



Nova Scotia/Nunavut Command
The Royal Canadian Legion

61 Gloria McCluskey Avenue
Dartmouth, Nova Scotia B3B 2Z3

Tel: 902-429-4090

Fax: 902-429-7481

Email: info@ns.legion.ca

ns.legion.ca

All Branch Mail Out #06

Date: January 31, 2020

TO: NS/NU Branches
ATTENTION: Branch Presidents
NS/NU Executive Council
NS/NU Zone Commanders
NS/NU Past Presidents

From: Comrade Valerie Mitchell-Veinotte
Executive Director
NS/NU Command, RCL

Subject: Order of Nova Scotia Nominations- Legions

Message: Comrades:

Please find attached message from Sam Bolton Junior Protocol Officer for the province of Nova Scotia with information regarding nominations for the Order of Nova Scotia.

From: Bolton, Sam T <Sam.Bolton@novascotia.ca>

Sent: January 24, 2020 1:53 PM

Subject: Order of Nova Scotia Nominations- Legions

Good day,

My name is Sam Bolton, and I'm the coordinator for the Order of Nova Scotia the highest honour that the Province bestows on individuals. Attached you will find a memo from Glennie Langille, Chief of Protocol and Secretary for the Order of Nova Scotia, a promotional poster and nomination form. Kindly distribute the nomination form within your community.

Should you have any questions, please don't hesitate to contact me. Thank you very much for your time and support.

Warm regards,

Sam Bolton
Junior Protocol Officer



(902) 424-2467

MEMORANDUM

TO: Nova Scotian Legions

FROM: Ms. Glennie Langille
Chief of Protocol
Secretary of the Order of Nova Scotia

DATE: January 24, 2020

SUBJECT: ORDER OF NOVA SCOTIA

The Order of Nova Scotia is the highest honour that the province can bestow on an individual. It recognizes people who have made an exceptional contribution to their community and the province. Some individuals who have been invested into the Order of Nova Scotia are household names. Others have enriched the life of our province through acts and deeds that are known to only a few. But they all share one very important thing: they have been nominated by their fellow Nova Scotians for the honour.

I would like to take this opportunity to encourage you to offer the enclosed nomination forms to individuals in your community or direct them to the Protocol Office website at novascotia.ca/iga/order.asp where the nomination form can be downloaded. As well, I have attached an Order of Nova Scotia poster for display in a public area. Should you require additional material, please contact Mr. Sam Bolton, Coordinator of the Order of Nova Scotia Program at (902) 424-2467, or sam.bolton@novascotia.ca.

Mr. Bolton will be pleased to assist you by forwarding material or answering any questions you may have regarding the Order of Nova Scotia. The closing date for nominations is **Friday, March 20, 2020.**

Thank you for your consideration and co-operation. I look forward to receiving the nominations of deserving Nova Scotians from communities across the province to this prestigious Order.

Who is on the Order of Nova Scotia Advisory Council?

- a Chair appointed by the Premier
- the Chief Justice of Nova Scotia or a judge of the Nova Scotia Court of Appeal or the Supreme Court of Nova Scotia, designated by the Chief Justice
- the Clerk of the Executive Council
- two members appointed by the Premier, including the president of a university in the province and a member of the Order
- a member appointed by each leader of a recognized party in the House of Assembly

Is your nomination confidential?

The nomination will be kept confidential unless the person you are nominating is chosen.

All submitted material becomes the property of the Province of Nova Scotia.

When is the nomination deadline?

Your completed nomination must be received or post-marked by no later than the third Friday in March of each year to be considered for that calendar year.

For additional information, please contact:

Secretary of the Order of Nova Scotia
One Government Place, Barrington Level
1700 Granville Street
Halifax, Nova Scotia B3J 1X5

Mailing Address:

PO Box 1617
Halifax, Nova Scotia B3J 2Y3
Tel: **902-424-2467**
Fax: **902-424-4309**
Email: **orderofnovascotia@novascotia.ca**
Website: **novascotia.ca/iga/order.asp**



Order of Nova Scotia

Order of Nova Scotia

What is the Order of Nova Scotia?

The Order of Nova Scotia is the highest honour awarded by the province. It encourages excellence by recognizing Nova Scotians for outstanding contributions or achievements. Members of the Order of Nova Scotia have distinguished themselves in many fields of endeavour and have brought honour and prestige to themselves and to Nova Scotia.

Who is eligible for the Order?

Any Canadian citizen who is a present or former long-term resident of Nova Scotia is eligible for nomination. The only exceptions are public officials (such as members of the Senate, members of a municipal council, MPs, MLAs or judges) who may not be nominated while in office. The Order may be awarded posthumously, if the person is nominated within one year of their death. Organizations, groups, or couples may not be nominated; the Order is for individuals only.

Should I nominate someone for the Order?

You should consider nominating anyone who has made an outstanding contribution to the cultural, social, or economic well-being of our province. It is a special way to honour an individual you respect and admire. Fields of endeavour recognized by this honour include the arts, academics, research, agriculture, business, industry, community leadership, and public service.

What do members of the Order receive?

At a formal ceremony, the Lieutenant Governor of Nova Scotia, in the name of the Crown, presents each recipient with an insignia. The insignia is in the form of a stylized mayflower, the provincial floral emblem, bearing the shield-of-arms of Nova Scotia surmounted by the crown.

The insignia is worn with a blue, white, red and gold ribbon—the colours of our provincial flag. There is also a semi-formal medal and ribbon and a lapel pin. Members of the Order are entitled to use the initials O.N.S. after their names.

How do I nominate someone?

Simply complete the attached nomination form and send to the Provincial Protocol Office. **A checklist located on the form outlines what is required to complete your nomination.** Three other people must write letters in support of your nomination. Only one nomination form is required for each nomination.

Nominations are accepted throughout the year. The deadline for submission is the third Friday in March each year.

How are recipients chosen?

An independent group called the Order of Nova Scotia Advisory Council recommends the appointment of members to the Order each year after considering all nominations received. There are no fixed quotas or categories. A maximum of six appointments are made each year. If a sixth recipient is chosen, that person must *be between the ages of 16–25 years.*

Nomination guidelines

The following information is required to support your nomination:

Biographical Information:

Should contain nominee's residential and educational history and work achievements as well as community involvement, recognition/awards, publications and number of years as a resident of Nova Scotia.

Letter of Nomination:

Should include reasons for nomination, area of outstanding achievement and the benefit of the achievement to the province or community.



Please type or print clearly.

The person I am nominating is: *Mr. Mrs. Ms. Miss Dr. (Other rank/title)* _____ **Between the ages of 16-25**

Last name _____ First name _____

Middle names _____ Date of birth

m m	d d	y y y y
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Address _____

_____ City _____

Province _____ Postal code _____ E-mail _____

Telephone(daytime) _____ Telephone(evening) _____ Fax _____

For posthumous nominations, please fill out the additional information:

Date of death

m m	d d	y y y y
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 Next of kin: Last name _____

First name _____ Middle names _____

Relationship to nominee _____

Address _____

_____ City _____

Province _____ Postal code _____ E-mail _____

Telephone(daytime) _____ Telephone(evening) _____ Fax _____

My name is: *Mr. Mrs. Ms. Miss Dr. (Other rank/title)* _____

Last name _____ First name _____ Middle names _____

Organization _____

Address _____

_____ City _____

Province _____ Postal code _____ E-mail _____

Telephone(daytime) _____ Telephone(evening) _____ Fax _____

I have included the following required components
(on 8.5” by 11” single-sided sheets of paper, typed with a font no smaller than newsprint):

- completed signed nomination form
- one page signed letter of nomination from nominator
- one page biography of the nominee
- three one page signed letters in support of this nomination.

I have also included additional materials (no more than four 8.5” by 11” single-sided sheets of paper, typed with a font no smaller than newsprint)

Categories—*Check at least one*

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Academics
<i>(including teaching and research)</i> | <input type="checkbox"/> Humanitarianism and
Philanthropy | <input type="checkbox"/> Entrepreneurship | <input type="checkbox"/> Sports and Recreation |
| <input type="checkbox"/> Agriculture, Fishery and Forestry | <input type="checkbox"/> Human Rights | <input type="checkbox"/> Life Sciences
<i>(including medicine)</i> | <input type="checkbox"/> Tourism and Hospitality |
| <input type="checkbox"/> Arts and Culture | <input type="checkbox"/> Industry and Trade | <input type="checkbox"/> Military/Peacekeeping
Leadership | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Communications | <input type="checkbox"/> Innovation and Invention | <input type="checkbox"/> Public Administration | _____ |
| <input type="checkbox"/> Community Leadership | <input type="checkbox"/> Journalism | <input type="checkbox"/> Ethics and Philosophy
<i>(including theology)</i> | _____ |
| <input type="checkbox"/> Environmental Protection | <input type="checkbox"/> Law/Justice | <input type="checkbox"/> Science and Technology | _____ |
| <input type="checkbox"/> Heritage Preservation | <input type="checkbox"/> Labour Leadership | | |

Note: Nominations that do not include the above information are considered incomplete and are not eligible for consideration in the current year.

Multiple copies of bound or stapled material or videos will not be accepted. Original copies of official documents or photographs will not be returned. You may include supporting material such as media stories and tributes.

By signing this document, I verify that I have read the attached rules and regulations for nominating an individual for the Order of Nova Scotia. My nomination meets the criteria for eligibility, and materials supporting my nomination have been included in the package I am forwarding.

Signature _____

Date



How did you learn about the Order of Nova Scotia?

- Facebook
- Twitter
- Other social media
- Television
- Newspaper ad
- Newspaper coverage
- Radio/other media coverage
- Government website
- MLA/MP office
- Access Nova Scotia Centre
- Public Library

Order of Nova Scotia



For information on how to nominate someone
for the Order of Nova Scotia, please contact:

novascotia.ca/iga/order.asp

Secretary of the Order of Nova Scotia
One Government Place
Barrington Level
1700 Granville Street
Halifax, Nova Scotia B3J 1X5

Mailing Address:
PO Box 1617, Halifax, Nova Scotia B3J 2Y3

Telephone (902) 424-2467
Fax (902) 424-4309
e-mail orderofnovascotia@novascotia.ca


NOVA SCOTIA