



Nova Scotia/Nunavut Command
The Royal Canadian Legion

61 Gloria McCluskey Avenue
Dartmouth, Nova Scotia B3B 2Z3

Tel: 902-429-4090
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ns.legion.ca

All Branch Mail Out #1

Date: January 4, 2024

To: NS/NU Branches
NS/NU Executive Council
NS/NU Zone Commanders
NS/NU Past Presidents
NS/NU Command Staff

From: Comrade Craig Hood
Executive Director
NS/NU Command, RCL

Subject: Branch Status Report Poppy Trust Fund
Reminder

Message: Comrades: Please be advised as per ABMO#48 the Branch Poppy Trust Fund Report Form is available online only and can be downloaded at the following link:
[200837_poppyfund_status-report.pdf \(legion.ca\)](http://200837_poppyfund_status-report.pdf(legion.ca))
A copy of the form and accompanying letter can also be found below. Please note that the deadline for reports to be received by NS/NU Command is January 31, 2024.



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November 15, 2023

To: Branch President
Branch Poppy and Remembrance Committee Chairman

From: Craig Hood, CD
Executive Director
NS/NU Command, RCL

SUBJECT: ANNUAL BRANCH POPPY TRUST FUND REPORT

Comrades:

Please note the following:

Enclosed is a copy of the Annual Branch Poppy Trust Fund Report.

This report covers the period of January 1st 2023 to December 31st 2023.

The Report must be thoroughly completed with expenses and disbursements itemized and attached where noted.

This report is to be submitted directly to NS/NU Command Office to be received no later than January 31, 2024.

Branch Secretaries are to ensure that the Branch President and Poppy and Remembrance Committee Chairman are given a copy of this memo with the Poppy Trust Fund Report form.

cc NS/NU Command Executive Council
NS/NU Command Zone Commanders

Branch Status Report Poppy Trust Fund

Rapport de filiale sur l'état du Fonds en fidéicommis du Coquelicot



Please print / En lettres moulées S.V.P.

FOR THE YEAR / POUR L'ANNÉE DE 1 JAN. - 31 DÉC.	BRANCH / FILIALE	COMMAND / DIRECTION	COMPLETED / EN DATE DU			
			DAY / JOUR	MO.	YEAR / ANNÉE	

OPENING BALANCE / SOLDE D'OUVERTURE

A BALANCE IN BRANCH POPPY TRUST FUND BANK ACCOUNTS AS OF 1 JAN./
SOLDE DANS LES FONDS DU COQUELICOT DE FILIALE EN DATE DU 1^{ER} JAN. YEAR / ANNÉE (A)

B INCOME FROM CAMPAIGN AND ALL OTHER SOURCES/
REVENUS DE LA CAMPAGNE ET AUTRES SOURCES (B)

C SUB TOTAL / SOUS-TOTAL A + B = C (C)

D CAMPAIGN EXPENSES / DÉPENSES DE LA CAMPAGNE

1. POPPIES AND WREATHS / COQUELICOTS ET COURONNES (D1)

2. PROMOTIONAL MATERIAL / MATÉRIEL PUBLICITAIRE (D2)

3. STAMPS / TIMBRES (D3)

4. ADVERTISING IN LOCAL PAPERS / PUBLICITÉ LOCALE (D4)

5. OTHER LOCAL EXPENSES (Attach breakdown expenses related to the Poppy Campaign)
As authorized by Article XI of the General ByLaws and Article 402 of the Poppy Manual
AUTRES DÉPENSES LOCALES (Joindre une distribution des dépenses liées à la Campagne du Coquelicot)
Autorisées conformément à l'Article XI des Statuts généraux et à l'article 402 du Manuel du Coquelicot (D5)

6. SUB TOTAL / SOUS-TOTAL D1 + D2 + D3 + D4 + D5 = D6 (D6)

E DISBURSEMENTS / DÉBOURSEMENTS

1. GRANTS TO VETERANS AND THEIR FAMILIES
SUBVENTIONS AUX VÉTÉRANS ET LEURS FAMILLES (E1)

2. BURSARIES / BOURSES D'ÉTUDES (E2)

3. DONATIONS (Attach list of donations)
— As authorized by Article XI of the General ByLaws
DONS (Joindre liste de dons)
— Autorisés conformément à l'Article XI des Statuts généraux (E3)

4. PROVINCIAL ASSESSMENT / COTISATION PROVINCIALE (E4)

5. YOUTH EDUCATION PROGRAM / PROGRAMME D'ÉDUCATION DE LA JEUNESSE (E5)

6. SUB TOTAL / SOUS-TOTAL E1 + E2 + E3 + E4 + E5 = E6 (E6)

F TOTAL EXPENSES & DISBURSEMENTS / TOTAL DES DÉPENSES ET DÉBOURSEMENTS D6 + E6 = F (F)

CLOSING BALANCE / SOLDE DE FERMETURE

G BALANCE IN BRANCH POPPY TRUST FUND BANK ACCOUNTS AS OF 31 DEC./
SOLDE DU FONDS EN FIDÉICOMMIS DU COQUELICOT DE FILIALE EN DATE DU 31 DÉC. YEAR / ANNÉE C - F = G (G)

H BALANCE IN POPPY TRUST INVESTMENTS AS OF 31 DEC./
VALEUR DES PLACEMENTS DU COMPTE DU COQUELICOT EN DATE DU 31 DÉC. YEAR / ANNÉE (H)

I BALANCE OF ALL BRANCH POPPY TRUST FUNDS AS OF 31 DEC./
SOLDE DE TOUS LES FONDS EN FIDÉICOMMIS DU COQUELICOT DE FILIALE EN
DATE DU 31 DÉC. YEAR / ANNÉE G + H = I (I)

The undersigned certify that the above statement of income, expenses and disbursements of Poppy Trust Funds is correct.
Les soussignés certifient que ce relevé des revenus, des dépenses et des déboursments des fonds en fidéicommis du Coquelicot est correct.

POPPY CHAIR
PRÉSIDENT DU COMITÉ DU COQUELICOT : _____

BRANCH PRESIDENT
PRÉSIDENT DE LA FILIALE : _____