



Nova Scotia/Nunavut Command
The Royal Canadian Legion

61 Gloria McCluskey Avenue
Dartmouth, Nova Scotia B3B 2Z3

Tel.: 902-429-4090
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All Branch Mail Out #49 - 2017

Date: October 30, 2017

To: NS/NU Command Branches
NS/NU Zone Commanders
NS/NU Executive Council
NS/NU Past Presidents
NS/NU Command Staff

From: Valerie Mitchell-Veinotte, Secretary
Poppy and Remembrance Committee
NS/NU Command, RCL

Subject: Branch Poppy Trust Fund Report Reminder

Message: Comrades: Please see attached memo



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October 30 2017

To: Branch President
Branch Poppy and Remembrance Committee Chairman

From: Valerie Mitchell-Veinotte
Secretary
Poppy and Remembrance Committee
NS/NU Command, RCL

SUBJECT: BRANCH POPPY TRUST FUND REPORT

Comrades:

Please note the following:

Enclosed is a copy of the Branch Poppy Trust Fund Report.

The report covers the last campaign and the Poppy Trust Fund fiscal year October 1, 2016 – September 30, 2017.

The Report must be thoroughly completed with expenses and disbursements itemized and attached where noted.

This report is to be submitted directly to NS/NU Command Office to be received not later than October 30 2017.

Branch Secretaries are to ensure that the Branch President and Poppy and Remembrance Committee Chairman are given a copy of this memo with the Poppy Trust Fund Report form.

cc NS/NU Command Executive Council
NS/NU Command Zone Commanders

Branch Status Report Poppy Trust Fund

Rapport de filiale sur l'état du Fonds en fidéicommiss du Coquelicot



Please print / En lettres moulées S.V.P.

FOR THE YEAR / POUR L'ANNÉE DE
1 OCT. - 30 SEP.

BRANCH / FILIALE

COMMAND / DIRECTION

COMPLETED / EN DATE DU
DAY / JOUR MO. YEAR / ANNÉE

OPENING BALANCE / SOLDE D'OUVERTURE

A BALANCE IN BRANCH POPPY TRUST FUND BANK ACCOUNTS AS OF 1 OCT./
SOLDE DANS LES FONDS DU COQUELICOT DE FILIALE EN DATE DU 1^{er} OCT. YEAR / ANNÉE (A)

B INCOME FROM CAMPAIGN AND ALL OTHER SOURCES/
REVENUS DE LA CAMPAGNE ET AUTRES SOURCES (B)

C SUB TOTAL / SOUS-TOTAL **A + B = C** (C)

D CAMPAIGN EXPENSES / DÉPENSES DE LA CAMPAGNE

1. POPPIES AND WREATHS / COQUELICOTS ET COURONNES (D1)

2. PROMOTIONAL MATERIAL / MATÉRIEL PUBLICITAIRE (D2)

3. STAMPS / TIMBRES (D3)

4. ADVERTISING IN LOCAL PAPERS / PUBLICITÉ LOCALE (D4)

5. OTHER LOCAL EXPENSES (Attach breakdown expenses related to the Poppy Campaign)
As authorized by Article XI of the General ByLaws and Article 401 of the Poppy Manual
AUTRES DÉPENSES LOCALES (Joindre une distribution des dépenses liées à la Campagne du Coquelicot)
Autorisées conformément à l'Article XI des Statuts généraux et à l'article 401 du Manuel du Coquelicot (D5)

6. SUB TOTAL / SOUS-TOTAL **D1 + D2 + D3 + D4 + D5 = D6** (D6)

E DISBURSEMENTS / DÉBOURSEMENTS

1. GRANTS TO VETERANS AND THEIR FAMILIES
SUBVENTIONS AUX VÉTÉRANS ET LEURS FAMILLES (E1)

2. BURSARIES / BOURSES D'ÉTUDES (E2)

3. DONATIONS (Attach list of donations)
— As authorized by Article XI of the General ByLaws
DONS (Joindre liste de dons)
— Autorisés conformément à l'Article XI des Statuts généraux (E3)

4. PROVINCIAL ASSESSMENT / COTISATION PROVINCIALE (E4)

5. YOUTH EDUCATION PROGRAM / PROGRAMME D'ÉDUCATION DE LA JEUNESSE (E5)

6. SUB TOTAL / SOUS-TOTAL **E1 + E2 + E3 + E4 + E5 = E6** (E6)

F TOTAL EXPENSES & DISBURSEMENTS / TOTAL DES DÉPENSES ET DÉBOURSEMENTS **D6 + E6 = F** (F)

CLOSING BALANCE / SOLDE DE FERMETURE

G BALANCE IN BRANCH POPPY TRUST FUND BANK ACCOUNTS AS OF 30 SEPT./
SOLDE DU FONDS EN FIDÉICOMMISS DU COQUELICOT DE FILIALE EN DATE DU 30 SEPT. YEAR / ANNÉE **C - F = G** (G)

H BALANCE IN POPPY TRUST INVESTMENTS AS OF 30 SEPT./
VALEUR DES PLACEMENTS DU COMPTE DU COQUELICOT EN DATE DU 30 SEPT. YEAR / ANNÉE (H)

I BALANCE OF ALL BRANCH POPPY TRUST FUNDS AS OF 30 SEPT./
SOLDE DE TOUS LES FONDS EN FIDÉICOMMISS DU COQUELICOT DE FILIALE EN
DATE DU 30 SEPT. YEAR / ANNÉE **G + H = I** (I)

The undersigned certify that the above statement of income, expenses and disbursements of Poppy Trust Funds is correct.
Les soussignés certifient que ce relevé des revenus, des dépenses et des déboursements des fonds en fidéicommiss du Coquelicot est correct.

POPPY CHAIRMAN
PRÉSIDENT DU COMITÉ DU COQUELICOT :

BRANCH PRESIDENT
PRÉSIDENT DE LA FILIALE :