	-	-	-	-	-	537
Bursary committee	625	-	-	-	-	625	625
Command President	9,694	-	-	-	-	9,694	5,548
Command Secretary	603	-	-	-	-	603	509
Complaint committee	108	-	-	-	-	108	603
Finance committee	968	-	-	-	-	968	1,220
Gaming committee	86	-	-	-	-	86	114
Honors, awards and by-laws	3,185	-	-	-	-	3,185	1,858
Hospitality	25	-	-	-	-	25	250
Leadership development	2,717	-	-	-	-	2,717	809
Lotto sweep committee	-	-	-	-	-	-	11
Membership	274	-	-	-	-	274	-
Nova Scotia/Nunavut Council	8,160	-	-	-	-	8,160	6,968
Officers allowance	12,675	-	-	-	-	12,675	12,350
Personnel committee	895	-	-	-	-	895	1,529
Poppy committee	-	96	-	-	-	96	236
Public relations	2,597	-	-	-	-	2,597	1,500
Resolutions committee	-	-	-	-	-	-	437
Service officer	-	3,474	-	-	-	3,474	3,306
Special functions	551	1,822	-	-	-	2,373	2,048
Sub-executive committee	1,868	-	-	-	-	1,868	163
Treasurer	825	-	-	-	-	825	795
Trustees inventory committee	797	-	-	-	-	797	516
Veterans services/seniors	46	-	-	-	-	46	190
VSR booklet	2,500	-	-	-	-	2,500	-
	<u>49,199</u>	<u>5,392</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>54,591</u>	<u>42,122</u>
PROGRAMS							
Bursaries	10,000	12,000	-	-	-	22,000	23,500
Donations	-	-	-	-	-	-	19,622
Leadership training camp	48,018	-	-	-	-	48,018	50,190
Poster and essay winners	-	1,190	-	-	-	1,190	1,190
Scholarships	-	-	-	7,000	-	7,000	10,000
Veteran support	-	-	-	-	29,070	29,070	29,215
Veterans outreach	-	-	-	-	29,582	29,582	23,574
	<u>58,018</u>	<u>13,190</u>	<u>-</u>	<u>7,000</u>	<u>58,652</u>	<u>136,860</u>	<u>157,291</u>
SPORTS							
Cribbage	498	-	-	-	-	498	127
Darts	314	-	-	-	-	314	649
Pool	662	-	-	-	-	662	-
Track and field	33,210	-	-	-	-	33,210	30,878
	<u>34,684</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>34,684</u>	<u>31,654</u>

ANNEX C

2018 AUDITORS' REPORT

**THE ROYAL CANADIAN LEGION
NOVA SCOTIA / NUNAVUT COMMAND**

FINANCIAL STATEMENTS

DECEMBER 31, 2018

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND
INDEX
DECEMBER 31, 2018

	Page
INDEPENDENT AUDITORS' REPORT	1
STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES	4
STATEMENT OF FINANCIAL POSITION	5
STATEMENT OF CASH FLOWS	6
NOTES TO THE FINANCIAL STATEMENTS	7 - 12
SCHEDULE OF EXPENSES	13 - 14



Baker Tilly Nova Scotia Inc.
Suite 201, 130 Eileen Stubbs Ave
Dartmouth, NS
Canada B3B 2C4

D: +1 902.404.4000
F: +1 902.404.3099

halifax@bakertilly.ca
www.bakertilly.ca

INDEPENDENT AUDITORS' REPORT

To the Executive Council of:
The Royal Canadian Legion - Nova Scotia / Nunavut Command

Qualified Opinion

We have audited the financial statements of **The Royal Canadian Legion - Nova Scotia / Nunavut Command** ("the Command"), which comprise the statement of financial position as at December 31, 2018 and the statements of operations and changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Command as at December 31, 2018, and results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many non-profit organizations, the The Royal Canadian Legion - Nova Scotia / Nunavut Command derives revenue from various sources including donations, fundraising and lottery, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Command and we were not able to determine whether any adjustments might be necessary to revenues and excess (deficiency) of revenues over expenses for the years ended December 31, 2018 and 2017, and assets and fund balances as at December 31, 2018 and 2017.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Command in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Baker Tilly Nova Scotia is a member of Baker Tilly Canada Cooperative, which is a member of the global network of Baker Tilly International Limited. All Members of Baker Tilly Canada Cooperative and Baker Tilly International Limited are separate and independent legal entities.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Command's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Command or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Command's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Command's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Command's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Command to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Baker Tilly Nova Scotia Inc

Dartmouth, Nova Scotia
March 16, 2019

**Chartered Professional Accountants
Licensed Public Accountants**

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND
STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2018

	General Fund	Poppy Fund	Lotto Sweep Fund	Elsie Lambert Fund	Benevolent Fund	2018	2017
	\$	\$	\$	\$	\$	\$	\$
REVENUES							
Assessed poppy	-	60,367	-	-	-	60,367	56,740
Donations	-	526	-	-	31,385	31,911	85,756
Interest	16,347	3,675	-	5,500	2,961	28,483	23,548
Lotto sweep tickets	-	-	31,099	-	-	31,099	41,500
Other	1,383	-	-	-	-	1,383	5,372
Paws Fur Thought	-	-	-	-	172,669	172,669	135,063
Per capita tax	225,148	-	-	-	-	225,148	232,734
Poppy	7,941	493,636	-	-	-	501,577	471,131
Royalty - VSR Booklet	87,421	-	-	-	-	87,421	82,553
Sports	14,091	-	-	-	-	14,091	13,549
Veterans outreach program	-	-	-	-	6,000	6,000	16,000
Insurance proceeds	33,983	-	-	-	-	33,983	-
	<u>386,314</u>	<u>558,204</u>	<u>31,099</u>	<u>5,500</u>	<u>213,015</u>	<u>1,194,132</u>	<u>1,163,946</u>
EXPENSES							
Administration (Schedule)	138,227	160,274	6,652	-	123	305,276	301,117
Amortization	13,465	-	-	-	-	13,465	14,323
Branch assistance	789	-	-	-	-	789	572
Conventions (Schedule)	9,188	-	-	-	-	9,188	19,007
Lotto sweep prizes	-	-	22,998	-	-	22,998	23,796
Occupancy (Schedule)	53,979	3,360	-	-	-	57,339	21,645
Officers and committees (Schedule)	44,711	2,075	-	-	-	46,786	54,591
Paws Fur Thought	-	-	-	-	313,256	313,256	116,923
Poppy	1,687	359,866	-	-	-	361,553	345,634
Programs (Schedule)	6,889	12,692	-	5,000	49,846	74,427	136,860
Sports (Schedule)	35,969	-	-	-	-	35,969	34,684
Torch	-	-	-	-	-	-	3,920
	<u>304,904</u>	<u>538,267</u>	<u>29,650</u>	<u>5,000</u>	<u>363,225</u>	<u>1,241,046</u>	<u>1,073,072</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	81,410	19,937	1,449	500	(150,210)	(46,914)	90,874
FUND BALANCES - beginning of year	<u>1,585,113</u>	<u>89,943</u>	<u>200</u>	<u>204,554</u>	<u>248,750</u>	<u>2,128,560</u>	<u>2,037,686</u>
	1,666,523	109,880	1,649	205,054	98,540	2,081,646	2,128,560
INTERFUND TRANSFERS	(264,090)	(5,179)	(341)	-	269,610	-	-
FUND BALANCES - end of year	<u>1,402,433</u>	<u>104,701</u>	<u>1,308</u>	<u>205,054</u>	<u>368,150</u>	<u>2,081,646</u>	<u>2,128,560</u>

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2018

ASSETS							
	General Fund	Poppy Fund	Lotto Sweep Fund	Elsie Lambert Fund	Benevolent Fund	2018	2017
	\$	\$	\$	\$	\$	\$	\$
CURRENT							
Cash	33,219	1,000	-	-	-	34,219	38,444
Cash - restricted	341,756	343,995	1,308	729	368,150	1,055,938	1,036,978
Investments (Note 3)	313,094	-	-	204,325	-	517,419	261,503
Accounts receivable (Note 4)	49,221	-	-	-	-	49,221	39,604
Inventory	3,324	23,646	-	-	-	26,970	26,697
Due from Poppy Fund	263,940	-	-	-	-	263,940	261,537
Prepays	2,766	-	-	-	-	2,766	2,601
	<u>1,007,320</u>	<u>368,641</u>	<u>1,308</u>	<u>205,054</u>	<u>368,150</u>	<u>1,950,473</u>	<u>1,667,364</u>
INVESTMENTS (Note 3)	207,033	-	-	-	-	207,033	458,543
CAPITAL ASSETS (Note 5)	<u>452,073</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>452,073</u>	<u>451,044</u>
	<u>1,666,426</u>	<u>368,641</u>	<u>1,308</u>	<u>205,054</u>	<u>368,150</u>	<u>2,609,579</u>	<u>2,576,951</u>
LIABILITIES							
CURRENT							
Accounts payable and accrued liabilities (Note 6)	136,061	-	-	-	-	136,061	53,653
Due to General Fund	-	263,940	-	-	-	263,940	261,537
Deferred revenue (Note 7)	127,932	-	-	-	-	127,932	133,201
	<u>263,993</u>	<u>263,940</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>527,933</u>	<u>448,391</u>
FUND BALANCES							
Unrestricted	823,360	-	1,308	-	-	824,668	700,576
VSR Booklet	2,000	-	-	-	-	2,000	308,693
Investment in capital assets	452,073	-	-	-	-	452,073	451,044
Internally restricted	125,000	-	-	-	-	125,000	125,000
Externally restricted	-	104,701	-	205,054	368,150	677,905	543,247
	<u>1,402,433</u>	<u>104,701</u>	<u>1,308</u>	<u>205,054</u>	<u>368,150</u>	<u>2,081,646</u>	<u>2,128,560</u>
	<u>1,666,426</u>	<u>368,641</u>	<u>1,308</u>	<u>205,054</u>	<u>368,150</u>	<u>2,609,579</u>	<u>2,576,951</u>

Approved by the Board

_____ Director

_____ Director

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2018

6

	General Fund \$	Poppy Fund \$	Lotto Sweep Fund \$	Elsie Lambert Fund \$	Benevolent Fund \$	2018 \$	2017 \$
CASH PROVIDED BY (USED FOR):							
OPERATING							
Excess (deficiency) of revenues over expenses	81,410	19,937	1,449	500	(150,210)	(46,914)	90,874
Item not affecting cash							
Amortization	13,465	-	-	-	-	13,465	14,323
Loss on disposal of capital assets	-	-	-	-	-	-	785
Interfund transfers	(264,090)	(5,179)	(341)	-	269,610	-	-
	(169,215)	14,758	1,108	500	119,400	(33,449)	105,982
Changes in non-cash working capital items							
Accounts receivable	(9,617)	-	-	-	-	(9,617)	(1,909)
Inventory	3,650	(3,923)	-	-	-	(273)	(5,560)
Prepays	(165)	-	-	-	-	(165)	(30)
Accounts payable and accrued liabilities	82,408	-	-	-	-	82,408	(40,053)
Deferred revenue	(5,269)	-	-	-	-	(5,269)	(10,328)
	(98,208)	10,835	1,108	500	119,400	33,635	48,102
FINANCING							
Cash transactions with funds	(2,403)	2,403	-	-	-	-	-
INVESTING							
Acquisition of capital assets	(14,494)	-	-	-	-	(14,494)	-
Acquisition of investments	(266,322)	-	-	-	-	(266,322)	(196,156)
Proceeds on sale of investments	261,916	-	-	-	-	261,916	191,199
	(18,900)	-	-	-	-	(18,900)	(4,957)
CHANGE IN CASH	(119,511)	13,238	1,108	500	119,400	14,735	43,145
CASH - beginning of year	494,486	331,757	200	229	248,750	1,075,422	1,032,277
CASH - end of year	374,975	344,995	1,308	729	368,150	1,090,157	1,075,422
Cash consists of:							
Cash	33,219	1,000	-	-	-	34,219	38,444
Cash - restricted	341,756	343,995	1,308	729	368,150	1,055,938	1,036,978
	374,975	344,995	1,308	729	368,150	1,090,157	1,075,422

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND 7
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

1. PURPOSE OF THE ORGANIZATION

The Royal Canadian Legion - Nova Scotia/Nunavut Command ("the Command") is incorporated under a special statute of Canada. In turn, the Command is charged with the administration of the Nova Scotia /Nunavut Legion Branch memberships. The Command is exempt from tax as a non-profit organization under Section 149.1(1) of the Income Tax Act.

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

Fund accounting

The General Fund accounts for the Command's program delivery and administration activities. This fund reports unrestricted and restricted revenues. The internally restricted funds consist of a Capital Reserve Fund in the amount of \$100,000 and the Supplementary Fund, for maintenance and repairs, in the amount of \$25,000. These funds are maintained based on the by-laws of the Command.

The Poppy Fund accounts for funds received from the annual poppy campaign and are restricted for the basic purpose of assisting active and former Canadian forces personnel and RCMP and their dependants, and to support all costs to maintain a full-time service bureau. Also eligible are Merchant Navy personnel who have been awarded campaign stars or decorations, and their dependants, and ex-service personnel of Commonwealth countries, other than Canada, resident in Canada, who need assistance.

The Lotto Sweep Fund reports the Command's Lotto Sweep Campaign. All revenues received through the sales of Lotto Sweep Tickets are reported in this fund as well as all related expenses incurred during the year.

The Elsie Lambert Fund reports the interest income earned on the endowment received from The Estate of Elsie Lambert. The principal balance of \$200,000 is to be maintained as capital while the income is to be used for bursaries to qualified applicants.

The Benevolent Fund was set up to collect donations and to use these funds to assist active and former Canadian forces personnel and RCMP and their families.

Cash

Cash consists of cash on hand and both restricted and unrestricted bank balances held with a financial institution.

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND 8
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Inventory

Inventory, consisting of poppy, wreath and promotional supplies, are valued at the lower of cost and net realizable value, with cost being determined using the average cost method. Net realizable value is the estimated selling price in the normal course of operations less any costs necessary to make the sale.

Capital assets

Capital assets are recorded at cost. Amortization is provided for using the following rates and method over the estimated useful lives:

Building	4%	Diminishing balance
Computer equipment	30%	Diminishing balance
Furniture and fixtures	20%	Diminishing balance

One half year's amortization is taken in the year of acquisition.

Impairment of long-lived assets

Long-lived assets are tested for impairment whenever events or changes in circumstances indicate that their carrying value may not be recoverable. An impairment loss is recognized when the carrying amount of the asset exceeds the sum of the undiscounted cash flows resulting from its use and eventual disposition. Any impairment loss is measured as the amount by which the carrying amount of the long-lived asset exceeds its fair value.

Revenue recognition

Per capita tax revenue is recorded when membership has been recognized and payment made to the Command. Amounts received in advance are reflected on the Command's statement of financial position as deferred revenue.

Poppy revenue is recognized on shipment and invoicing of the goods, provided collection is reasonably assured.

Donations, lotto sweep tickets and Paws Fur Thought revenues are recorded on receipt of the funds.

Interest income consists of interest earned on Guaranteed Investment Certificates. Revenue on investments is recorded when interest is earned and collection reasonably assured.

All other income is recorded when the risk and rewards of ownership transfer to the Command, when the price is fixed or determinable and collection is reasonably assured.

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND 9
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Allocation of administrative costs between funds

The Command has adopted a policy of allocating administrative overheads to funds based on percentages of the costs incurred for the projects of the individual funds.

Financial instruments

Measurement of financial instruments

The Command initially measures its financial assets and financial liabilities at fair value.

The Command subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in the excess (deficiency) of revenues over expenses.

Financial assets measured at amortized cost include cash, restricted cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Financial assets measured at fair value include investments.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of any writedown is recognized in the excess (deficiency) of revenues over expenses. Any previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of a reversal is recognized in the excess (deficiency) of revenues over expenses.

Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant estimates used when accounting for items during the year include, uncollectible accounts receivable, useful lives of capital assets and certain accrued liabilities. Actual results could differ from those estimates.

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND 10
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

3. INVESTMENTS

Fixed Income - held to maturity	Maturity Date	2018	2017
		\$	\$
Bank of Nova Scotia, 2.75%, GIC	Mar. 20, 2019	204,326	204,325
Bank of Nova Scotia, 1.70%, GIC	Jan. 16, 2019	71,496	70,301
Bank of Nova Scotia, 3.00%, GIC	Jul. 21, 2021	50,649	-
National Trust Company, 2.90%, GIC	Aug. 19, 2020	81,831	-
National Trust Company, 2.40%, GIC	Dec. 1, 2021	51,304	50,102
National Trust Company, 2.75%, GIC	Feb. 14, 2019	57,083	55,555
Montreal Trust Company of Canada, 2.75%, GIC	Feb. 14, 2019	57,083	55,555
SMC, 2.40%, GIC	Dec. 1, 2021	23,249	22,704
SMC, 2.00%, GIC	Apr. 11, 2019	25,486	-
SMC, 2.00%, GIC	Apr. 11, 2019	101,945	-
Matured investments		<u>-</u>	<u>261,503</u>
		724,452	720,046
Investments maturing within one year		<u>(517,419)</u>	<u>(261,503)</u>
Long-term investments		<u>207,033</u>	<u>458,543</u>

4. ACCOUNTS RECEIVABLE

	2018	2017
	\$	\$
Accounts receivable	52,938	46,422
Allowance for doubtful accounts	<u>(3,717)</u>	<u>(6,818)</u>
	<u>49,221</u>	<u>39,604</u>

5. CAPITAL ASSETS

	Cost	Accumulated Amortization	Net 2018	Net 2017
	\$	\$	\$	\$
Land	140,180	-	140,180	140,180
Building	521,933	213,644	308,289	306,338
Computer equipment	16,820	16,785	35	65
Furniture and fixtures	<u>121,752</u>	<u>118,183</u>	<u>3,569</u>	<u>4,461</u>
	<u>800,685</u>	<u>348,612</u>	<u>452,073</u>	<u>451,044</u>

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND 11
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

6. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2018	2017
	\$	\$
Trade payables	108,278	30,637
Accrued liabilities	21,091	16,165
Government remittances	<u>6,692</u>	<u>6,851</u>
	<u>136,061</u>	<u>53,653</u>

7. DEFERRED REVENUE

	2018	2017
	\$	\$
Membership dues	95,229	95,657
Trust Bursary (Branch No.25)	<u>32,703</u>	<u>37,544</u>
	<u>127,932</u>	<u>133,201</u>

Changes in deferred revenue are as follows:

	2018	2017
	\$	\$
Balance - beginning of year	133,201	143,529
Amount recognized as revenue	(95,965)	(71,003)
Amounts received related to future periods	<u>90,696</u>	<u>60,675</u>
Balance - end of year	<u>127,932</u>	<u>133,201</u>

The Command has \$32,703 (2017 - \$37,544) available to fund the awarding of various \$1,000 bursaries annually from the General Fund. These bursaries will be named in honour of Branch No. 25.

8. INTERFUND LOANS

All interfund loans are non-interest bearing with no set terms of repayment.

9. FINANCIAL INSTRUMENTS

Risks and concentrations

The Command is exposed to various risks through its financial instruments. The following analysis provides a measure of the Command's risk exposure and concentrations at December 31, 2018.

It is management's opinion that the Command is not exposed to significant market, currency, interest rate and price risks from its financial instruments. The risks arising on financial instruments are limited to the following:

9. FINANCIAL INSTRUMENTS (Continued)

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. Financial instruments that potentially subject the Command to concentrations of credit risk consist of cash, restricted cash, investments and accounts receivable. The Command deposits its cash, restricted cash and investments in a reputable financial institution and therefore believes the risk of loss to be remote. The Command is exposed to credit risk from accounts receivable. The Command believes this credit risk is minimized as the member base for their receivables are Legion branches under their command. A provision for impairment of accounts receivable is established when there is objective evidence that the Command will not be able to collect all amounts due.

Liquidity risk

Liquidity risk is the risk that the Command will encounter difficulty in meeting obligations associated with financial liabilities. The Command is exposed to this risk mainly in respect of its accounts payable and accrued liabilities. The Command generates sufficient cash flows from operating activities to fund operations and fulfill obligations as they become due.

10. COMPARATIVE FIGURES

Certain figures presented for comparative purposes have been reclassified to conform with the financial statement presentation adopted for the current year.

SCHEDULE OF EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2018

	General Fund	Poppy Fund	Lotto Sweep Fund	Lambert Fund	Benevolent Fund	2018	2017
	\$	\$	\$	\$	\$	\$	\$
ADMINISTRATION							
Charitable donations	500	4,100	-	-	-	4,600	3,500
Computer	2,889	722	-	-	-	3,611	3,582
Hospitality	1,300	-	-	-	-	1,300	590
Insurance	5,866	-	-	-	-	5,866	5,172
Interest and bank charges	1,772	277	21	-	123	2,193	2,085
Office supplies	8,043	2,626	-	-	-	10,669	12,509
Postage	6,167	1,978	3,165	-	-	11,310	16,274
Printing	-	-	3,466	-	-	3,466	6,268
Professional fees	17,220	-	-	-	-	17,220	13,225
Salaries and services	84,016	147,887	-	-	-	231,903	224,374
Service contracts	4,853	819	-	-	-	5,672	5,865
Telephone	5,601	1,865	-	-	-	7,466	7,673
	<u>138,227</u>	<u>160,274</u>	<u>6,652</u>	<u>-</u>	<u>123</u>	<u>305,276</u>	<u>301,117</u>
CONVENTIONS							
Dominion convention	8,910	-	-	-	-	8,910	-
NS/NU convention	278	-	-	-	-	278	19,007
	<u>9,188</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,188</u>	<u>19,007</u>
OCCUPANCY							
Cleaning	6,240	-	-	-	-	6,240	6,727
Electricity	4,601	-	-	-	-	4,601	4,410
Repairs and maintenance	41,679	3,360	-	-	-	45,039	9,635
Water and taxes	1,459	-	-	-	-	1,459	873
	<u>53,979</u>	<u>3,360</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>57,339</u>	<u>21,645</u>

THE ROYAL CANADIAN LEGION - NOVA SCOTIA / NUNAVUT COMMAND 14
SCHEDULE OF EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2018

	General Fund	Poppy Fund	Lotto Sweep Fund	Lambert Fund	Benevolent Fund	2018	2017
	\$	\$	\$	\$	\$	\$	\$
OFFICERS AND COMMITTEES							
Bursary committee	50	-	-	-	-	50	625
Command President	5,042	-	-	-	-	5,042	9,694
Command Secretary	442	-	-	-	-	442	603
Complaint committee	18	-	-	-	-	18	108
Finance committee	988	-	-	-	-	988	968
Gaming committee	-	-	-	-	-	-	86
Honors, awards and by-laws	1,109	-	-	-	-	1,109	3,185
Hospitality	24	-	-	-	-	24	25
Leadership development	2,769	-	-	-	-	2,769	2,717
Membership	-	-	-	-	-	-	274
Nova Scotia/Nunavut Council	10,419	-	-	-	-	10,419	8,160
Officers allowance	13,867	-	-	-	-	13,867	12,675
Personnel committee	-	-	-	-	-	-	895
Poppy committee	-	-	-	-	-	-	96
Public relations	-	-	-	-	-	-	2,597
Service officer	-	1,611	-	-	-	1,611	3,474
Special functions	1,667	464	-	-	-	2,131	2,373
Sub-executive committee	604	-	-	-	-	604	1,868
Treasurer	900	-	-	-	-	900	825
Trustees inventory committee	687	-	-	-	-	687	797
Veterans services/seniors	62	-	-	-	-	62	46
VSR booklet	6,063	-	-	-	-	6,063	2,500
	<u>44,711</u>	<u>2,075</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>46,786</u>	<u>54,591</u>
PROGRAMS							
Bursaries	5,000	11,502	-	-	-	16,502	22,000
Donations	-	-	-	-	-	-	-
Leadership training camp	1,889	-	-	-	-	1,889	48,018
Poster and essay winners	-	1,190	-	-	-	1,190	1,190
Scholarships	-	-	-	5,000	-	5,000	7,000
Veteran support	-	-	-	-	28,932	28,932	29,070
Veterans outreach	-	-	-	-	20,914	20,914	29,582
	<u>6,889</u>	<u>12,692</u>	<u>-</u>	<u>5,000</u>	<u>49,846</u>	<u>74,427</u>	<u>136,860</u>
SPORTS							
Cribbage	266	-	-	-	-	266	498
Darts	863	-	-	-	-	863	314
Pool	673	-	-	-	-	673	662
Track and field	34,167	-	-	-	-	34,167	33,210
	<u>35,969</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>35,969</u>	<u>34,684</u>