



Nova Scotia/Nunavut Command
The Royal Canadian Legion

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All Branch Mail Out #69

Date: October 4, 2021

TO: NS/NU Branches
NS/NU Executive Council
NS/NU Zone Commanders
NS/NU Past Presidents
NS/NU Command Staff

From: Comrade Valerie Mitchell-Veinotte
Executive Director
NS/NU Command, RCL

Subject: Executive Council Meeting Minutes

Message: Comrades: On behalf of NS/NU Chairman Karen Lynch please find attached minutes of Executive Council Meeting September 11, 2021

**The Royal Canadian Legion
Nova Scotia/Nunavut Command
Executive Council Meeting Minutes
September 11, 2021**

In Attendance:

Marion Fryday-Cook	President
Donna McRury	1 st Vice-President
Merv Steadman	2 nd Vice-President
Conrad Gilbert	Treasurer
Karen Lynch	Chairman
Mel Crowe	Immediate Past President
Cliff MacIntyre	Commander District A
Lorne MacDonald	Commander District B
Robert Hoeg	Commander District C
Peter Townsend	Commander District D
Don McCumber	Commander District E
Richard Malin	Commander District F
Cliff Laurin	Deputy Commander District G
Valerie Mitchell-Veinotte	Executive Director
Jane Scott	Recording Secretary
Anne MacGregor	Recording Secretary

Guest:

District A Commander, Elect	Clarence Dawe
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Present for Report:

Ken George	Service Officer NS/NU Command
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Nova Scotia/Nunavut Command Chairman Karen Lynch called the meeting to order at 09:01 am.

1. Opening Ritual

1st Vice President Donna McRury conducted the Opening Ritual.

2. Procedures

Chairman Lynch reviewed the meeting's procedures.

3. Service Officer Report

NS/NU Command Service Officer Ken George referred the meeting to submitted report.

M - 1

Moved by Comrade Gilbert, seconded by Comrade Fryday-Cook

That the Service Officer Report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

NS/NU Command Chairman Karen Lynch thanked Comrade Ken for his report and excused him from the meeting.

4. Minutes of Executive Council Meeting

M - 2

Moved by Comrade Gilbert seconded by Comrade MacIntyre

That the Minutes of Executive Council meeting May 29/21 be accepted as distributed.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

M - 3

Moved by Comrade MacIntyre, seconded by Comrade Crowe

That the Minutes of Special Executive Council meeting of July 15/21 be accepted as distributed.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

5. Additions to the Agenda

M - 4

Moved by Comrade McRury, seconded by Comrade Fryday-Cook.

That the following items be added to the Agenda:

1. The appointment of a Command Chaplain
2. Issues surrounding the Cadet Medal of Excellence

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

6. Business Arising from the Minutes of Executive Council Meetings of May29/21 and July 15/21

No business arising from the minutes of the previous meetings was brought to the attention of the meeting.

7. President's Remarks and Report

NS/NU Command President Marion Fryday-Cook referred the meeting to her submitted report.

She noted that this report would be her last as NS/NU Command President. President Fryday-Cook extended great thanks to Executive Council and Staff for support during her term of office and through the difficulties in managing throughout COVID.

She reported that the requested poppy tribute boxes are enroute directly to the Branches.

President Fryday-Cook advised the meeting that ALL representative Darrell Dorey will contact District Commanders to arrange presentations directly to Branches about ALL disability benefits and further insurance coverage as the annual mail out will no longer be forthcoming from Command to members.

She thanked all who attended the National Convention and trusts information learned will be communicated widely to the Membership. She noted that this virtual National Convention proved that even in the time of a pandemic, the Legion moves forward.

President Fryday-Cook advised the meeting that preparations for NS/NU Command convention are well in hand.

She reported attending several D.E.C. meetings and PRO meetings.

President Fryday-Cook advised that Article III is still in abeyance.

M - 5

Moved by Comrade Fryday-Cook, seconded by Comrade Crowe

That the President's Report and the D.E.C. Report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

8. Finance and Building Committee Report

NS/NU Command Finance Committee Chairman Donna McRury presented the financial report for July 2021.

M - 6

Moved by Comrade McRury, seconded by Comrade Crowe.

That the financial report of July 2021 be accepted as presented.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

NS/NU Command Finance Committee Chairman Donna McRury referred the meeting to the submitted report.

She presented the quotes received for renovations to the building and the recommendation that Bayshore Contracting be awarded the project. It was noted that the cost for accessibility modifications would be covered by the federal grant received.

M - 7

Moved by Comrade McRury, seconded by Comrade MacIntyre.

That the recommendation of the Finance and Building Committee to award the project to Bayshore Contracting be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

9. Treasurer's Report

NS/NU Command Treasurer Conrad Gilbert reported that Branches are doing quite well with Branch Monthly Financial Reports. He noted that there will be two (2) Investments maturing in December 2021 which will be handled through the Finance Committee.

He informed the meeting that as Treasurer he is continuously involved in all payments from Command accounts and cannot report any errors or problems. He thanked Command Staff for their professional assistance.

M - 8

Moved by Comrade Gilbert, seconded by Comrade McRury

That the Treasurer's Report be accepted as presented.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

10. Correspondence

Executive Director Valerie Mitchell-Veinotte reported no correspondence that had not been dealt with in the day-to-day business of Nova Scotia/Nunavut Command.

11. Executive Director's Report

NS/NU Command Executive Director Valerie Mitchell-Veinotte referred the meeting to submitted report.

12. Electronic Voting

Executive Director Valerie Mitchell-Veinotte read the results of the Electronic Voting, details of which are included in the Executive Director's report.

M - 9

Moved by Comrade Gilbert, seconded by Comrade McRury

That the Executive Director's report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

13. District Reports

District A

NS/NU Command District A Commander Cliff MacIntyre referred the meeting to submitted report.

District B

NS/NU Command District B Commander Lorne MacDonald referred the meeting to submitted report.

District C

NS/NU Command District C Commander Robert Hoeg referred the meeting to submitted report.

District D

NS/NU Command District D Commander Peter Townsend referred the meeting to submitted report.

District E

NS/NU Command District E Commander Don McCumber referred the meeting to submitted report adding that the town of Yarmouth initially planned to display 30 Veteran banners during the week of Remembrance. The Municipality has received orders for an additional 20, so the total to be displayed will actually stand at 50.

District F

NS/NU Command District F Commander Richard Malin advised that he was unable to submit a report for this meeting.

District G

NS/NU Command District G Deputy Commander Cliff Laurin advised that Rankin Inlet Branch 169 had to cease operations once again due to a COVID-19 outbreak. He reported that Iqaluit Branch 168 financial status remains serious. The Branch is investigating various remedial options.

M - 10

Moved by Comrade Malin, seconded by Comrade McRury.

That the District Reports be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

14. Committee Reports

Alcohol and Gaming

NS/NU Command Alcohol and Gaming Committee Chairman Cliff MacIntyre reported verbally that there have been no committee meetings or meetings with A&G since the previous Executive Council meeting.

M - 11

Moved by Comrade Crowe, seconded by Comrade MacIntyre

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Appeals Committee

NS/NU Command Appeals Committee Chairman Mel Crowe referred the meeting to submitted report.

M - 12

Moved by Comrade Crowe, seconded by Comrade MacIntyre

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Benevolent Fund

NS/NU Command Benevolent Fund Committee Chairman Mel Crowe referred the meeting to submitted report adding that he hoped that as Branches will not be required to remit the 10 percent assessment for the 2020/21 poppy trust fund year, they consider donating this amount to the NS/NU Command Benevolent Fund.

M - 13

Moved by Comrade Crowe, seconded by Comrade Gilbert

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Bursary Committee

NS/NU Command Bursary Committee Chairman Marion Fryday-Cook referred the meeting to submitted report.

M - 14

Moved by Comrade Fryday-Cook, seconded by Comrade Gilbert

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Cadet Medal of Excellence

NS/NU Command Cadet Medal of Excellence Committee Chairman Don McCumber advised the meeting of no report at this time and that items for discussion would be addressed under New Business.

M - 15

Moved by Comrade McCumber, seconded by Comrade McRury

That no report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Complaints

NS/NU Command Complaints Committee Chairman Mervin Steadman advised the meeting of no report.

M - 16

Moved by Comrade Steadman, seconded by Comrade MacIntyre

That no report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Constitution and By-Laws Report

NS/NU Command Constitution and By-Laws Committee Chairman Donna McRury referred the meeting to submitted report and presented the Committee's recommendations for changes/amendments to the NS/NU Command Policy Book.

<p><u>Existing</u></p>	<p><u>New</u></p> <p>Elsie Jean Lambert was born in Amherst Nova Scotia in 1907. She served with the C. W. A. C. (Canadian Women's Army Corps) during WWII, where she attained the rank of Sergeant. Miss Lambert passed away at the Camp Hill Medical Center in Halifax Nova Scotia in 1995 where she lived her later years as a World War II disabled pensioner. Miss Lambert bequeathed to Nova Scotia /Nunavut Command of the Royal Canadian Legion \$200,000 to be kept invested and the income be used for the needs of families of disabled veterans in the form of a scholarship fund. \$1,000 scholarships are available to students who are attending or will attend post-secondary education; these awards are based on marks with special consideration given to children of veterans.</p>
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M - 17

Moved by Comrade McRury, seconded by Comrade Crowe

That the proposed addition to the NSNU Policy Book be accepted.

Questions ensued around the proposed policy insert not reflecting the terms laid out by the Elsie Jean Lambert Scholarship. It was agreed to revisit later in the meeting.

<p><u>Existing</u></p> <p>Bursaries Committee- Terms of Reference This committee consists of a Chairman, who is a member of the Executive Council and one or more members. This committee will annually review and satisfy themselves that all applications qualify for Bursaries and render a decision on who will receive them. The purpose of the Command Bursary Committee is to receive applications, review applications and select eligible individuals for Command bursaries and scholarships. 1. The following factors should be considered by the committee: (a) The committee may not accept any applications which are incomplete. (b) First</p>	<p><u>Proposed</u></p> <p>Change/Amendment Bursaries Committee-Terms of Reference This committee consists of a Chairman, who is a member of the Executive Council and one or more members. This committee will annually review applications that qualify for available bursaries and scholarships and render a decision on who will receive them. The committee will not accept applications which are incomplete. Except for the Prince of Wales Scholarship, priority in awards will be given to Veterans and Veteran dependents</p>
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time applicants will be considered before repeat applicants. (c) Consideration must be given to applicants who have an affiliation to Royal Canadian Legion through a close familial relationship. (d) Applicants must be accepted to an institution of higher learning within Nova Scotia unless the program the student wishes to take is not available in Nova Scotia. (e) An applicant who has not received a scholarship or bursary from another source will be a priority.

2. The Prince of Wales Scholarship should only be granted to an applicant with a disability. If necessary, the committee may ask the disability to be verified by a medical professional. The scholarship may be given to one applicant or divided up and given to several applicants. 3. A successful applicant must cash the bursary cheque within three months of receiving it. If the cheque is not cashed within three months, it will be cancelled, and the bursary will be awarded to another applicant

meeting the criteria and in financial need.

(a) First time applicants will be considered before repeat applicants. (b) Applicants must be accepted to an institution of higher learning within Nova Scotia unless the program the student wishes to take is not available in Nova Scotia. (c) An applicant who has not received a scholarship or bursary from another source **will be considered above those that have.** The Prince of Wales Scholarship **will be granted** to an applicant with a disability. The committee may ask that the disability be verified by a medical professional. The scholarship may be given to one applicant **or divided among** several applicants. **Bursary/scholarship disbursements are provided by cheque made out jointly to the post- secondary institution and the student and mailed directly to the Admissions Office of the post- secondary institution. Should the cheque not be cashed within 3 months of issue, the cheque will be cancelled, and the Committee will award the funding to another applicant**

M - 18

Moved by Comrade McRury, seconded by Comrade Steadman

That the proposed change/amendment be accepted.

13 Affirmative
 0 Abstention
 0 Opposed
Motion Carried

Discussion ensued around adding Nunavut to the Terms of Reference.

M - 19

Moved by Comrade McRury, seconded by Comrade Laurin

To amend the proposed change to read, “within Nova Scotia/Nunavut.”

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

<u>Existing</u>	<u>Proposed Change/Amendment</u>
<p>Ritual, Awards and Protocol The Committee shall consist of the First Vice President as Chairman, Second Vice President and one or more members as deemed by the President. The Committee shall meet three times yearly after ensuring all Legion Branches are notified, in advance, of these meetings and the deadline for applications. The Committee shall review and approve or reject all applications for Honours and Awards within the Command (i.e., Life Membership applications are approved at Command level and passed on to Dominion Command for processing. Palm Leaf, MSM and MSA may only be recommended by this Committee and then forwarded to Dominion Command for final approval. Other Honours and Awards will be processed as per the Ritual, Awards and Protocol manual). The Committee shall advise Legion Branches, who submit applications, not approved, to follow the Ritual, Awards and Protocol manual and to stress the importance of a properly written citation, to ensure the applicant receives the recognition, as applied for.</p>	<p>Ritual, Awards and Protocol The Committee shall consist of the First Vice President as Chairman, Second Vice President and one or more members as deemed by the President. The Committee shall meet three times yearly after ensuring all Legion Branches are notified, in advance, of these meetings and the deadline for applications. The Committee shall review members of the Holding Branch twice a year for awards. The Committee shall review and approve or reject all applications for Honours and Awards within the Command (i.e., Life Membership applications are approved at Command level and passed on to Dominion Command for processing. Palm Leaf, MSM and MSA may only be recommended by this Committee and then forwarded to Dominion Command for final approval. Other Honours and Awards will be processed as per the Ritual, Awards and Protocol manual). The Committee shall advise Legion Branches, who submit applications, not approved, to follow the Ritual, Awards and Protocol manual and to stress the importance of a properly written citation, to ensure the applicant receives the recognition, as applied for</p>

M - 20

Moved by Comrade McRury, seconded by Comrade McCumber

That the proposed change/amendment be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

<u>Existing</u>	<u>Proposed Change/Amendment</u>
<p>Leadership and Development The Committee will consist of a chairman who is a member of the Executive Council or is a Zone Commander and one or more members as determined by the President. The Committee will provide or assist Districts/Zones in doing training sessions as requested. (All District and Zone Commanders are members at large for this Committee)</p>	<p>Leadership and Development The Committee will consist of a chairman who is a member of the Executive Council or is a Zone Commander and one or more members as determined by the President.</p> <p>The purpose of the Committee is to assist in the preparation and conduct of education programs designed to provide knowledge and skills to comrades so that they can perform their responsibilities and fill branch leadership roles.</p> <p>Functions of the Committee will involve: Collecting, evaluating, and adapting presentations from Dominion, commands, districts, zones, and branches for publication within the Command.</p> <p>Publishing training packages on the Command website</p> <p>Advising and assisting districts, zones, and branches in the preparation of presentations including the use computer software.</p> <p>Preparing an annual Committee budget addressing Committee travel and license fees for software and technology.</p> <p>Arranging presentations for the Command Convention Training sessions.</p>

	<p>Encouraging districts, zones, and branches to organize and conduct training to meet the needs of their branches and to develop comrades for leadership positions</p>
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M - 21

Moved by Comrade McRury, seconded by Comrade Crowe

That the proposed change/amendment be accepted.

0 Affirmative
 0 Abstention
 13 Opposed
Motion Defeated

<u>Existing</u>	<u>Proposed Change</u>
<p>Alcohol & Gaming Committee – Terms of Reference Definition: Alcohol and Gaming is to provide Legion Branches and its members with the updates of the Alcohol and Gaming rules and policies as it refers to Legion Branches. 1. The Committee will consist of a chairman who is a member of the Executive Council or is a Zone Commander and one or more members as determined by the President. 2. The committee will meet as an entity at least twice each year and the Chairperson at his/her discretion will call a meeting when required, within that year should an emergency arise. 3. The committee will meet with either the Alcohol or Gaming Boards at their request or at the request of the Chairperson to review programs, policies, and information that is directly in compliance to Legion Branches and its members. 4. The Committee shall on receipt of Complaints or Branch Non-compliance and all inquiries of the Alcohol or Gaming Acts, bring same to the Alcohol and Gaming Corporation for final</p>	<p>Alcohol & Gaming Committee – Terms of Reference Definition: Alcohol and Gaming is to provide Legion Branches and its members with the updates of the Alcohol and Gaming rules and policies as it refers to Legion Branches. 1. The Committee will consist of a chairman who is a member of the Executive Council or is a Zone Commander and one or more members as determined by the President. The Chairperson, at his or her discretion, will call a meeting when required. 3. The committee will meet with either the Alcohol or Gaming Boards at their request or at the request of the Chairperson to review programs, policies, and information that is directly in compliance to Legion Branches and its members. 4. The Committee shall on receipt of Complaints or Branch Non-compliance and all inquiries of the Alcohol or Gaming Acts, bring same to the Alcohol and Gaming Corporation for final disposition. 5. The Committee shall report to the President any Branch incidents or non-compliance of the Alcohol</p>

<p>disposition. 5. The Committee shall report to the President any Branch incidents or non-compliance of the Alcohol or Gaming act.</p>	<p>or Gaming act</p>
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M - 22

Moved by Comrade McRury, seconded by Comrade MacIntyre

That the proposed change/amendment be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

<u>Existing</u>	Proposed Change/Amendment
<p>Public Relations Committee – Terms of Reference Definition: Public Relations is the active effort of providing Legion members, the public and the media with accurate and timely information about Legion policies, programs, and activities in order to create and maintain support for them. 1. The Committee will consist of a chairman who is a member of the Executive Council or is a Zone Commander and one or more members as determined by the President. 2. The Committee will meet as an entity at least twice each year and the Chairperson at his/her discretion will call a meeting when required, within that year, should an emergency arise. 3. The Committee will review and assess current plans and budgets while considering options and actions to deal with new and foreseeable issues and programs. 4. The Committee develops and implements external information programs to promote better public understanding of the policies, programs, and activities of the Legion within C. This is achieved primarily through the development and maintenance of the</p>	<p>Public Relations Committee – Terms of Reference Definition: Public Relations is the active effort of providing Legion members, the public and the media with accurate and timely information about Legion policies, programs, and activities in order to create and maintain support for them. 1. The Committee will consist of a chairman who is a member of the Executive Council or is a Zone Commander and one or more members as determined by the President. 2. The Committee will meet as an entity at least twice each year and the Chairperson at his/her discretion will call a meeting when required, within that year, should an emergency arise. 3. The Committee will review and assess current plans and budgets while considering options and actions to deal with new and foreseeable issues and programs. 4. The Committee develops and implements external information programs to promote better public understanding of the policies, programs, and activities of the Legion within C. This is achieved primarily through the development and maintenance of the</p>

<p>Command website. 5. The Committee develops and implements internal information programs to promote better understanding, within the Legion, of Legion policies, programs, and activities. 6. The Committee oversees the development and maintenance of good relations with the news media. 7. The Committee oversees the gathering, processing, and distribution of information about Legion policies, programs, and activities to the news media to obtain the optimum level of positive coverage. (Reference C by-law 516). 8. The Committee will make proposals to the Executive Council that are of a Public Relation concern to the Command that are not within the realm of the P.R. Budget</p>	<p>Command website. 5. The Committee develops and implements internal information programs to promote better understanding, within the Legion, of Legion policies, programs, and activities. 6. The Committee oversees the development and maintenance of good relations with the news media. 7. The Committee oversees the gathering, processing, and distribution of information about Legion policies, programs, and activities to the news media to obtain the optimum level of positive coverage. (Reference C by-law 515). 8. The Committee will make proposals to the Executive Council that are of a Public Relation concern to the Command that are not within the realm of the P.R. Budget</p>
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M – 23

Moved by Comrade McRury, seconded by Comrade Crowe

That the proposed change/amendment be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

M - 24

Moved by Comrade McRury, seconded by Comrade Crowe.

That the proposed change/amendment be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

<u>Existing</u>	<u>Proposed Change/Amendment</u>
<p>Treasurer – Terms of Reference Receivable and Payables Accounts It shall be the duty of the Treasurer in conjunction with the Executive Director to 1. examine</p>	<p>Treasurer – Terms of Reference The Treasurer Terms of Reference for the Treasurer be moved to Section V Finances.</p>

all accounts presented to the Command for payment and to approve all expenditures.

a. All cheques shall be countersigned by the Treasurer, and b. All EFT shall be counter approved by the Treasurer.

2. authorization of disbursements and transfer between funds considered correct.

3. forward any accounts considered questionable to the Finance Committee.

4. shall refer to the Finance Committee any extraordinary expenses more than \$500.00.

5. shall sign all undertakings, instruments, and contracts (other than cheques) involving the liability of the Command; and

6. monitor term investments and in advance of maturity provide recommendation to the Finance Committee on allocation of initial amount invested, proceeds realized and/or options for potential re-investment.

Branch Monthly Financial Reports.

1. Through the Command Office, The Treasurer shall receive all NS/NU Command Branch Monthly Financial Reports.

2. Utilizing the Branch Monthly Financial Reports, the Treasurer will track and record the financial status of each Branch, questioning discrepancies through the Executive Director and/or through the Chain of Command, providing any direction required to the Branch through the Chain of Command; and

3. From the tracking of the Branch Monthly Financial Reports, the Treasurer will generate reports to be forwarded as follows:

a. 15th and 30th of each month value of all accounts, all Branches, broken down by Branch to Command President copied to Executive Director.

b. 15th and 30th each month listing of all Branches indicating compliance with NS/NU Command By-law 1010 to Executive Council copy Executive Director and inform appropriate District and Zone Commanders of non-compliant Branches; and

15th and 30th each month value of all accounts for each Branch grouped by Zone to respective District Commanders and Zone Commanders including any questions

<p>requiring Branch response, copying the Executive Director.</p> <p>Committees and Reporting 1. A member of the Finance and Personnel Committees; and 2. Report to Executive Council Meetings relating to prevue. Knowledge The use of electronic portal banking, spreadsheet software, database software and a basic understanding of accounting are skills employed by the position</p>	
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M - 25

Moved by Comrade McRury, seconded by Comrade MacIntyre

That the proposed change/amendment be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

<u>Existing</u>	<u>Proposed Change/Amendment</u>
<p>Cadet Medal of Excellence Responsibilities</p> <p>1. NS Cadet League Rep Responsibilities a) July – Distribution of the RCLME Nomination form to all Cadet Corps/Squadrons in NS, including submission deadline of February 15. b) October – Reminder to all Corps/Squadron Commanding Officers of the February 15 deadline. c) February – Due Date for all nominations and supporting documentation. d) Spreadsheet for all nominations are sent to the Committee Chairman and Secretary before meeting. 2. Chairperson Responsibilities a) February – Early in month contact NS Cadet League Rep to determine how many Cadet Medal applications have been received and if there are any problems/concerns. b) February – Towards end of month contact NS Cadet League Rep to arrange a Committee meeting to be held at NS/NU Command office. Contact Committee Secretary to</p>	<p>Cadet Medal of Excellence Responsibilities</p> <p>1. NS Cadet League Rep Responsibilities a) July – Distribution of the RCLME Nomination form to all Cadet Corps/Squadrons ,Junior Rangers NS/NU Command, including submission deadline of February 15. b) October – Reminder to all Corps/Squadron and Junior Rangers Commanding Officers of the February 15 deadline. c) February – Due Date for all nominations and supporting documentation. d) Spreadsheet for all nominations is sent to committee Chairman, members, and Secretary by the Cadet Support Unit Rep before the meeting. 2. Chairperson Responsibilities . a) Change all reference to NS Cadet League Rep to Cadet Support Unit Rep (Atlantic) b) February – Towards the end of the</p>

arrange a meeting date and have the Committee Secretary notify all members of the Committee with date and time meeting. c) March – Committee meets later in month to review submitted nominations (applications) to ensure all necessary criteria is met before the Chairman approves them. The Committee also discusses any problems/concerns with applications that do not meet the necessary criteria. d) The NS Cadet League Rep contacts the Legion NS or Cadet Corps on problem applications. Once problem applications have been reviewed and correct information has been provided, the Cadet League Rep will email the Chairman for approval. When, and if approved, the application is acknowledged and sent by email to NS Cadet League Rep and Committee Secretary. e) Chairman also reviews applications from Nunavut. These applications are reviewed separately as they are not part of the NS Cadet League. f) To ensure the medal is presented by a Legion representative, dressed in full Legion uniform, to the Cadet. 3. Committee Secretary Responsibilities a) Receives and reviews the spreadsheet with list of nominations before the meeting. b) Each application is reviewed at the Committee meeting to determine that it meets all necessary requirements. Secretary to take minutes of meeting and update spreadsheet accordingly. c) At the meeting the Secretary is to verify Branch signatures on the applications to ensure they are from an Executive of the Branch. d) When an application is approved and all pertinent information is received (date, time and area of presentation), the Secretary will prepare for mailout to the respective Branch via Canada Post expedited mail (starting in April). e) When medal and communications are sent to the Branch, the Secretary will update the spreadsheet to include date medal is mailed out. f) A copy of the letter

month the Chairman will arrange for a committee meeting.
The Committee Secretary will notify all members of the committee of the date and time of the meeting. c) March – Committee meets later in month to review submitted nominations (applications) to ensure all necessary criteria is met before the Chairman approves them. The Committee also discusses any problems/concerns with applications that do not meet the necessary criteria. d) **The Cadet Support Unit Rep (Atlantic)** contacts the Legions or Cadet Corps on problem applications. Once problem applications have been reviewed and correct information has been provided, the Cadet League Rep will email the Chairman for approval. When, and if approved, the application is acknowledged **and noted on the committee spread sheet is** sent by email to NS **Cadet Support Unit Rep** and Committee Secretary. Chairman/Committee reviews applications from **Nunavut Junior Rangers’ Program in the same manner as the submitted cadet applications.** f) To ensure the medal is presented by a Legion representative, dressed in full Legion uniform, to the Cadet. 3. Committee Secretary Responsibilities a) When all submissions have been approved by committee the Secretary will type up the Cadet **Medal of Excellence certificates.** b) **The Committee Secretary will arrange for the delivery or pick up of the Medals and Certificates by the Cadet Support Unit Rep (Atlantic)** c) **The Secretary will send to the Legion Branches notification that the Medals and Certificates have been sent out to the Commanding Officers of the Squadrons, Corps and Junior Rangers. Attached will be a copy of the letter of presentation. Copy to be sent to respective District and Zone Commanders.**

<p>for presentation will go to the respective District & Zone Commanders. g) The Secretary is responsible to keep the spreadsheet up to date with missing info and to ensure all missing info (times, dates, and place of presentation) is received in a timely manner so that medals are at the Branch in time for presentation to Cadet. h) Responsible to ensure the Chairman receives any applications from Nunavut. Responsible to ensure all applications and communications are filed at Command office. 4.</p> <p>Bookkeeper's Responsibilities a) Prepare invoices for Branches which includes cost of Medal, Certificate and Postage/Mailing costs). b) Receive payment of same</p>	<p>At the meeting the Secretary is to verify Branch signatures on the applications to ensure they are from an Executive of the Branch. d) Responsible to ensure all applications and communications are filed at Command office. e) Ensures that there is a record of all committee meetings. f) A copy of the letter for presentation will go to the respective District & Zone Commanders. g) The Secretary is responsible to keep the spreadsheet up to date with missing info and to ensure all missing info (times, dates, and place of presentation) is received in a timely manner so that medals are at the Branch in time for presentation to Cadet. h) Responsible to ensure the Chairman receives any applications from Nunavut. Responsible to ensure all applications and communications are filed at Command office. 4.</p> <p>Bookkeepers Responsibilities a) Prepare invoices for Branches which includes cost of Medal, Certificate and Postage/Mailing costs). b) Receive payment of same</p>
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M - 26

Moved by Comrade McRury, seconded by Comrade McCumber.

That the proposed change/amendment be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

NSNU Command Constitution and Law Committee Chairman Donna McRury presented an amendment to the addition to the NSNU Policy Book previously moved under Motion 17.

Existing	Proposed Change/Amendment
	<p>New: Elsie Jean Lambert was born in Amherst Nova Scotia in 1907. She served with the C. W. A. C. (Canadian Women's Army Corps) during WWII, where she attained the rank of Sergeant. Miss Lambert passed away at the Camp Hill Medical Center in Halifax Nova Scotia in 1995 where she lived her later years as a World War II disabled pensioner. Miss Lambert bequeathed to Nova Scotia /Nunavut Command of the Royal Canadian Legion \$200,000 to be kept invested and the income be used for the needs of families of disabled veterans in the form of a scholarship fund. \$1,000 scholarships are available to students who are attending or will attend post-secondary education.</p>

M - 27

Moved by Comrade McRury, seconded by Comrade Gilbert

That the proposed amendment be accepted.

13 Affirmative
 0 Abstention
 0 Opposed
Motion Carried

M - 28

Moved by Comrade McRury, seconded by Comrade MacIntyre

That the original motion as amended be accepted.

13 Affirmative
 0 Abstention
 0 Opposed
Motion Carried

M - 29

Moved by Comrade McRury, seconded by Comrade Crowe

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Defence and Security Representative Report

NS/NU Command Chairman Karen Lynch referred the meeting to the submitted report by NS/NU Defence and Security Representative George Della Valle.

M - 30

Moved by Comrade Crowe, seconded by Comrade Gilbert

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Ritual, Awards and Protocol

NS/NU Ritual, Awards and Protocol Committee Chairman Donna McRury referred the meeting to the submitted report and reminded the Committee of the importance of submitting strong citations.

M - 31

Moved by Comrade McRury, seconded by Comrade Malin

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Leadership /Development

NS/NU Command Chairman Karen Lynch referred the meeting to the report submitted by NS/NU Command Leadership/Development Chairman Glen Leduc.

M - 32

Moved by Comrade McRury, seconded by Comrade Fryday-Coo.

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Leadership Training Camp

NS/NU Command Chairman Karen Lynch informed the meeting that no report had been received.

Legion Magazine

NS/NU Command Chairman Karen Lynch informed the meeting that no report had been received.

Membership

NS/NU Command Membership Committee Chairman Lorne MacDonald referred the meeting to the submitted report.

M - 33

Moved by Comrade MacDonald, seconded by Comrade McRury

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Personnel

NS/NU Command Recording Secretaries were excused from the meeting.

(The Recording Secretaries were provided with no information on the Personnel Committee Report).

Poppy and Remembrance

NS/NU Command Poppy and Remembrance Committee Chairman Don McCumber informed the meeting of no submitted report. He added that NS/NU Command sent out an ABMO on September 10, 2021 advising Branches of the deadline for completion of the Poppy Trust Fund Report. He also informed the meeting that there will be an information session at the upcoming NS/NU Command Convention on how to complete the report. He added that a guide to free Branch Resources available through supply was also disseminated with a recent ABMO. He further added that there has been no procedural update received from the Nova Scotia Liquor Corporation with regards to the set up guidelines for this year's Poppy Campaign.

M - 34

Moved by Comrade McCumber, seconded by Comrade Hoeg

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Public Relations

NS/NU Public Relations Committee Chairman Marion Fryday-Cook referred the meeting to the submitted report.

M - 35

Moved by Comrade Fryday-Cook, seconded by Comrade Crowe

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Grand Parade

NS/NU Command Grand Parade Committee Chairman Richard Malin reported verbally that a letter has been sent out to the Canadian Forces Base Commander regarding coordination for this year's Grand Parade Remembrance Ceremony and once a response is received he will schedule a committee meeting.

M - 36

Moved by Comrade Malin, seconded by Comrade McRury

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Resolutions

NS/NU Command Chairman Karen Lynch referred the meeting to the report submitted by NS/NU Resolutions Committee Chairman George Della Valle.

M - 37

Moved by Comrade Crowe, seconded by Comrade MacIntyre

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Sports

NS/NU Command Sports Committee Chairman Robert Hoeg referred the meeting to the submitted report.

M - 38

Moved by Comrade Hoeg, seconded by Comrade Fryday-Cook

That the submitted report be accepted.

Comrade Hoeg informed the meeting that the Dominion Command darts and cribbage winners' package should be arriving at NS/NU Command within the next week.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Veterans Outreach Committee

NS/NU Command Chairman Karen Lynch referred the meeting to the report submitted by NS/NU Veterans Outreach Committee Chairman George Della Valle.

M - 39

Moved by Comrade Malin, seconded by Comrade MacIntyre

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Veterans Service Recognition Book

NS/NU Command Chairman Karen Lynch referred the meeting to the report submitted by NS/NU Command Veteran Service Recognition Book Committee Chairman Steve Wessel.

NS/NU President Marion Fryday-Cook reiterated, as written in the submitted report to: " Please inform your branches that submissions for these publications is vital to the continuation of this project and their assistance is of utmost importance. Our Veterans deserve no less!"

M - 40

Moved by Comrade Crowe, seconded by Comrade McRury

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Veterans Services and Seniors

NS/NU Command Veterans Services and Seniors Committee Chairman Richard Malin informed the meeting of no report.

M - 41

Moved by Comrade Malin, seconded by Comrade Fryday-Cook

That no report be accepted

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

The meeting was recessed at 11:07am.

The meeting resumed at 11:20am.

Standardized Branch Bylaws Ad-hoc Committee

NS/NU Command Chairman Karen Lynch referred the meeting to the report submitted by NS/NU Command Standardized Branch By-Laws Ad-hoc Committee Chairman Steve Wessel.

NS/NU President Marion Fryday-Cook confirmed that the Standardized Bylaws will be presented as a stand-alone report without an accompanying resolution at the NS/NU Command Convention.

M - 42

Moved by Comrade Steadman, seconded by Comrade Fryday-Cook

That the submitted report be accepted.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

Comrade Lynch leaves the meeting.

Comrade Crowe assumes the Chair.

15. Scheduled Business/New Business

NS/NU Command Convention

NS/NU Command President Marion Fryday-Cook informed the meeting of some details surrounding the schedule for the NS/NU Command Convention. She emphasized that masks will need to be worn when moving around the business sessions and that sanitization stations and bottles of water will be available. She outlined the training sessions that will be available and the times for registration, availability of lunch on Sunday and Monday delivered to the convention centre by the Branch, Branch clubhouse opening hours and that a list of taxis will be made available at the registration desk at the Branch. She outlined that the pre-Convention Executive Council Meeting will be held at 9:00 am on Saturday morning at Inn on Prince and that for both the pre-Convention Meeting and the post Convention meeting casual dress may be worn or the new dress blue shirts.

Comrade Lynch assumes the Chair

NS/NU Command Executive Director Valerie Mitchell-Veinotte emphasized the importance of driving as much business to the hosting Branch as possible.

NS/NU Executive Director Valerie Mitchell-Veinotte will send out a copy of a google map highlighting the locations being utilized. She informed the meeting that the registration fee for members of Executive Council will be pre-paid by NS/NU Command and that she will send out an e-mail to that effect.

Appointment of NS/NU Command Chaplain

NS/NU Command President Marion Fryday-Cook informed the meeting of the two expressions of interest received for the position of NS/NU Command Chaplain. She provided the meeting with an overview of the resumes provided by both candidates and made the recommendation that the position be offered to Canon Reverend David Fletcher.

M - 43

Moved by Comrade Fryday-Cook, seconded by Comrade Hoeg

That the position of NS/NU Command Chaplain be offered to Canon Reverend David Fletcher.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

NS/NU Command President Marion Fryday-Cook advised the meeting that if the position is accepted the Chaplain will be sworn in at Convention on Monday, 11 October with the rest

of Executive Council and he will give the closing prayer. She confirmed that the Branch Chaplain will give the opening prayer.

Cadet Medal of Excellence

NS/NU Command Cadet Medal of Excellence Committee Chairman Don McCumber informed the meeting that he had received an email from Lieutenant Ryan Molitor (Atlantic Cadet Support Unit Representative), whereby he outlines concerns that the procedures being followed by Nova Scotia/Nunavut Command are different to those being followed by the Commands in the other Atlantic Provinces. They would therefore like to standardize the procedures. NS/NU Command Cadet Medal of Excellence Committee Chairman Don McCumber outlined the present procedures as documented in the Committee Terms of Reference. He highlighted that the main requests from the Atlantic Cadet Unit are to eliminate the requirement for three letters of reference and to provide the Commanding Officer with full authority to approve the medal. Discussion ensued around the approval process for the medal remaining within the control of the Legion, as it is a Legion medal that cadets can wear on their uniforms when they become Legion Members.

M - 44

Moved by Comrade McCumber, seconded by Comrade Crowe

That a letter be sent to the Atlantic Cadet Support Unit informing them that NS/NU Command will be continuing the Cadet Medal of Excellence program in accordance with the Terms of Reference for the Committee and the program as listed in the NS/NU Command Policy Book.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

16. Other Business

NS/NU Command President Marion Fryday-Cook informed the meeting that when information is released by the government on the mandate for proof of vaccination, the information will be communicated to Executive Council.

17. President's Closing Remarks

NS/NU Command President Marion Fryday-Cook reported that NS/NU Command has not lost any Branches during the pandemic. She thanked the Staff on behalf of Executive Council for their hard work and dedication.

M - 45

Moved by Comrade MacIntyre seconded by Comrade Malin

That the meeting be adjourned.

13 Affirmative
0 Abstention
0 Opposed
Motion Carried

18. Closing Ritual

The Closing Ritual was conducted by NS/NU Command 2nd Vice President Merv Steadman.



Marion Fryday-Cook
President
Nova Scotia Nunavut Command
The Royal Canadian Legion



Valerie Mitchell-Veinotte
Executive Director
Nova Scotia Nunavut Command
The Royal Canadian Legion

**NS/NU Command Executive Council
Service Bureau Report**

Our bureau is dealing with Veterans Affairs Canada (VAC) disability applications, reviews/appeals and when requested assist with Benevolent fund applications.

Since 1 Jan and as of 02 September 2021:

- we are handling 317 open/active VAC files (note 1)
- we made 42 home visits (note 2)
- we had 140 favorable VAC disability claim decisions.
we have been responsible for approx. \$ 10.1 million dollars awarded. Which is the equivalent to financial lump sums for VAC disability claims. As important to these monetary pay outs are the medical benefits given to each person for the rest of their life.

Note 1 - This includes Disability claims (first applications and departmental reviews), but also such things as Veterans Independence Program applications, Caregiver Recognition Benefit applications, Survivor applications, etc.

Note 2 - Complicated VAC cases which are Command clients who request to work on VAC forms in their home as they are not able to travel to our office due to mobility/medical issues. Also, weekly Veteran Farm Project deliveries starting 17 June 2021.

Note 3 - Claims are withdrawn for various reasons such as Veterans moving and not forwarding new contact information or Veterans not following through with their responsibilities in the process after an excess of a 5 months of assistance.

Since 1 Jan 2021, our Bureau Service Officers participated in Monthly National Service Officer teleconferences. We held a Service Officer Training online with Zoom on Saturday 10 April and the comments were positive. The training session was recorded and available to download from our Command web site The Bi-Annual Service Officer Professional Development in Charlottetown PE was postponed until 2022. The new Veterans Affairs laptops were extremely helpful during the COVID 19 lock downs as we were able to carry on working from home.

On behalf of the Command Service Bureau, thanks to all Branch Service Officers, Branch Executive and members for their dedication and determination. Also, to the Command Executive for their unwavering support. The work of the Service Bureau would not be accomplished without all your assistance.

Stephen Tedford, CD
Command Servicer Officer

Ken George, CD
Command Servicer Officer

The Royal Canadian Legion
Nova Scotia/Nunavut Command
Service Bureau

**President's Report
Executive Council
September 2021**

Poppy Tribute Boxes that were requested by branches will be shipped directly to branches from Dominion Command. All the information, shipping information, step up etc. are included in the package.

AIL- Darryl Dorey, the NS representative from AIL will be contacting the District and or Zone Commanders to meet with branches at Zone/District meetings to discuss AIL Legion Members Life Insurance (Accidental Death policy). This will be done at the branch level in the future.

Veterans Farm Project Once again Jessica and her team of volunteers have outdone themselves with the wonderful food baskets for Veterans and their families this summer.

Virtual Convention 2021 - Thank you to all the delegates from NS/NU Command who attended the Dominion Convention August 13-15, 2021. Although we couldn't meet in person, the virtual convention allowed us to carry out the business of the Dominion Command. This format was quite impressive considering the more than 800 delegates involved. There were a few glitches, but everything was resolved and the business carried on. The full report can be found on Legion.ca

Truro Convention - The committee at the branch is working hard to make sure the delegates are welcomed to Truro and are working with Inn on Prince to ensure that the convention runs as smoothly as possible and we will be following all Provincial Health Authority Guidelines at the time of convention.

DEC - I have attended several Membership and PRO meetings for Dominion Command since May.

As this is my last President's Report, I would like to thank all of you for your support over this term of office. It has been a pleasure working with everyone and I appreciate all your help. To the incoming Executive Council members, I wish you all the best and I am looking forward to supporting you, supporting our members, branches and veterans.

I would like to thank the staff for all they have done during this term. They have worked during this trying time with professionalism and dedication to ensure that the Command Headquarters continued to support the branches, members and most importantly, our Veterans.

Yours in Comradeship,

Marion Fryday-Cook
President
NS/NU Command
Royal Canadian Legion

NS/NU Command Finance and Building Committee

September 2021 Committee

members:

Donna McRury- Chairman

Marion Fryday-Cook- NS/NU Command President

Mervin Steadman- Member

Conrad Gilbert- Member

Valerie Mitchell-Veinotte- Committee Secretary

Comrades all,

Finance Report:

A breakdown of the Financial report will take place at the Executive council meeting.

Building Report:

Since our last Executive Council meeting the Building and Finance Committee plan to meet September 2 to discuss the quotes put forward for the renovations of the building. The renovations consist of exterior as well as interior renovations. A full report will be discussed at our Executive Council meeting. Also the Committee will recommend to the Executive Council the company which will do the work in the best interest of command. The company can start the work in September on the outside and have the inside completed by December.

Respectfully submitted,

In Comradeship,

Ms. Donna McRury

Donna McRury

Building Committee Chairman

RCL Nova Scotia/Nunavut Command
General Fund - General Statement (2 Pages)

July, 2021

YTD, 2021

Actual July, 2021	Budget July, 2021	Variance July, 2021
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Actual YTD	Budget 2021	Variance YTD
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OPERATING REVENUE

			General Revenue				
\$ -	\$ -	\$ -	4015	Percentage of Dominion Sales Revenue	\$ 7,664.90	\$ 5,500.00	\$ 2,164.90
\$ -	\$ -	\$ -	4100	Taxable Command Supply Sale	\$ 841.00	\$ 1,000.00	\$ (169.00)
\$ 2,080.45	\$ 1,492.64	\$ 587.81	4200	Interest Income	\$ 6,493.01	\$ 14,768.81	\$ (8,273.80)
\$ -	\$ -	\$ -	4250	Postage & Courier Income - (non-poppy)	\$ 60.01	\$ -	\$ 60.01
\$ -	\$ 100.00	\$ (100.00)	4050	Miscellaneous Revenue	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	4050	Miscellaneous Revenue - General	\$ 24,255.40	\$ 796.00	\$ 23,459.40
\$ -	\$ -	\$ -	4350	NS/NU Convention Revenue	\$ -	\$ -	\$ -
\$ 3,636.05	\$ 3,682.79	\$ (46.74)	4400	Per Capita Tax (Current Membership Fees) p	\$ 175,902.17	\$ 194,000.00	\$ (18,097.83)
\$ 1,818.71	\$ 5,342.86	\$ (3,524.15)	4525 & 4526	Veterans Service Recognition Booklet	\$ 54,344.41	\$ 87,500.00	\$ (33,155.59)
\$ 7,536.21	\$ 10,618.29	\$ (3,083.08)		TOTAL OPERATING REVENUE	\$ 269,560.90	\$ 303,662.81	\$ (34,001.91)

OPERATING EXPENDITURES

			General Expenses				
\$ (145.53)	\$ -	\$ (145.53)	6020	Branch Supplies Purchases	\$ 959.80	\$ 1,000.00	\$ (40.20)
\$ 6,238.58	\$ 6,238.59	\$ (0.01)	6130	Salaries - General	\$ 47,549.24	\$ 81,101.65	\$ (33,452.41)
\$ 328.34	\$ 336.84	\$ (10.30)	6150	CPP Expense - General	\$ 2,457.02	\$ 4,376.28	\$ (1,919.26)
\$ 137.98	\$ 177.73	\$ (39.75)	6160	EI Expense - General	\$ 1,068.41	\$ 2,310.48	\$ (1,242.07)
\$ 364.00	\$ 228.00	\$ 136.00	6170	RRSP Employer Expense - General	\$ 1,677.00	\$ 2,964.00	\$ (1,287.00)
\$ -	\$ 43.80	\$ (43.80)	6180	Workers Compensation - General	\$ 373.73	\$ 569.41	\$ (195.68)
\$ 387.04	\$ 405.84	\$ (18.80)	6200	Telephone/Fax - General	\$ 2,879.81	\$ 4,875.00	\$ (1,995.19)
\$ 796.92	\$ 504.28	\$ 292.64	6210	Office Supplies - General	\$ 2,621.29	\$ 7,360.00	\$ (4,738.71)
\$ 319.04	\$ -	\$ 319.04	6215	Computer Expense - General	\$ 4,001.16	\$ 5,760.00	\$ (1,758.84)
\$ 802.78	\$ 809.73	\$ (6.95)	6220	Postage & Courier - General	\$ 2,935.47	\$ 7,800.00	\$ (4,864.53)
\$ -	\$ -	\$ -	6229	Legal - General	\$ -	\$ -	\$ -
\$ 1,613.83	\$ 1,772.57	\$ (158.74)	6230	Audit - General	\$ 12,411.34	\$ 22,000.00	\$ (9,588.66)
\$ -	\$ 500.00	\$ (500.00)	6235	Assistance to Branches	\$ 52.29	\$ 1,500.00	\$ (1,552.29)
\$ -	\$ -	\$ -	6240	Donations - General	\$ -	\$ 500.00	\$ (500.00)
\$ 1,092.65	\$ 1,167.00	\$ (74.35)	6245	Amortization - General	\$ 7,645.09	\$ 14,000.00	\$ (6,354.91)
\$ 1,040.52	\$ 968.48	\$ 72.04	6250	Leasing Contracts - General	\$ 3,342.36	\$ 3,780.00	\$ (417.64)
\$ -	\$ -	\$ -	6255	NS/NU Command Use - General (eg. Staff bo	\$ 433.38	\$ 1,200.00	\$ (1,633.38)
\$ -	\$ -	\$ -	6260	Staff Training - General	\$ -	\$ -	\$ -
\$ 80.80	\$ 39.67	\$ 41.13	6265	Sundries - Coffee, General Items	\$ 440.80	\$ 500.00	\$ (59.20)
\$ -	\$ -	\$ -	6270	Membership Renewal Expenses	\$ -	\$ -	\$ -
\$ 48.00	\$ 169.12	\$ (121.12)	6280	Interest & Bank Charges - General	\$ 482.48	\$ 2,000.00	\$ (1,517.52)
\$ 13,102.95	\$ 13,361.45	\$ (258.50)		Total General Expenses	\$ 90,469.33	\$ 163,676.82	\$ (73,117.49)

			Occupancy Expenses				
\$ -	\$ -	\$ -	5310	Repairs & Maintenance - General	\$ 2,315.99	\$ 5,000.00	\$ (2,684.01)
\$ 23.09	\$ 50.00	\$ (26.91)	5320	Fire Tax - General	\$ 167.36	\$ 600.00	\$ (432.64)
\$ 57.68	\$ 78.33	\$ (20.75)	5330	Water - General	\$ 393.41	\$ 450.00	\$ (56.59)
\$ 156.36	\$ 405.42	\$ (249.07)	5350	Electricity - General	\$ 2,499.66	\$ 5,171.25	\$ (2,671.59)
\$ 540.00	\$ 540.00	\$ -	5360	Cleaning Expense - General	\$ 3,780.00	\$ 6,480.00	\$ (2,700.00)
\$ 470.00	\$ 476.30	\$ (6.30)	5370	Insurance - General	\$ 3,290.00	\$ 5,700.00	\$ (2,410.00)
\$ 1,247.02	\$ 1,550.06	\$ (303.03)		Total Occupancy Expenses	\$ 12,446.42	\$ 23,401.25	\$ (10,954.83)

RCL Nova Scotia/Nunavut Command
General Fund - General Statement (2 Pages)

July, 2021

YTD, 2021

Actual July, 2021	Budget July, 2021	Variance July, 2021
\$ -	\$ 1,833.33	\$ (1,833.33)
\$ -	\$ -	\$ -
\$ -	\$ 1,833.33	\$ (1,833.33)

\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ 1,100.00	\$ (1,100.00)
\$ -	\$ -	\$ -
\$ -	\$ 470.00	\$ (470.00)
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ 125.00	\$ (125.00)
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ 400.57	\$ 1,000.00	\$ (599.43)
\$ -	\$ 18.18	\$ (18.18)
\$ 500.00	\$ 568.75	\$ (68.75)
\$ -	\$ 359.45	\$ (359.45)
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ 47.50	\$ (47.50)
\$ -	\$ 500.00	\$ (500.00)
\$ -	\$ -	\$ -
\$ -	\$ 83.33	\$ (83.33)
\$ 900.57	\$ 4,272.21	\$ (3,371.64)

\$ 15,250.54	\$ 21,017.04	\$ (5,766.50)
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\$ (7,715.33)	\$ (10,398.75)	\$ 2,683.42
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Convention Cost	
5385	NS/NU Comm Convention Costs - General
5390	Dominion Convention Costs - General
	Total Convention Cost

Actual YTD	Budget 2021	Variance YTD
\$ 96.94	\$ 22,000.00	\$ (21,903.06)
\$ -	\$ -	\$ -
\$ 96.94	\$ 22,000.00	\$ (21,903.06)

Travel & Allowances	
5402	Personnel Committee - General
5406	Legion Magazine - General
5410	Council Officers Allowance - General
5416	NS/NU Executive Council Expense - General
5420	Hospitality - General
5426	Sub-Exec (Special Call) - General
5436	Membership Committee - General
5440	Honours & Awards/By-Laws Committee - General
5446	Finance/Bldg Committee - General
5450	Cadet Medal Committee - General
5456	Resolutions Committee - General
5460	Gaming & Alcohol Committee - General
5466	Veterans Serv & Legion Seniors - Gen
5470	Special Functions - General
5476	Appeal Committee
5477	Mediation/Investigation
5480	Command President Exp - General
5486	Public Relations - Adv - General
5487	Veterans Service Recognition Booklet
5490	Executive Directors Expense - General
5492	Bursary Committee Expenses
5493	Trustees Inventory Committee
5496	Legion Leadership & Dev Comm
5496	Complaint Committee - General
5497	Administrative Other - General
5498	Treasurer Expenses - General
	Total Travel & Allowances

\$ 386.19	\$ 2,000.00	\$ (1,613.81)
\$ -	\$ 150.00	\$ (150.00)
\$ 3,250.00	\$ 13,650.00	\$ (10,400.00)
\$ -	\$ 6,500.00	\$ (6,500.00)
\$ 8.27	\$ 100.00	\$ (91.73)
\$ -	\$ 1,500.00	\$ (1,500.00)
\$ -	\$ 50.00	\$ (50.00)
\$ -	\$ 1,470.00	\$ (1,470.00)
\$ 497.85	\$ 1,500.00	\$ (1,002.15)
\$ -	\$ 500.00	\$ (500.00)
\$ -	\$ 1,000.00	\$ (1,000.00)
\$ -	\$ 300.00	\$ (300.00)
\$ -	\$ 250.00	\$ (250.00)
\$ 24.79	\$ -	\$ 24.79
\$ -	\$ -	\$ -
\$ -	\$ 50.00	\$ (50.00)
\$ 1,120.11	\$ 12,000.00	\$ (10,879.89)
\$ 160.00	\$ 400.00	\$ (240.00)
\$ 3,500.00	\$ 6,825.00	\$ (3,325.00)
\$ 254.69	\$ 1,000.00	\$ (745.31)
\$ -	\$ 100.00	\$ (100.00)
\$ -	\$ 850.00	\$ (850.00)
\$ -	\$ 1,425.00	\$ (1,425.00)
\$ -	\$ 2,692.00	\$ (2,692.00)
\$ -	\$ -	\$ -
\$ 323.28	\$ 1,000.00	\$ (676.72)
\$ 9,826.18	\$ 56,312.00	\$ (46,485.82)

TOTAL OPERATING EXPENDITURES	\$ 112,527.87	\$ 264,290.07	\$ (151,762.20)
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Administration NET INCOME (LOSS)	\$ 157,033.03	\$ 39,272.74	\$ 117,760.29
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**RCL Nova Scotia/Nunavut Command
Programs Fund - Programs Statement**

July, 2021

YTD, 2021

Actual July, 2021	Budget July, 2021	Variance July, 2021
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Actual YTD	Budget 2021	Variance YTD
---------------	-------------	-----------------

\$ -	\$ -	\$ -
\$ -		\$ -
		\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

PROGRAM REVENUE
4450 Leadership Training Camp Income
 - (Incl donation fr Lotto & VSRB)
4285 Miscellaneous Income -LTC
 Donation - LTC
4550 Sports Revenues
Total Program Revenue

\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
		\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

\$ -	\$ 200.00	\$ (200.00)
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ 200.00	\$ (200.00)

PROGRAM EXPENSES
5543 & 5545 Leadership Training Camp
5546 Grand Parade
5556 Trust 1 Bursary
TOTAL PROGRAM EXPENSES

\$ -	\$ 200.00	\$ (200.00)
\$ -		\$ -
\$ -	\$ -	\$ -
\$ -	\$ 200.00	\$ (200.00)

\$ -		\$ -
\$ -		\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

SPORTS EXPENSES
5505 Sports Committee Expense - General
5510 Darts Expense - General
5520 Cribbage Expense - General
5522 8 Ball Pool - General
5525 Track & Field Expense - General
TOTAL SPORTS EXPENSES

\$ -	\$ 100.00	\$ (100.00)
\$ -	\$ -	\$ -
	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -
\$ -	\$ 100.00	\$ (100.00)

\$ -	\$ 200.00	\$ -
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TOTAL PROGRAM EXPENSES

\$ -	\$ 300.00	\$ (300.00)
------	-----------	-------------

\$ -	\$ (200.00)	\$ 200.00
------	-------------	-----------

\$ -	\$ (300.00)	\$ 300.00
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**RCL Nova Scotia/Nunavut Command
Poppy Fund - Poppy Statement**

July, 2021

YTD, 2021

Actual July, 2021	Budget July, 2021	Variance July, 2021
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Actual YTD	Budget 2021	Variance YTD
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\$ -	\$ -	\$ -
\$ 7,065.51	\$ 15,597.48	\$ (8,531.97)
\$ 22,142.29	\$ 51,200.00	\$ (29,057.71)
\$ -	\$ -	\$ -
\$ 102.88	\$ 218.75	\$ (115.87)
\$ 0.02		\$ 0.02
\$ 29,310.70	\$ 67,016.23	\$ (37,705.53)

POPPY REVENUE

4601	Poppy Promotional Free Items	\$ -	\$ -	\$ -
4610	Taxable Poppy Sales	\$ 7,404.73	\$ 55,000.00	\$ (47,595.27)
4615	Non-Taxable Poppy Sales	\$ 33,763.14	\$ 320,000.00	\$ (286,236.86)
4623	Assessed Poppy	\$ 78,051.20	\$ 65,000.00	\$ 13,051.20
4630	Interest Income Poppy	\$ 890.55	\$ 2,500.00	\$ (1,609.45)
4650	Donation Income - Poppy	\$ 7.18	\$ 500.00	\$ (492.82)
	Total Poppy Revenue	\$ 120,133.83	\$ 443,000.00	\$ (322,866.17)

\$ -	\$ -	\$ -
\$ 7,404.73	\$ 55,000.00	\$ (47,595.27)
\$ 33,763.14	\$ 320,000.00	\$ (286,236.86)
\$ 78,051.20	\$ 65,000.00	\$ 13,051.20
\$ 890.55	\$ 2,500.00	\$ (1,609.45)
\$ 7.18	\$ 500.00	\$ (492.82)
\$ 120,133.83	\$ 443,000.00	\$ (322,866.17)

\$ 5,042.95	\$ 11,900.15	\$ (6,857.20)
\$ 16,390.28	\$ 47,565.50	\$ (31,175.22)
\$ 21,433.23	\$ 69,465.65	\$ (38,032.42)

Poppy Purchases

5610	Taxable Poppy Purchases	\$ 5,269.75	\$ 39,667.17	\$ (34,397.42)
5615	Non-Taxable Poppy Purchases	\$ 24,622.74	\$ 238,000.00	\$ (213,377.26)
	Total Poppy Purchases	\$ 29,892.49	\$ 277,667.17	\$ (247,774.68)

\$ 5,269.75	\$ 39,667.17	\$ (34,397.42)
\$ 24,622.74	\$ 238,000.00	\$ (213,377.26)
\$ 29,892.49	\$ 277,667.17	\$ (247,774.68)

\$ -	\$ -	\$ -
\$ 206.32	\$ 367.94	\$ (161.62)
\$ 260.13	\$ 183.73	\$ 76.40
\$ -	\$ -	\$ -
\$ 79.76	\$ 120.00	\$ (40.24)
\$ -	\$ -	\$ -
\$ -	\$ 13.00	\$ (13.00)
\$ -	\$ -	\$ -
\$ 199.23	\$ 156.52	\$ 42.71
\$ 653.58	\$ 43.60	\$ 609.98
\$ -	\$ -	\$ -
\$ 7,415.50	\$ 7,529.29	\$ (113.79)
\$ -	\$ -	\$ -
\$ -	\$ 250.00	\$ (250.00)
\$ 4,624.62	\$ 4,681.01	\$ (56.39)
\$ 129.01	\$ 92.87	\$ 36.14
\$ -	\$ -	\$ -
\$ -	\$ 62.50	\$ (62.50)
\$ 13,568.15	\$ 13,490.46	\$ 77.69

Poppy Expenses

5625	Advertising - Poppy	\$ -	\$ -	\$ -
5627	Building Maint - Poppy	\$ 1,909.40	\$ 3,173.75	\$ (1,264.35)
5629	Service Contracts - Poppy	\$ 835.59	\$ 940.00	\$ (104.41)
5630	NS/NU Bursary Cheques - Poppy (24@\$500.00)	\$ -	\$ -	\$ -
5635	Computer Expenses - Poppy	\$ 899.38	\$ 1,440.00	\$ (540.62)
5640	Donations - Poppy	\$ -	\$ -	\$ -
5650	Interest & Bank Charges Poppy	\$ -	\$ 130.00	\$ (130.00)
5655	NS/NU Command Office Use-Poppy	\$ -	\$ -	\$ -
5660	Office Supplies - Poppy	\$ 756.25	\$ 2,200.00	\$ (1,443.75)
5665	Postage & Courier - Poppy	\$ 1,306.81	\$ 350.00	\$ 956.81
5670	Poster & Essay Winners - Poppy	\$ 1,190.00	\$ 1,200.00	\$ (10.00)
5671-78	Wages & Benefits	\$ 55,597.69	\$ 97,880.75	\$ (42,283.06)
5679	Special Functions - Poppy	\$ -	\$ 300.00	\$ (300.00)
5680	Service Officer Travel - Poppy	\$ -	\$ 500.00	\$ (500.00)
5685	Secretarial - Poppy	\$ 34,650.44	\$ 60,863.04	\$ (26,202.60)
5690	Telephone - Poppy	\$ 959.95	\$ 1,625.00	\$ (665.05)
5693	Transfer to Veterans Outreach	\$ 12,000.00	\$ 12,000.00	\$ -
5695	Public Relations - Poppy	\$ 40.00	\$ 100.00	\$ (60.00)
	Total Poppy Expenses	\$ 110,145.51	\$ 182,692.54	\$ (72,547.03)

\$ -	\$ -	\$ -
\$ 1,909.40	\$ 3,173.75	\$ (1,264.35)
\$ 835.59	\$ 940.00	\$ (104.41)
\$ -	\$ -	\$ -
\$ 899.38	\$ 1,440.00	\$ (540.62)
\$ -	\$ -	\$ -
\$ -	\$ 130.00	\$ (130.00)
\$ -	\$ -	\$ -
\$ 756.25	\$ 2,200.00	\$ (1,443.75)
\$ 1,306.81	\$ 350.00	\$ 956.81
\$ 1,190.00	\$ 1,200.00	\$ (10.00)
\$ 55,597.69	\$ 97,880.75	\$ (42,283.06)
\$ -	\$ 300.00	\$ (300.00)
\$ -	\$ 500.00	\$ (500.00)
\$ 34,650.44	\$ 60,863.04	\$ (26,202.60)
\$ 959.95	\$ 1,625.00	\$ (665.05)
\$ 12,000.00	\$ 12,000.00	\$ -
\$ 40.00	\$ 100.00	\$ (60.00)
\$ 110,145.51	\$ 182,692.54	\$ (72,547.03)

\$ -	\$ 450.00	\$ 450.00
\$ -	\$ 450.00	\$ 450.00

Travel & Allowances

5430	Poppy Committee	\$ 306.33	\$ 2,000.00	\$ (1,693.67)
	Total Travel & Allowances	\$ 306.33	\$ 2,000.00	\$ (1,693.67)

\$ 306.33	\$ 2,000.00	\$ (1,693.67)
\$ 306.33	\$ 2,000.00	\$ (1,693.67)

\$ 35,001.38	\$ 73,406.11	\$ (37,604.73)
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TOTAL POPPY EXPENDITURES

\$ 140,344.33	\$ 462,359.71	\$ (322,015.38)
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\$ (5,690.68)	\$ (6,389.88)	\$ (200.80)
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Poppy Net Income (Loss)

\$ (20,210.50)	\$ (19,359.71)	\$ (850.79)
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RCL Nova Scotia/Nunavut Command
Elsie Jean Lambert Fund - EJ Lambert Statement

July. 2021

YTD, 2021

Actual	Budget	Variance
July. 2021	July. 2021	July. 2021

Actual	Budget 2021	Variance
YTD	YTD	YTD

\$ 324.11	\$ -	\$ 324.11
\$ 324.11	\$ -	\$ 324.11

LAMBERT INCOME

Interest Income -
 Lambert used for Bursary Funding
 4910 re: E J Lambert
 Total Bursary/Scholarship Income

\$ 1,150.96	\$ 3,500.00	\$ (2,349.04)
\$ 1,150.96	\$ 3,500.00	\$ (2,349.04)

\$ (10.95)	\$ -	\$ (10.95)
\$ 2,500.00	\$ 3,500.00	\$ (1,000.00)
		\$ -
\$ 2,489.05	\$ 3,500.00	\$ (1,010.95)

LAMBERT EXPENSES

5905 Bank Charges - Lambert
 5910 Elsie Lambert Scholarship Cheques

\$ -	\$ -	\$ -
\$ 2,500.00	\$ 3,500.00	\$ (1,000.00)
		\$ -
\$ 2,500.00	\$ 3,500.00	\$ (1,000.00)

TOTAL LAMBERT EXPENSES

\$ (2,164.94)	\$ (3,500.00)	\$ 1,335.06
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Net Income (Loss) \$ (1,349.04) \$ - \$ (1,349.04)

**RCL Nova Scotia/Nunavut Command
Benevolent Fund - Benevolent Statement**

July, 2021

Actual July, 2021	Budget July, 2021	Variance July, 2021
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YTD, 2021

Actual YTD	Budget 2021	Variance YTD
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BENEVOLENT REVENUE

\$ 6,500.00	\$ 2,868.87	\$ 3,833.33
\$ 109.97	\$ 325.00	\$ (215.03)
\$ 6,809.97	\$ 2,991.87	\$ 3,618.30

4810	Donations - Benevolent	\$ 19,748.86	\$ 20,000.00	\$ (251.14)
4820	Interest Income - Benevolent	\$ 1,382.08	\$ 3,250.00	\$ (1,867.92)
TOTAL BENEVOLENT REVENUE		\$ 21,130.94	\$ 23,250.00	\$ (2,119.06)

BENEVOLENT EXPENSES

\$ 2,575.20	\$ 1,769.53	\$ 805.67
\$ 6.00	\$ 7.14	\$ (1.14)

5810	Benevolent Disbursements	\$ 24,211.04	\$ 26,543.00	\$ (2,331.96)
5820	Bank Charges	\$ 56.79	\$ 100.00	\$ (43.21)

\$ 2,681.20	\$ 1,776.67	\$ 804.63
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TOTAL BENEVOLENT EXPENSES		\$ 24,267.83	\$ 28,643.00	\$ (2,375.17)
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\$ 4,028.77	\$ 1,215.00	\$ 2,813.77
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Total Benevolent Net Income (Loss)		\$ (3,136.89)	\$ (3,393.00)	\$ 256.11
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July, 2021

Actual July, 2021	Budget July, 2021	Variance July, 2021
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YTD, 2021

Actual YTD	Budget 2021	Variance YTD
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VETERANS OUTREACH REVENUE

\$ 3,000.00	\$ -	\$ 3,000.00
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4553	Veterans Outreach Program	\$ 20,545.00	\$ 18,000.00	\$ 2,545.00
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VETERANS OUTREACH EXPENSES

\$ -	\$ 1,555.56	\$ (1,555.56)
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5830	Veterans Outreach Program	\$ 23,113.64	\$ 35,000.00	\$ (11,886.36)
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\$ 3,000.00	\$ (1,555.56)	\$ 4,555.56
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Total Veterans Outreach Net Income (Loss)		\$ (2,568.64)	\$ (17,000.00)	\$ 14,431.36
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July, 2021

Actual July, 2021	Budget July, 2021	Variance July, 2021
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YTD, 2021

Actual YTD	Budget 2021	Variance YTD
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PAWS FUR THOUGHT REVENUE

\$ -	\$ -	\$ -
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4812	Donations - Paws Fur Thought	\$ 26,833.33	\$ 102,000.00	\$ (75,166.67)
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PAWS FUR THOUGHT EXPENSES

\$ -	\$ 45,000.00	\$ (45,000.00)
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5850	Paws Fur Thought - Benevolent	\$ 317,601.00	\$ 102,000.00	\$ 215,601.00
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\$ -	\$ (45,000.00)	\$ 45,000.00
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Total PAWS Fur Thought Net Income (Loss)		\$ (290,767.67)	\$ -	\$ (290,767.67)
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**RCL Nova Scotia/Nunavut Command
Summary - General Fund**

July, 2021			YTD, 2021		
Actual July, 2021	Budget July, 2021	Variance July, 2021	Actual YTD	Budget 2021	Variance YTD
\$ 7,535.21	\$ 10,618.29	\$ (3,083.08)	\$ 269,560.90	\$ 303,562.81	\$ (34,001.91)
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>\$ 7,535.21</u>	<u>\$ 10,618.29</u>	<u>\$ (3,083.08)</u>	<u>\$ 269,560.90</u>	<u>\$ 303,562.81</u>	<u>\$ (34,001.91)</u>
\$ 15,250.54	\$ 21,152.04	\$ (5,901.50)	\$ 112,527.87	\$ 263,010.07	\$ (150,482.20)
\$ -	\$ 200.00	\$ (200.00)	\$ -	\$ 300.00	\$ (300.00)
<u>\$ 15,250.54</u>	<u>\$ 21,352.04</u>	<u>\$ (6,101.50)</u>	<u>\$ 112,527.87</u>	<u>\$ 263,310.07</u>	<u>\$ (150,782.20)</u>
<u>\$ (7,715.33)</u>	<u>\$ (10,733.75)</u>	<u>\$ 3,018.42</u>	<u>\$ 157,033.03</u>	<u>\$ 40,252.74</u>	<u>\$ 116,780.29</u>

**RCL Nova Scotia/Nunavut Command
Summary - Poppy Fund**

July, 2021			YTD, 2021		
Actual July, 2021	Budget July, 2021	Variance July, 2021	Actual YTD	Budget 2021	Variance YTD
\$ 29,310.70	\$ 67,016.23	\$ (37,705.53)	\$ 120,133.83	\$ 443,000.00	\$ (322,866.17)
\$ 29,310.70	\$ 67,016.23	\$ (37,705.53)	\$ 120,133.83	\$ 443,000.00	\$ (322,866.17)
\$ 35,001.38	\$ 73,406.11	\$ (38,404.73)	\$ 140,344.33	\$ 462,359.71	\$ (322,015.38)
\$ 35,001.38	\$ 73,406.11	\$ (38,404.73)	\$ 140,344.33	\$ 462,359.71	\$ (322,015.38)
<u>\$ (5,690.68)</u>	<u>\$ (6,389.88)</u>	<u>\$ 699.20</u>	<u>\$ (20,210.50)</u>	<u>\$ (19,359.71)</u>	<u>\$ (850.79)</u>

**RCL Nova Scotia/Nunavut Command
Summary - Elsie Jean Lambert Fund**

July, 2021			YTD, 2021		
Actual July, 2021	Budget July, 2021	Variance July, 2021	Actual YTD	Budget 2021	Variance YTD
\$ 324.11	\$ -	\$ 324.11	\$ 1,150.96	\$ 3,500.00	\$ (2,349.04)
\$ 324.11	\$ -	\$ 324.11	\$ 1,150.96	\$ 3,500.00	\$ (2,349.04)
\$ 2,489.05	\$ 3,500.00	\$ (1,010.95)	\$ 2,500.00	\$ 3,500.00	\$ (1,000.00)
\$ 2,489.05	\$ 3,500.00	\$ (1,010.95)	\$ 2,500.00	\$ 3,500.00	\$ (1,000.00)
<u>\$ (2,164.94)</u>	<u>\$ (3,500.00)</u>	<u>\$ 1,335.06</u>	<u>\$ (1,349.04)</u>	<u>\$ -</u>	<u>\$ (1,349.04)</u>

**RCL Nova Scotia/Nunavut Command
Summary - Benevolent Fund**

July, 2021			YTD, 2021			
Actual July, 2021	Budget July, 2021	Variance July, 2021		Actual YTD	Budget 2021	Variance YTD
\$ 6,609.97	\$ 2,991.67	\$ 3,618.30	Revenue -Benevolent	\$ 21,130.94	\$ 23,250.00	\$ (2,119.06)
\$ 3,000.00	\$ -		Revenue -Veterans Outreach	\$ 20,545.00	\$ 18,000.00	\$ 2,545.00
\$ -	\$ -	\$ -	Revenue -PAWS	\$ 26,833.33	\$ 102,000.00	\$ (75,166.67)
<u>\$ 9,609.97</u>	<u>\$ 2,991.67</u>	<u>\$ 6,618.30</u>	Revenue Total	<u>\$ 68,509.27</u>	<u>\$ 143,250.00</u>	<u>\$ (74,740.73)</u>
\$ 2,581.20	\$ 1,776.67	\$ 804.53	Expense - Benevolent	\$ 24,267.83	\$ 26,643.00	\$ (2,375.17)
\$ -	\$ 1,555.56	\$ (1,555.56)	Expense -Veterans Outreach	\$ 23,113.64	\$ 35,000.00	\$ (11,886.36)
\$ -	\$ 45,000.00	\$ (45,000.00)	Expense - PAWS	\$ 317,601.00	\$ 102,000.00	\$ 215,601.00
<u>\$ 2,581.20</u>	<u>\$ 48,332.23</u>	<u>\$ (45,751.03)</u>	Expense Total	<u>\$ 364,982.47</u>	<u>\$ 163,643.00</u>	<u>\$ 201,339.47</u>
<u>\$ 7,028.77</u>	<u>\$ (45,340.56)</u>	<u>\$ 52,369.33</u>	Net Income (Loss)	<u>\$ (296,473.20)</u>	<u>\$ (20,393.00)</u>	<u>\$ (276,080.20)</u>

**RCL Nova Scotia/Nunavut Command
Grand Summary All Funds**

July, 2021			YTD, 2021			
Actual July, 2021	Budget July, 2021	Variance July, 2021		Actual YTD	Budget 2021	Variance YTD
\$ 46,779.99	\$ 80,626.19	\$ (33,846.20)	Revenue	\$ 459,354.96	\$ 893,312.81	\$ (433,957.85)
\$ 55,322.17	\$ 146,590.38	\$ (91,268.21)	Expenses	\$ 620,354.67	\$ 892,812.78	\$ (272,458.11)
<u>\$ (8,542.18)</u>	<u>\$ (65,964.19)</u>	<u>\$ 57,422.01</u>	Net Income	<u>\$ (160,999.71)</u>	<u>\$ 500.03</u>	<u>\$ (161,499.74)</u>

Alanna McRury

Approved

08/11/21

Date

**RCL Nova Scotia/Nunavut Command
Investments Statement**

July, 2021

Visa Points	359,063
Plus: Current Points Earned	5,213
Less: Redeemed Points	-
	364,276

GIC 1FN40J - cashed July,2021

June,2021

Scotiabank Investment Listing:	GL Acct	Purchase Date	Orig. Invest.	Int. Rate	Term	Maturity	Balance Sheet Value
Term 1C8XFK	1110	Dec.1/17	\$22,657.57	2.40%	4 Years	Dec.1/21	\$24,669.10
GIC IS041V-Elsie Jean Lambert	1150	Mar.30/21	\$200,000.00	0.65%	1 Years	Mar.30/22	\$200,331.23
GIC (short-term) 1SLTBC	1155	May.31/21	\$25,000.00	0.50%	10 mos	Mar. 31/22	\$25,010.62
GIC (short-term) 1SLTCC	1156	May.31/21	\$100,000.00	0.50%	10 mos	Mar. 31/22	\$100,042.47
GIC (short-term) 1SLSZK	1160	May.31/21	\$80,000.00	0.50%	10 mos	Mar. 31/22	\$80,033.97
GIC 1C8X9G	1185	Dec.1/17	\$50,000.00	2.40%	4 Years	Dec.1/21	\$54,438.97
GIC 1FN40J	1189	Jul. 27/18	\$50,000.00	3.00%	3 Years	Jul. 27/21	\$54,527.34
GIC 1HRY6T	1190	Feb.14/19	\$50,000.00	3.15%	5 Years	Feb.14/24	\$53,833.11
GIC 1HRY6V	1191	Feb.14/19	\$50,000.00	3.15%	5 Years	Feb.14/24	\$53,833.11

\$646,719.92

BURSARY FUNDING (and INFORMATION)

- 1) Wales from Dept of Education \$6,000.00 split anyway
no amount is budgeted because Dept of Education processes the cheques
- 2) Elsie Jean Lambert Scholarship in amount of Interest Revenue from previous year
- 3) Trust Bursary Fund = 5000.00 (Trust 1- Operating Bank Account) 5 @ 1000.00 each

Elsie Lambert Fund - for Interest

Dr (gl # 1150) GIC EJ Lambert
Cr (gl #4910) Interest Income-Lambert

Trust 1 Bursary - for cheques

Dr (gl #5556) Trust 1 Bursary Expense
Cr (gl #1015) Bank-General

**RCL Nova Scotia/Nunavut Command
Income Statement Jul 01, 2021 to Jul 31, 2021**

REVENUE

General Income

Interest Income - General 2,080.45

Total General Income 2,080.45

Program Revenues

Per Capita Tax 3,636.05

Veterans Recognition Book - taxable 1,420.85

Veterans Recognition Book - non tax 398.06

Net: Veterans Service Recognition Book 1,818.71

Veterans Outreach Program 3,000.00

Total Program Revenues 8,454.76

Poppy Income

Taxable Poppy Sales 7,065.51

Non-Taxable Poppy Sales 22,142.29

Net: Poppy Sales 29,207.80

Interest Income - Poppy 102.88

Donation Income - Poppy 0.02

Total Poppy Income 29,310.70

Benevolent Income

Donations - Benevolent 6,500.00

Interest Income - Benevolent 109.97

Total Benevolent Income 6,609.97

Lambert Income

Interest Income - Lambert 324.11

Total Lambert Income 324.11

TOTAL REVENUE 46,779.99

EXPENSE

Administrative Expense

Branch Supplies Purchases-General -145.53

Total General Purchases for Res... -145.53

General & Admin. Expenses

Salaries - General 6,238.58

CPP Expense - General 326.34

EI Expense - General 137.98

RRSP Employer Expense - General 364.00

Telephone/Fax -General 387.04

Office Supplies-General 796.92

Computer Expense-General 319.04

Postage & Courier - General 802.78

Audit - General 1,613.83

Amortization - General 1,092.65

Leasing Contracts - General 1,040.52

Sundries-Coffee, Misc Items-Genera 80.80

Bank Charges - General *5119 48.00

Total Administration - General 13,248.48

Occupancy Expenses

Fire Tax 23.09

Water - General 57.58

Electricity - General 156.35

RCL Nova Scotia/Nunavut Command
Income Statement Jul 01, 2021 to Jul 31, 2021

Cleaning Expense - General		540.00
Insurance - General		470.00
Total Occupancy Costs		<u>1,247.02</u>
Travel & Allowances - General		
Command President Exp-General		400.57
Veteran Service Recognition Books		500.00
Total Travel & Allowance - Gene...		<u>900.57</u>
Poppy Expenses		
Taxable Poppy Purchases	5,042.95	
Non-Taxable Poppy Purchases	<u>16,390.28</u>	
Net: Poppy Purchases		21,433.23
Building Maint - Poppy		206.32
Service Contracts - Poppy		260.13
Computer Expenses - Poppy		79.76
Office Supplies - Poppy		199.23
Postage & Courier - Poppy		653.58
Salaries - Poppy		6,660.36
CPP Expense - Poppy		347.80
EI Expense - Poppy		147.34
RRSP Deductions - Poppy		260.00
Secretarial - Poppy		4,624.62
Telephone - Poppy		129.01
Total Poppy Expenses		<u>35,001.38</u>
Benevolent Expenses		
Benevolent Disbursements		2,575.20
Benevolent Interest & Bank Charges		6.00
Total Benevolent Expenses		<u>2,581.20</u>
Lambert - Expenses		
Bank Charges - Lambert		-10.95
Elsie Lambert Scholarship Expense		2,500.00
Total Lambert Expenses		<u>2,489.05</u>
TOTAL EXPENSE		<u>55,322.17</u>
NET INCOME		<u><u>-8,542.18</u></u>

**RCL Nova Scotia/Nunavut Command
Balance Sheet As at Jul 31, 2021**

ASSET

Current Assets

Petty Cash	347.95
Emergency Cash-Poppy	1,000.00
Scotiabank - General ..*5119	654,874.45
Scotiabank - Poppy ..*7014	392,264.26
Scotiabank -Veteran S Recog ..*5518	2,000.00
Scotiabank - Benevolent ..0813	323,195.33
Scotiabank - Lambert (new) ..3111	8,973.07
Scotiabank - WebDonations ..0817	1,579.41
Scotiabank - Trust1 Bursary ..0019	23,168.31
Scotiabank - Programs ..00*4710	1,496.76
Term 1C8XFK_end 12/21	24,669.10
GIC - Elsie Jean Lambert_ends 03/22	200,007.12
GIC - Elsie Jean Lambert_ends 03/21	324.11
GIC-short-term, 1SLTBC_ends 03/22	25,010.62
GIC-short-term, 1SLTCC_ends 03/22	100,042.47
GIC-short-term, 1SLSZK_ends 03/22	80,033.97
ScotiaBank Invest 1T1MZ7_end 07/22	50,000.00
Scotia Bank Invest 1C8X9G_end 12/21	54,438.97
Scotia Bank Invest 1FN40J_end 07/21	0.00
Scotia Bank Invest 1HRY6T_end 02/24	53,833.11
Scotia Bank Invest 1HRY6V_end 02/24	53,833.11
Scotia Bank Invest 1K0HTL_end 05/21	0.00
Scotia Bank Invest 1K0HV1_end 05/21	0.00
Accounts Receivable Control	3,830.43
Allowance for Doubtful Accounts	-3,717.19
Due from Poppy to General	449,872.61
Inventory - Poppy and Wreath	20,999.22
Poppy Promotional (free) Items	599.15
Inventory - Promotional Supplies	32,103.39
Inventory Adjustment	475.00
Prepaid Expenses	1,098.60

Total Current Assets 2,556,353.23

Capital Assets

Land	140,179.95
Building	462,829.75
Accum. Amort. - Building	-245,317.54
Net - Building	217,512.21
Office Furniture & Equipment	128,052.05
Accum. Amort. - Furn. & Equip.	-121,973.46
Net - Furniture & Equipment	6,078.59
Computer Equipment	16,820.32
Accum. Amort - Computer Equipment	-16,835.05
Net : Computer Equipment	-14.73

Total Capital Assets 363,756.02

TOTAL ASSET 2,920,109.25

LIABILITY

Current Liabilities

Accounts Payable	29,444.83
Vacation Accrual Paid	-1,458.26
Accrued Vacation	1,458.26
Accrued Liabilities	15,346.98
RRSP Contributions Payable	852.00
DoNotUse RRSP Personal	700.00
CPP Payable	1,841.49
EI Payable	1,003.89
Federal Income Tax Payable	2,656.13

**RCL Nova Scotia/Nunavut Command
Balance Sheet As at Jul 31, 2021**

HST Charged on Sales	1,278.36	
HST Paid on Purchases	-109.13	
HST Owning (Refund)		1,169.23
Owing to General from Poppy		449,872.91
Deferred Revenue		1,663.75
Total Current Liabilities		504,551.21
Long Term Liabilities		
Deferred Revenue Long Term		8,202.81
Per Capita Tax Rec'd for 2026		338.80
Per Capita Tax Rec'd for 2027		84.70
Per Capita Tax Rec'd for 2028		169.40
Per Capita Tax Rec'd - 2030		121.00
Per Capita Tax Rec'd - 2031		121.00
Per Capita Tax Rec'd for 2022		7,816.60
Per Capita Tax Rec'd for 2023		3,932.50
Per Capita Tax Rec'd for 2024		3,279.10
Per Capita Tax Rec'd for 2025		2,964.50
Total Long Term Liabilities		27,030.41
TOTAL LIABILITY		531,581.62
EQUITY		
Fund Balances		
Retained Earnings - Previous Year	1,114,362.01	
Capital Reserve Fund	100,000.00	
Supplementary Fund	25,000.00	
Investment in Capital Assets	466,152.00	
Current Earnings	-160,999.71	
General Fund Balance	164,800.33	
Poppy Fund Balance	104,701.00	
Lotto Fund Balance	1,308.00	
Benevolent Fund Balance	368,150.00	
Lambert Fund Balance	205,054.00	
Trust 1 Bursary	0.00	
Total Fund Balances	2,388,527.63	
TOTAL EQUITY	2,388,527.63	
LIABILITIES AND EQUITY	2,920,109.25	

The Royal Canadian Legion
Nova Scotia/Nunavut Command
Report to Executive Council September 11 2021

The day to day business of NS/NU Command continues to be affected appropriately.

Frequent meetings with National Directors, especially around the National Convention and when designated, National committee meetings were attended.

Registration of Delegates and related co-ordination as well as attendance at the National Convention was carried out.

Consultation with various provincial/territorial government departments has been ongoing as it relates to public health orders and programs and with other Veteran centric organizations for the purposes of collaboration.

Administration and co-ordination of Federal and Provincial grant programs and subsidies is ongoing.

Facilitation and planning for the upcoming NS/NU Command Convention is ongoing as well as assessment of location for the 2023 NS/NU Command Convention.

Support to Branches, Zone and District Commanders as appropriate is ongoing.

Investigation, processing, consultation for Benevolent assistance requests is ongoing.

Follow up to questions arising regarding unexplained Branch Poppy Trust Fund expenditures at the direction of the Command Treasurer is ongoing.

Staff vacations have been accommodated.

Support as required to all Command Committees is ongoing. Work related to Committees of which I am a member and/or Secretary will be appropriately reported through Committee Chairmen.

All other areas of responsibility will be appropriately reported through NS/NU Command President Marion Fryday-Cook, Committee Chairman and members of Executive Council.

Since the May 29 2021 Executive Council Meeting, and at time of writing, there has been 1 electronic vote to report, documented as follows:

June 09 2021 Adoption of NS/NU Command Bylaw 313.B/C./D. Carried

Respectfully Submitted

Valerie Mitchell-Veinotte
Executive Director
Nova Scotia/Nunavut Command
The Royal Canadian Legion

District Commander's Report

This report to be completed and remitted to the Command Executive Director, at the call of the Command Chairman, prior to each Executive Council meeting.

Name:

CLIFFORD MAC INTYRE

District

A

Date

Sept 09/21

1. Have the Zone Commanders submitted their reports to you prior to this Executive Council report period as per policy?

Zone

1

Yes

No

Zone

2

Yes

No

Zone

3

Yes

No

2. Since your last report, has your District convened a legally constituted (quorum achieved) meeting?

Yes

No

Date

June21

3. Have the minutes of your last District meeting and District Executive Council meeting (if applicable) been submitted to Command as per Policy?

Yes

No

Date

June

4. Please list all additional meetings, events, etc. you have attended since your last report.

Many funerals , a D-day at Branch 008 and at time of writing a candle light ceremony at branch 019

5. Since your last report, have you sponsored, or planning to sponsor, any Leadership Seminars within your District? Please provide details.

service officer seminar very well versed and run by all accounts

6. Are the Zones and/or branches within your District experiencing any specific challenges regarding finances, membership, Policy, by-laws etc., that you have become aware of, but have not been reported in the Zone Commanders' report? Please explain.

yes read in the local paper that branch 055 port morion is in danger of closing no call to zone or district on any request for help much of there executive has resigned they don,t attend district where we might have been able to give some direction how to overcome this

7. Have you thoroughly reviewed By-law revisions and Honors/Awards submissions prior to signing (if applicable)?

- Yes
- No

8. Additional information/comments relevant to the operation of your District.

All three zones are up and running after summer break with zone 3 and comrade john being the busiet of the three still with problms getting branches to attend district meeting in all zones. all 3 zones branches seem to be doing ok in finanches with an eye on donkin to .thanks to comrades Harris , Delavella, and Langley for their helping in getting their reports and financials.

District Commander's Report

This report to be completed and remitted to the Command Executive Director, at the call of the Command Chairman, prior to each Executive Council meeting.

Name:

Lorne MacDonald

District

B

Date

September 1, 201

1. Have the Zone Commanders submitted their reports to you prior to this Executive Council report period as per policy?

Zone

5

Yes

No

Zone

6

Yes

No

Zone

Yes

No

2. Since your last report, has your District convened a legally constituted (quorum achieved) meeting?

Yes

No

Date

3. Have the minutes of your last District meeting and District Executive Council meeting (if applicable) been submitted to Command as per Policy?

Yes

No

Date

4. Please list all additional meetings, events, etc. you have attended since your last report.

Our next scheduled meeting is planned for September 12th. Election of officers will take place at that time along with branch updates.
Attended local branch meeting.
Have dealt with several issues at branches in our district.
Attended Dominion convention via zoom, it was very informative and long!

5. Since your last report, have you sponsored, or planning to sponsor, any Leadership Seminars within your District? Please provide details.

Nothing planned at this time.

6. Are the Zones and/or branches within your District experiencing any specific challenges regarding finances, membership, Policy, by-laws etc., that you have become aware of, but have not been reported in the Zone Commanders' report? Please explain.

Our district has seen some increase in membership. as legions were restricting access to members only due to covid health capacities.
All branches received funds that assisted branch operations, one branch in zone 5 is looking at more assistance in the near future if needed.

7. Have you thoroughly reviewed By-law revisions and Honors/Awards submissions prior to signing (if applicable)?

- Yes
- No

8. Additional information/comments relevant to the operation of your District.

Had an application for life Membership from on branch and I conatcted branch that more information is required before I can sign application, still waiting for it at this time.

District Commander's Report

This report to be completed and remitted to the Command Executive Director, at the call of the Command Chairman, prior to each Executive Council meeting.

Name:

Robert Hoeg

District

C

Date

Sept. 06 2021

1. Have the Zone Commanders submitted their reports to you prior to this Executive Council report period as per policy?

Zone

07

Yes

No

Zone

10

Yes

No

Zone

Yes

No

2. Since your last report, has your District convened a legally constituted (quorum achieved) meeting?

Yes

No

Date

3. Have the minutes of your last District meeting and District Executive Council meeting (if applicable) been submitted to Command as per Policy?

Yes

No

Date

Nov. 02, 2019

4. Please list all additional meetings, events, etc. you have attended since your last report.

No visits due to Covid. Attempt to schedule & get a host Zone 07 meeting in May 2021 failed.

5. Since your last report, have you sponsored, or planning to sponsor, any Leadership Seminars within your District? Please provide details.

No

6. Are the Zones and/or branches within your District experiencing any specific challenges regarding finances, membership, Policy, by-laws etc., that you have become aware of, but have not been reported in the Zone Commanders' report? Please explain.

None that I am aware of.
Conversations with Zone 07 Branches indicate memberships are down.

7. Have you thoroughly reviewed By-law revisions and Honors/Awards submissions prior to signing (if applicable)?

- Yes
- No

8. Additional information/comments relevant to the operation of your District.

Zone 07 meeting scheduled for Sept. 15/21. Amherst Br# 10
District C meeting scheduled for Sept. 19/21. Truro Cobequid Br# 26

District Commander's Report

This report to be completed and remitted to the Command Executive Director, at the call of the Command Chairman, prior to each Executive Council meeting.

Name:

Peter Townsend

District

D

Date

6 September 2021

1. Have the Zone Commanders submitted their reports to you prior to this Executive Council report period as per policy?

Zone

8

Yes

No

Zone

9

Yes

No

Zone

11

Yes

No

2. Since your last report, has your District convened a legally constituted (quorum achieved) meeting?

Date

Yes

No

3. Have the minutes of your last District meeting and District Executive Council meeting (if applicable) been submitted to Command as per Policy?

Date

11 April 2021

Yes

No

4. Please list all additional meetings, events, etc. you have attended since your last report.

"Quilts of Valour" Presented to 2 Veterans of Branch #08-122 Clementsport 24 July 21.

Planned - Training Seminar for elected/appointed Branch Treasurers to be held in Branch #08-033 Bridgetown. Date TBD after the upcoming convention.

5. Since your last report, have you sponsored, or planning to sponsor, any Leadership Seminars within your District? Please provide details.

An Agenda item to be discussed at the District D Meeting on Sunday 12 September.

6. Are the Zones and/or branches within your District experiencing any specific challenges regarding finances, membership, Policy, by-laws etc., that you have become aware of, but have not been reported in the Zone Commanders' report? Please explain.

None.

7. Have you thoroughly reviewed By-law revisions and Honors/Awards submissions prior to signing (if applicable)?

Yes

No

8. Additional information/comments relevant to the operation of your District.

A members concern of a Safety Hazard on a Branch main entrance steps.
Z9Cdr Ilnitski and I will review the area, post Labour Weekend.

District Commander's Report

This report to be completed and remitted to the Command Executive Director, at the call of the Command Chairman, prior to each Executive Council meeting.

Name:

Don Mc Cumber

District

E

Date

Sept.6/2021

1. Have the Zone Commanders submitted their reports to you prior to this Executive Council report period as per policy?

Zone

12

Yes

No

Zone

13

Yes

No

Zone

Yes

No

2. Since your last report, has your District convened a legally constituted (quorum achieved) meeting?

Yes

No

Date

June 7/2021

3. Have the minutes of your last District meeting and District Executive Council meeting (if applicable) been submitted to Command as per Policy?

Yes

No

Date

June 9/2021

4. Please list all additional meetings, events, etc. you have attended since your last report.

I have presented long service pins to past members of Shelburne Branch that are in the holding category of Provincial Command.
Have been involved with the erection of 50 Veteran Banners during Remembrance Week. These banners will be erected through the Main St. of the Town of Yarmouth.

5. Since your last report, have you sponsored, or planning to sponsor, any Leadership Seminars within your District? Please provide details.

Nil

6. Are the Zones and/or branches within your District experiencing any specific challenges regarding finances, membership, Policy, by-laws etc., that you have become aware of, but have not been reported in the Zone Commanders' report? Please explain.

Branches are still experiencing operational difficulties due to Covid. Branches continue to hold fund raisers and support their local Veterans.

7. Have you thoroughly reviewed By-law revisions and Honors/Awards submissions prior to signing (if applicable)?

Yes

No

8. Additional information/comments relevant to the operation of your District.

Elections have taken place in both Zones 12 and 13. Installations have taken place in Zone 12 with installations taking place on Sept. 6,2021 in Zone 13 by our Provincial President.

Zone 12 Commander Comrade Andre Boudreau Wedgeport Branch

Zone 13 Commander Comrade Gary Siliker Mahone Bay Branch

Elections have taken place within District E and Past Zone Commander Darryl Cook has been acclaimed as District E Commander

Nova Scotia/Nunavut Command Appeals Committee Report
September 11, 2021
Executive Council Meeting

Comrades,

Because of Covid-19 restrictions there are no Appeal Cases to Report at this time.

In Comradeship,

Mel Crowe
Chairman

Nova Scotia/Nunavut Command Benevolent Committee Report
September 11, 2021
Executive Council Meeting

Comrades, since our last report to Executive Council in May, we have dealt with benevolent cases from various locations throughout the Command.

The committee deals with cases directly through our Command service Office, as well as through cooperation with other like minded Veterans organization.

Comrades, again I would like to thank the many Branches though out our Command who continue to support our Veterans through their generous donations to the benevolent Fund, especially now during these very trying times.

It should be noted that before assistance is is offered to any request to the committee, a thorough investigation is undertaken.

Comrades, I would like to recognize the tremendous work of our Service Officers and the Command staff, particularly our Executive Director Valerie, for their dedicated service to the Veterans of this Command.

In Comradeship

Mel Crowe

Chairman

Bursary and Scholarship Report
Executive Council
September 2021

For the year 2021, there were a total of 183 applications received. In August, the cheques where mailed to applicable post-secondary institutions, made out jointly in the name of the school and the student. I would like to thank the staff for all their hard work over the past three years.

6 winners of the Wales Scholarship at \$1000
5 winners of the Elsie Jean Lambert at \$500
10 winners of the Trust 1 (former Branch 25) at \$500

Respectfully submitted

Marion Fryday-Cook
Chair of Bursary & Scholarship Committee
NS/NU Command

Chair of Bursary & Scholarship Committee
NS/NU Command

Nova Scotia Nunavut Command
Constitution and Bylaw Report
Sept. 2021

Committee members:

Comrade Donna McRury	Chairman
Comrade Marion Fryday-Cook	NS/NU Command President
Comrade Mervin Steadman	Member
Comrade Steve Wessel	Member
Comrade Jane Scott	Secretary

Good morning Comrades:

The Constitution and Bylaw Committee continue to review the Policy manual and recommend the following changes/ amendments. The Committee also sent out an email requesting the District Commanders to send their Terms of Reference to be reviewed by the Committee, this has been completed with the recommendations forwarded to the Districts. Districts that do not have Terms of Reference or require help, a template has been sent along to assist them. The Committee would like to thank all District Commanders for their assistance.

<u>Existing</u>	<u>Proposed Change/Amendment</u>
	<p>New:</p> <p>Elsie Jean Lambert was born in Amherst Nova Scotia in 1907. She served with the C. W. A. C. (Canadian Women's Army Corps) during WWII, where she attained the rank of Sergeant. Miss Lambert passed away at the Camp Hill Medical Center in Halifax Nova Scotia in 1995 where she lived her later years as a World War II disabled pensioner. Miss Lambert bequeathed to Nova Scotia /Nunavut Command of the Royal Canadian Legion \$200,000 to be kept invested and the income be used for the needs of families of disabled veterans in the form of a scholarship fund. \$1,000 scholarships are available to students who are attending or will attend post-secondary education; these awards are based on marks with special consideration given to Children of veterans.</p>

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Existing

Bursaries Committee- Terms of Reference

This committee consists of a Chairman, who is a member of the Executive Council and one or more members. This committee will annually review and satisfy themselves that all applications qualify for Bursaries and render a decision on who will receive them. The purpose of the Command Bursary Committee is to receive applications, review applications and select eligible individuals for Command bursaries and scholarships. 1. The following factors should be considered by the committee: (a) The committee may not accept any applications which are incomplete. (b) First time applicants will be considered before repeat applicants. (c) Consideration must be given to applicants who have an affiliation to Royal Canadian Legion through a close familial relationship. (d) Applicants must be accepted to an institution of higher learning within Nova Scotia unless the program the student wishes to take is not available in Nova Scotia. (e) An applicant who has not received a scholarship or bursary from another source will be a priority. 2. The Prince of Wales Scholarship should only be granted to an applicant with a disability. If necessary, the committee may ask the disability to be verified by a medical professional. The scholarship may be given to one applicant or divided up and given to several applicants. 3. A successful applicant must cash the bursary cheque within three months of receiving it. If the cheque is not cashed within three months, it will be cancelled, and the bursary will be awarded to another applicant

Proposed Change/Amendment

Bursaries Committee- Terms of Reference

This committee consists of a Chairman, who is a member of the Executive Council and one or more members. This committee will annually review applications **that qualify for available bursaries and scholarships** and render a decision on who will receive them. The committee **will not** accept applications which are **incomplete. Except for the Prince of Wales Scholarship, priority in awards will be given to Veterans and Veteran dependents meeting the criteria and in financial need.** (a) First time applicants will be considered before repeat applicants. (b) Applicants must be accepted to an institution of higher learning within Nova Scotia unless the program the student wishes to take is not available in Nova Scotia. (c) An applicant who has not received a scholarship or bursary from another source **will be considered above those that have.**

The Prince of Wales Scholarship **will be granted** to an applicant with a disability. The committee may ask that the disability be verified by a medical professional. The scholarship may be given to one applicant **or divided among several applicants. Bursary/scholarship disbursements are provided by cheque made out jointly to the post-secondary institution and the student and mailed directly to the Admissions Office of the post-secondary institution. Should the cheque not be cashed within 3 months of issue, the cheque will be cancelled, and the Committee will award the funding to another applicant**

Existing

Ritual, Awards and Protocol

The Committee shall consist of the First Vice President as Chairman, Second Vice President and one or more members as deemed by the President. The Committee shall meet three times yearly after ensuring all Legion Branches are notified, in advance, of these meetings and the deadline for applications. The Committee shall review and approve or reject all applications for Honours and Awards within the Command (i.e., Life Membership applications are approved at Command level and passed on to Dominion Command for processing. Palm Leaf, MSM and MSA may only be recommended by this Committee and then forwarded to Dominion Command for final approval. Other Honours and Awards will be processed as per the Ritual, Awards and Protocol manual). The Committee shall advise Legion Branches, who submit applications, not approved, to follow the Ritual, Awards and Protocol manual and to stress the importance of a properly written citation, to ensure the applicant receives the recognition, as applied for.

Proposed Change/ Amendment

Ritual, Awards and Protocol

The Committee shall consist of the First Vice President as Chairman, Second Vice President and one or more members as deemed by the President. The Committee shall meet three times yearly after ensuring all Legion Branches are notified, in advance, of these meetings and the deadline for applications. **The Committee shall review members of the Holding Branch twice a year for awards.** The Committee shall review and approve or reject all applications for Honours and Awards within the Command (i.e., Life Membership applications are approved at Command level and passed on to Dominion Command for processing. Palm Leaf, MSM and MSA may only be recommended by this Committee and then forwarded to Dominion Command for final approval. Other Honours and Awards will be processed as per the Ritual, Awards and Protocol manual). The Committee shall advise Legion Branches, who submit applications, not approved, to follow the Ritual, Awards and Protocol manual and to stress the importance of a properly written citation, to ensure the applicant receives the recognition, as applied for.

Existing

Leadership and Development

The Committee will consist of a chairman who is a member of the Executive Council or is a Zone Commander and one or more members as determined by the President.

The Committee will provide or assist Districts/Zones in doing training sessions as requested. (All District and Zone Commanders are members at large for this Committee)

Proposed Change/Amendment

Leadership and Development

The Committee will consist of a chairman who is a member of the Executive Council or is a Zone Commander and one or more members as determined by the President.

The purpose of the Committee is to assist in the preparation and conduct of education programs designed to provide knowledge and skills to comrades so that they can perform their responsibilities and fill branch leadership roles.

Functions of the Committee will involve:
Collecting, evaluating, and adapting presentations from Dominion, commands, districts, zones, and branches for publication within the Command .

Publishing training packages on the Command website

Advising and assisting districts, zones, and branches in the preparation of presentations including the use computer software.

Preparing an annual Committee budget addressing Committee travel and license fees for software and technology.

Arranging presentations for the Command Convention Training sessions.

Encouraging districts, zones, and branches to organize and conduct training to meet the needs of their branches and to develop comrades for leadership positions

Existing

Alcohol & Gaming Committee - Terms of Reference

Definition: Alcohol and Gaming is to provide Legion Branches and its members with the updates of the Alcohol and Gaming rules and policies as it refers to Legion Branches. 1. The Committee will consist of a chairman who is a member of the Executive Council or is a Zone Commander and one or more members as determined by the President. 2. The committee will meet as an entity at least twice each year and the Chairperson at his/her discretion will call a meeting when required, within that year should an emergency arise. 3. The committee will meet with either the Alcohol or Gaming Boards at their request or at the request of the Chairperson to review programs, policies, and information that is directly in compliance to Legion Branches and its members. 4. The Committee shall on receipt of Complaints or Branch Non-compliance and all inquiries of the Alcohol or Gaming Acts, bring same to the Alcohol and Gaming Corporation for final disposition. 5. The Committee shall report to the President any Branch incidents or non-compliance of the Alcohol or Gaming act.

Proposed Change/Amendment

Alcohol & Gaming Committee - Terms of Reference

Definition: Alcohol and Gaming is to provide Legion Branches and its members with the updates of the Alcohol and Gaming rules and policies as it refers to Legion Branches. 1. The Committee will consist of a chairman who is a member of the Executive Council or is a Zone Commander and one or more members as determined by the President. **2. The Chairperson, at his or her discretion, will call a meeting when required.** 3. The committee will meet with either the Alcohol or Gaming Boards at their request or at the request of the Chairperson to review programs, policies, and information that is directly in compliance to Legion Branches and its members. 4. The Committee shall on receipt of Complaints or Branch Non-compliance and all inquiries of the Alcohol or Gaming Acts, bring same to the Alcohol and Gaming Corporation for final disposition. 5. The Committee shall report to the President any Branch incidents or non-compliance of the Alcohol or Gaming act.

Existing

Public Relations Committee - Terms of Reference

Definition: Public Relations is the active effort of providing Legion members, the public and the media with accurate and timely information about Legion policies, programs, and activities in order to create and maintain support for them. 1. The Committee will consist of a chairman who is a member of the Executive Council or is a Zone Commander and one or more members as determined by the President. 2. The Committee will meet as an entity at least twice each year and the Chairperson at his/her discretion will call a meeting when required, within that year, should an emergency arise. 3. The Committee will review and assess current plans and budgets while considering options and actions to deal with new and foreseeable issues and programs. 4. The Committee develops and implements external information programs to promote better public understanding of the policies, programs, and activities of the Legion within C. This is achieved primarily through the development and maintenance of the Command website. 5. The Committee develops and implements internal information programs to promote better understanding, within the Legion, of Legion policies, programs, and activities. 6. The Committee oversees the development and maintenance of good relations with the news media. 7. The Committee oversees the gathering, processing, and distribution of information about Legion policies, programs, and activities to the news media to obtain the optimum level of positive coverage. (Reference C by-law 516). 8. The Committee will make proposals to the Executive Council that are of a Public Relation concern to the Command that are not within the realm of the P.R. Budget

Proposed Change/Amendment

Public Relations Committee - Terms of Reference

Definition: Public Relations is the active effort of providing Legion members, the public and the media with accurate and timely information about Legion policies, programs, and activities in order to create and maintain support for them. 1. The Committee will consist of a chairman who is a member of the Executive Council or is a Zone Commander and one or more members as determined by the President. 2. The Committee will meet as an entity at least twice each year and the Chairperson at his/her discretion will call a meeting when required, within that year, should an emergency arise. 3. The Committee will review and assess current plans and budgets while considering options and actions to deal with new and foreseeable issues and programs. 4. The Committee develops and implements external information programs to promote better public understanding of the policies, programs, and activities of the Legion within C. This is achieved primarily through the development and maintenance of the Command website. 5. The Committee develops and implements internal information programs to promote better understanding, within the Legion, of Legion policies, programs, and activities. 6. The Committee oversees the development and maintenance of good relations with the news media. 7. The Committee oversees the gathering, processing, and distribution of information about Legion policies, programs, and activities to the news media to obtain the optimum level of positive coverage. (**Reference C by-law 515**). 8. The Committee will make proposals to the Executive Council that are of a Public Relation concern to the Command that are not within the realm of the P.R. Budget

Existing

Treasurer - Terms of Reference

Receivable and Payables Accounts It shall be the duty of the Treasurer in conjunction with the Executive Director to 1. examine all accounts presented to the Command for payment and to approve all expenditures. a. All cheques shall be countersigned by the Treasurer, and b. All EFT shall be counter approved by the Treasurer. 2. authorization of disbursements and transfer between funds considered correct. 3. forward any accounts considered questionable to the Finance Committee. 4. shall refer to the Finance Committee any extraordinary expenses more than \$500.00. 5. shall sign all undertakings, instruments, and contracts (other than cheques) involving the liability of the Command; and 6. monitor term investments and in advance of maturity provide recommendation to the Finance Committee on allocation of initial amount invested, proceeds realized and/or options for potential re-investment. Branch Monthly Financial Reports. 1. Through the Command Office, The Treasurer shall receive all NS/NU Command Branch Monthly Financial Reports. 2. Utilizing the Branch Monthly Financial Reports, the Treasurer will track and record the financial status of each Branch, questioning discrepancies through the Executive Director and/or through the Chain of Command, providing any direction required to the Branch through the Chain of Command; and 3. From the tracking of the Branch Monthly Financial Reports, the Treasurer will generate reports to be forwarded as follows: a. 15th and 30th of each month value of all accounts, all Branches, broken down by Branch to Command President copied to Executive Director. b. 15th and 30th each month listing of all Branches indicating compliance with NS/NU Command By-law 1010 to Executive Council copy Executive Director and inform appropriate District and Zone Commanders of non-compliant Branches; and 15th and 30th each month value of all accounts for each Branch grouped by Zone to respective District Commanders and Zone Commanders including any questions requiring Branch response, copying the Executive Director. Committees and Reporting 1. A member of the Finance and Personnel Committees; and 2. Report

Proposed Change/Amendment

Treasurer

The Treasurer Terms of Reference for the Treasurer be moved to Section V Finances.

to Executive Council Meetings relating to prevue. Knowledge The use of electronic portal banking, spreadsheet software, database software and a basic understanding of accounting are skills employed by the position

Existing

Cadet Medal of Excellence Responsibilities

1. NS Cadet League Rep Responsibilities a) July - Distribution of the RCLME Nomination form to all Cadet Corps/Squadrons in NS, including submission deadline of February 15. b) October - Reminder to all Corps/Squadron Commanding Officers of the February 15 deadline. c) February - Due Date for all nominations and supporting documentation. d) Spreadsheet for all nominations are sent to the Committee Chairman and Secretary before meeting. 2. Chairperson Responsibilities a) February - Early in month contact NS Cadet League Rep to determine how many Cadet Medal applications have been received and if there are any problems/concerns. b) February - Towards end of month contact NS Cadet League Rep to arrange a Committee meeting to be held at NS/NU Command office. Contact Committee Secretary to arrange a meeting date and have the Committee Secretary notify all members of the Committee with date and time meeting. c) March - Committee meets later in month to review submitted nominations (applications) to ensure all necessary criteria is met before the Chairman approves them. The Committee also discusses any problems/concerns with applications that do not meet the necessary criteria. d) The NS Cadet League Rep contacts the Legions or Cadet Corps on problem applications. Once problem applications have been reviewed and correct information has been provided, the Cadet League Rep will email the Chairman for approval. When, and if approved, the application is acknowledged and sent by email to NS Cadet League Rep and Committee Secretary. e) Chairman also reviews applications from Nunavut. These applications are reviewed separately as they are not part of the NS Cadet League. f) To ensure the medal is presented by a Legion representative, dressed in full Legion uniform, to the Cadet. 3. Committee Secretary Responsibilities a) Receives and reviews

Proposed Change/Amendment

Cadet Medal of Excellence Responsibilities

1. NS Cadet League Rep Responsibilities a) July - Distribution of the RCLME Nomination form to all Cadet Corps/Squadrons, **Junior Rangers NS/NU Command**, including submission deadline of February 15. b) October - Reminder to all Corps/Squadron and **Junior Rangers** Commanding Officers of the February 15 deadline. c) February - Due Date for all nominations and supporting documentation. d) **Spreadsheet for all nominations is sent to committee Chairman, members, and Secretary by the Cadet Support Unit Rep before the meeting.**

2. Chairperson Responsibilities . a) **Change all reference to NS Cadet League Rep to Cadet Support Unit Rep (Atlantic)**

b) **February - Towards the end of the month the Chairman will arrange for a committee meeting. The Committee Secretary will notify all members of the committee of the date and time of the meeting.** c) March - Committee meets later in month to review submitted nominations (applications) to ensure all necessary criteria is met before the Chairman approves them. The Committee also discusses any problems/concerns with applications that do not meet the necessary criteria. d) **The Cadet Support Unit Rep (Atlantic) contacts the Legions or Cadet Corps on problem applications. Once problem applications have been reviewed and correct information has been provided, the Cadet League Rep will email the Chairman for approval. When, and if approved, the application is acknowledged and noted on the committee spread sheet is sent by email to NS Cadet Support Unit Rep and Committee Secretary.** e) **Chairman/Committee reviews applications from Nunavut Junior Rangers' Program in the same manner as the submitted cadet applications.** f) To ensure the medal is presented by a Legion

the spreadsheet with list of nominations before the meeting. b) Each application is reviewed at the Committee meeting to determine that it meets all necessary requirements. Secretary to take minutes of meeting and update spreadsheet accordingly. c) At the meeting the Secretary is to verify Branch signatures on the applications to ensure they are from an Executive of the Branch. d) When an application is approved and all pertinent information is received (date, time and area of presentation), the Secretary will prepare for mailout to the respective Branch via Canada Post expedited mail (starting in April). e) When medal and communications are sent to the Branch, the Secretary will update the spreadsheet to include date medal is mailed out. f) A copy of the letter of presentation will go to the respective District & Zone Commanders. g) The Secretary is responsible to keep the spreadsheet up to date with missing info and to ensure all missing info (times, dates, and place of presentation) is received in a timely manner so that medals are at the Branch in time for presentation to Cadet. h) Responsible to ensure the Chairman receives any applications from Nunavut. i) Responsible to ensure all applications and communications are filed at Command office. 4. Bookkeeper's Responsibilities a) Prepare invoices for Branches which includes cost of Medal, Certificate and Postage/Mailing costs). b) Receive payment of same

representative, dressed in full Legion uniform, to the Cadet. 3. Committee Secretary Responsibilities a) When all submissions have been approved by committee the Secretary will type up the Cadet Medal of Excellence certificates. b) The Committee Secretary will arrange for the delivery or pick up of the Medals and Certificates by the Cadet Support Unit Rep (Atlantic) c) The Secretary will send to the Legion Branches notification that the Medals and Certificates have been sent out to the Commanding Officers of the Squadrons, Corps and Junior Rangers. Attached will be a copy of the letter of presentation. Copy to be sent to respective District and Zone Commanders. At the meeting the Secretary is to verify Branch signatures on the applications to ensure they are from an Executive of the Branch. d) Responsible to ensure all applications and communications are filed at Command office. e) Ensures that there is a record of all committee meetings. f) A copy of the letter for presentation will go to the respective District & Zone Commanders. g) The Secretary is responsible to keep the spreadsheet up to date with missing info and to ensure all missing info (times, dates, and place of presentation) is received in a timely manner so that medals are at the Branch in time for presentation to Cadet. h) Responsible to ensure the Chairman receives any applications from Nunavut. i) Responsible to ensure all applications and communications are filed at Command office. 4. Bookkeepers Responsibilities a) Prepare invoices for Branches which includes cost of Medal, Certificate and Postage/Mailing costs). b) Receive payment of same

At this time, I would like to thank my committee members for all their hard work and dedication this term. To our secretary Comrade Jane, thank you for everything you have done to make our committee run as smoothly as it did.

In Comradeship,

Ms. Donna McRury

Constitution and Bylaw

Chairman

**Nova Scotia/Nunavut Provincial Command Representative
Comrade George DellaValle for Defence and Security**

D&S Committee on Defense and Security

Greetings Comrades

At this time Dominion Command's Chairmen for the Defence and Security Committee is new into the position. Once they have settled into the position we are told they will be reaching out to each Provincial Representative for a meeting this fall.

Comrade George DellaValle

Nova Scotia Nunavut Command
Rituals, Awards and Protocol Committee
September 11, 2021

Comrade Donna McRury- Chairman

Comrade Marion Fryday-Cook- NS/NU Command President

Comrade Mervin Steadman- Member

Comrade Cliff Lauren- Member

Comrade Jane Scott- Secretary

Good morning Comrades,

The Rituals, Awards and Protocol Committee had met May as well as June. For the summer months the committee decided to meet if it was urgent. Our next meeting is slated for September 18th, to review all Branch submissions.

I want to thank the committee for their time, dedication, and comradeship as we move forward with presenting the members with the awards, also to our secretary Comrade Jane for your knowledge, patience, and dedication.

Results of the Rituals, Awards and Protocol Committee for May 2021:

Award	Provincial		Dominion	
	Approved	Not Approved	Approved	Not Approved
Life Membership	0	5	-	-
Life Membership (LA)	3	-	-	-
MSM	-	1	-	-
MSA	3	-	3	-
Palm Leaf to MSM	-	1	-	-
Palm Leaf to MSA	1	-	1	-
Total	7	7	4	-

Results of the Rituals, Awards and Protocol Committee for June 2021:

Award	Provincial		Dominion	
	Approved	Not Approved	Approved	Not Approved
Life Membership	2	2	-	-
MSM	1	-	1	-
Palm Leaf to MSM	-	1	-	-
Total	3	3	1	-

Respectfully submitted:

Ms. Donna McRury

Ms. Donna McRury

Chairman

Ritual, Awards and Protocol Committee

Leadership and Development Committee
Report September 5th, 2021

There have been no Committee meetings as there have been no requests to assist districts, zones or branches with training.

As Chairman, I am coordinating the Saturday afternoon information session at the Command convention. Four sessions are planned on topics that are often overlooked or misunderstood:

- 1:00 – Business insurance and the protection it can provide
- 1:45 – An overview to organizing meetings
- 2:30 – Understanding the annual Poppy Trust Fund Report
- 3:15 – Insights on the Command Benevolent Fund

The LAC at Colchester Branch 26 have been most helpful in arranging the hall for the sessions.

I have been working with Comrade Don McCumber in preparing the visual portion of his presentation on the annual Poppy Trust Fund. Fortunately, we have been able to do this work through Zoom meetings.

Glen Leduc
Chairman

September 1,2021

Nova Scotia Nunavut Command

Membership Report for Executive Council September 11,2021

Currently our Command is at 15,321 members or 86% of your 2020 year-end total (this is slightly ahead of the National average of 85%)

Our current membership is down 5.5% or 890 members compared to this time last year (we had 16,211 members at this time last year)

We currently have 1,082 new members for the year down 31% from the 1,557 new members you had at this time last year

Renewals are at 80.0% slightly better than the National Average of 78.9%

we currently have 39.9% of all active email addresses vs a National average of 47.5%

We currently have 6.4% of all members signed up for Auto Renewal versus the National Average of 8.6%

To summarize: total membership is performing slightly better than National Average with some work to do on new members, collecting emails and obtaining Auto Renewals.

Comrade Lorne MacDonald

Membership Chairman

PRO Report
Executive Council
September 2021

Things have been slow since the last report. Only 1 Dominion Command PRO meeting since our May meeting and the 100 Anniversary of the legion 2025-2026 was discussed. The Dominion Committee will be sending out more information in the fall of 2021 with regards to a Legion Stamp through Canada Post, a coin through Royal Canadian Mint, a book and other commemorative items to celebrate this momentous occasion.

If you have any articles or any information that you would like submitted to the legion magazine please submit that information to rita.connors@ns.sympatico.ca

Respectfully submitted
Marion Fryday-Cook
PRO Chairman
NS/NU Command

RESOLUTIONS COMMITTEE REPORT

Chairman – George Della Valle

Member – Conrad Gilbert

Member – Ken Ilnitski

Secretary – Valerie Mitchell – Veinotte

The Resolutions Committee has completed all Resolutions sent to date were voted on by the Exuctive council, and are filed with the Exuctive Director for the Dominion Convention and the Nova Scotia/Nunavut Command Convention.

Respectfully Submitted

George Della Valle

Chairman

SPORT REPORT

September 11, 2021

NS/NU Command Provincial Member Legion sports play downs can again be scheduled as Dominion Command will be hosting Dominion National Tournaments for 2022. Notification has gone out to our Sport Coordinators advising that Provincial tournaments could be held.

I also received news from Lia Cheng (Program Officer) Dominion Command, that the NS/NU Command provincial 2020 winners of darts and cribbage would be receiving Dominion participation items.

New dates and locations for the 2022 -2025 **Track/Field Nationals** are:

2022: Sherbrooke, QC, 3-9 August 2022.

2023 Sherbrooke, QC, 9-19 August 2023.

2024: Calgary, AB, 7-13 August 2024.

2025: Calgary, AB, 6-12 August 2025.

Dates for Member Sport Nationals 2022 have also been released by Dominion Command and the 2023 location for Dominion Eight Ball.

Cribbage: 22-25 April 2022, Br# 015 Men of Vision, Cochrane, AB.

Darts: 29 April – 02 May 2022, Br# 004 Chillawack, BC.

Eight Ball: 27-30 May 2022, Br# 104 Innisfail, AB.

Eight Ball: 27-30 May 2023, Br# 051, Happy Valley, Goose Bay, NL.

A sincere thanks goes out to our Provincial Sport Coordinators:

Murray Dawson (cribbage), Harry Jackson (darts), Edgar Dowell (8- ball)

Respectfully submitted,

Robert Hoeg NS/NU Command Sport Chair

Nova Scotia/Nunavut Command
Veteran Outreach Committee

George DellaValle Chairman
Don McCumber Member
Valerie Mitchell-Veinotte Member

The Veterans Outreach Programs of NS/NU Command are constantly evolving around our Veterans requirements in order to remain relevant. We must keep pace with the changes that are affecting the lives of our Veterans and their families. Over the past 2 years, some of our Veterans Outreach Program initiatives have sat dormant for short periods of time due to the pandemic. While others have come to the forefront for in- person meetings and are thriving, we also have started doing virtual corresponding such as the Veterans Coffee Break.

Paws Fur Thought : Paws Fur Thought has now fully transitioned to the umbrella of Wounded Warriors Canada. Nova Scotia /Nunavut Command Branches, with the approval of special use application, may continue to donate poppy trust funds to Paws Fur Thought with the notation that the funds must be utilized in support of NS/NU Veterans only. Please contact E.D. Valerie with any question.

Heroes Mending on the Fly : Feedback from participants in this years program attest to the overwhelming success of this program in benefit provided to Veterans especially those living with mental and moral injuries as a result of service.

The Veteran Farm Project : The Veterans Farm Project is going strongly and will expand to supporting 30 Cape Breton families with Thanksgiving boxes this October.

Operation Vet Build : OP Vet Build is expected to see a start up at Truro Branch 26 with others just waiting for an ease in restrictions so the program can be offered in other locations. I have had 3 inquiries about the program over the summer regarding the group out of Branch 128 and expect participation to rise by 15 - 20 members come Fall.

The Cape Breton based Buddy Check/Coffee Break : Still meets once a month for a coffee and talk at different Tim Horton's locations across the Sydney and local areas, as well as the OP Vet Build Coffee is each Tuesday from 7 pm - 9 pm at the Dominion Legion. Wedgeport Legion, Branch 155, Zone 12 has a weekly coffee group. New members are always welcome.

Veterans Painting Class's : The Sydney area program is expected to resume in the fall of 2021 and is intended to include partners in the painting class. Hopes are to expand this program into the Valley and South Shore areas.

Yoga for Veterans : This is a new initiative, supported though NS/NU Command VO, started this spring, created by a veteran in the Halifax area for other Veterans. He has hopes to expand to the Bridgewater area when restrictions ease.

Comrades, Nova Scotia/Nunavut Command's Veterans Outreach Program continues to remain fully committed to all of our evolving programs and initiatives developed to assist our ill, injured, retired and serving Veterans and their families. They help their quality of life and help in overcoming the barriers faced as a result of their service. These programs also provide vital relevancy of the Royal Canadian Legion with our Veterans. In order to keep moving forward, this command needs the assistance of our branches to step forward to help assist in these initiatives through your branch Poppy donations.

In closing, I would like to acknowledge District E Commander, Comrade Don McCumber, our Executive Director, Comrade Valerie Mitchell-Veinotte, and also thank both of you for your dedication and devotion towards the advancement of our Veterans Outreach Programs.

Respectfully Submitted

George Della Valle

VO Chairman

VETERANS SERVICE RECOGNITION BOOK
REPORT TO EXECUTIVE COUNCIL 11 SEPT 2021

Comrades, as I have no access to the Command's financial reports, please refer to the general revenue statement, operating revenue - line 4525, for the most current revenue earned through the 2021 edition of the VSRB.

The deadline for submissions for the upcoming edition, volume 17, ended on 31 August. To date we have received a very low amount of submissions from branches and the public – **only 30!** This represents approximately 10 pages of the 110+ pages of content our Command is responsible to supply to Fenety Marketing for each edition. The bulk of the remainder of content for this edition will be made up of contributions from Comrade Gary Siliker, Mahone Bay branch #49, and prints of veteran biographies kindly supplied by Florence branch #83 District 'A' from their Remembrance book.

Please inform your branches that submissions for these publications is vital to the continuation of this project and their assistance is of utmost importance. ***Our Veterans deserve no less!***

Respectfully Submitted,

Steve Wessel, VSRB Chairman / Editor

**STANDARDIZED BY-LAWS FOR BRANCHES
AD-HOC COMMITTEE REPORT
TO EXECUTIVE COUNCIL 11 SEPT 2021**

Comrades, there is nothing new to report regarding the standardized bylaws since your last Council meeting.

The standardized branch by-laws package will be distributed to all convention delegates with their convention materials upon registration. Presentation to the convention will be made as a **stand alone report without an accompanying resolution**. The presentation, debate and acceptance of the report and the proposed by-laws will be considered as acceptance of the standardized branch by-laws concept.

Respectfully Submitted,

Steve Wessel, Ad-Hoc Committee Chairman