



Nova Scotia/Nunavut Command  
The Royal Canadian Legion

61 Gloria McCluskey Avenue  
Dartmouth, Nova Scotia B3B 2Z3

Tel: 902-429-4090

Fax: 902-429-7481

Email: [info@ns.legion.ca](mailto:info@ns.legion.ca)

[ns.legion.ca](http://ns.legion.ca)

## All Branch Mail Out #48

**Date:** June 1, 2023

**TO:** NS/NU Branches  
NS/NU Executive Council  
NS/NU Zone Commanders  
NS/NU Past Presidents  
NS/NU Command Staff

**From:** Comrade Valerie Mitchell-Veinotte  
Executive Director  
NS/NU Command, RCL

**Subject:** 2023 Poppy Campaign Mail Out

**Message:** Comrades: Please contact your Poppy and Remembrance Committee Chairman to advise that all information pertaining to the 2023 campaign and the remembrance period will be mailed to Branches this week and will include important timings. Please submit your orders to Nova Scotia/Nunavut Command by Friday September 1<sup>st</sup> for expected delivery by October 27, 2023. The following items will be available online only and can be downloaded by visiting [www.legion.ca](http://www.legion.ca), clicking on **MEMBER LOGIN** and logging into the **Membership Portal**. Choose **Branch and Command Resources – Poppy and Remembrance**.

- Poppy Trust Fund Form
- Application for Special Use of Poppy Trust Funds
- Judging Guidelines
- Youth Education Programs Booklet

The following will be available shortly in printed form from NS/NU Command:

- 200832 Entry Form Poster & Literary Contests
- 200809 Winners Poster & Literary Contests



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June, 2023

**To:** ALL BRANCHES  
NS/NU Command

**Fr.:** Supply  
NS/NU Command

**SUBJECT: POPPY/WREATH AND PROMOTIONAL ORDERS**

The following is a **REMINDER LIST** for your 2023 Poppy/Wreath and Promotional Orders.

1. All orders are to be mailed to NS/NU command at 61 Gloria McCluskey Avenue, Dartmouth, NS B3B 2Z3.
2. No Tax on Poppy and Wreath Orders.
3. All Promotional items subject to tax.
4. Payment to be attached to your Poppy/Wreath and Promotional Order(s).
5. The order forms must include your **"Ship To Address"**, a **contact person** and their **phone number**.
6. **"Ship To Address"**
  - a. Must be a Civic (Street) Address – not a P.O Box
  - b. Must be an address that is open to accept the shipment – Monday to Friday during business hours (9:00 am to 5:00 pm) - no weekend delivery.
  - c. Delivery cannot be date specific – you can specify the days of the week & the times the Branch is open but must be between 9:00 am to 5:00 pm.
  - d. Delivery Company will not call prior to delivery.
7. Cheques to be made payable to **Nova Scotia Nunavut Command** and mailed along with orders to:  
61 Gloria McCluskey Avenue, Dartmouth, NS B3B 2Z3
8. Shipping charges incurred for Promotional Items will be invoiced separately and due upon receipt of invoice.
9. **For auditing purposes, orders cannot be taken over the phone and should not be faxed because orders cannot be processed without payment.**

Please submit your orders to Nova Scotia Nunavut Command by Friday, September 1, 2023 for guaranteed delivery by October 27, 2023.



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June, 2023

To: ALL BRANCHES

**SUBJECT: POPPY/WREATH ORDERS (DAMAGED OR MISSING ITEMS)**

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**PLEASE NOTE: Do not drop off or ship broken wreaths or crosses to Nova Scotia/Nunavut Command for exchange.**

- Please check your shipment immediately after arrival for damage or missing items.
- **If there are damaged or missing items, please contact the Dominion Command Supply Department.**
- **Their toll free number is 1-888-301-2257.**  
You should have your poppy and wreath order number on hand when you call. This number is located on the top right-hand corner of your order form.
- If you are sending a damaged item(s) back to Dominion Regalia for exchange, please be sure to obtain a tracking number from your driver. If the driver cannot provide you with a tracking number, be sure to get the name of the shipping Company, the name of the driver and the signature of the driver indicating he picked up the item(s).
- If you need to make alternate arrangements for the exchange of wreath/poppies (i.e., home address), please be sure to let the Dominion Command Supply Department know at the time of your initial call.

Supply  
Nova Scotia/Nunavut Command

*Poppy & Remembrance*

**Promotional  
MATERIAL  
CATALOGUE  
2023**

**See  
back cover  
for materials  
available  
online**

*Lest We Forget*

**Legion** 

For Provincial Command Use Only  
ORDER #

# Poppy Promotional Material Order Form



## ENGLISH LANGUAGE MATERIAL

Quantity	Cat #	Description of Article	Price	Total
	200103	Small Wreath Card pkg 100	8.37	
	200104	Literary Contest Certificate	.41	
	200114	Counter Card <i>We Thank You</i> pkg 100	21.60	
	200118	Poppy Appreciation Award Certificate	.41	
	200128	Poster Contest Certificate	.41	
	200132	Sticker - <i>Lest We Forget</i>	.61	
	200141	Lapel Pin - <i>We Remember</i>	.95	
	200144	School Program Certificate	.41	
	200152	Poppy Seals (roll of 500)	12.96	
	200155	Book <i>In Flanders Fields</i>	14.85	
	200175	Poppy Bracelet <i>Lest We Forget</i>	.88	
	200177	Window Sticker - <i>We Support The Poppy Campaign</i>	1.15	
	200179	Sticker - <i>We Support The Poppy Campaign</i>	1.15	
	200181	<i>We Remember</i> Banner—15' x 20'	1194.00	
	200183	<i>We Remember</i> Banner—9' x 12'	607.50	
	200185	<i>We Remember</i> Banner—4' x 20'	533.25	
	200188	Memorial Card & Envelope pkg 100	41.85	
	200807	Promotional Material Catalogue	free	
	200817	Wreath Catalogue	free	

## BILINGUAL & GENERAL MATERIAL

Quantity	Cat #	Description of Article	Price	Total
	200100	Remembrance Program (blank) pkg 100	6.08	
	200102	Plastic Poppy Tray Indoor	25.65	
	20102A	Plastic Poppy Tray Outdoor	28.25	
	20102B	Poppy Tray with Attached Coin Box	6.41	
	200105	Receipt Book (Valid)	3.38	
	200106	Poppy Flag 6' x 3'	47.25	
	20106A	Poppy Flag Desktop 10" x 5"	8.78	
	20106B	Base for Poppy Flag Desktop	1.35	
	200109	Coin Box Clear	3.51	
	20109A	Coin Box White	3.51	
	200111	Receipt Book (Non-valid)	4.05	
	200161	2 Minutes Silence Pin	.92	
	200163	Poster & Literary Contests Pin	2.30	
	200170	Bookmark <i>In Flanders Fields</i> pkg 100	10.15	
	200173	Poppy Lapel Sticker (roll of 500)	14.05	
	200187	Poppy Centres pkg 100	47.25	
	200809	Winners Poster & Literary Contests	free	
	200832	Entry Form Poster & Literary Contests	free	
	200855	Poppy Stories Tent Card	free	

## FRENCH LANGUAGE MATERIAL

Quantity	Cat #	Description of Article	Price	Total
	200113	Counter Card <i>Nous vous remercions</i> pkg 100	21.60	
	200123	Poppy Appreciation Award Certificate	.41	
	200125	Literary Contest Certificate	.41	
	200126	Small Wreath Card pkg 100	8.37	
	200129	Poster Contest Certificate	.41	
	200133	Sticker <i>Nous nous souviendrons</i>	.61	
	20141A	Lapel Pin <i>Nous nous souvenons</i>	.95	
	200145	School Program Certificate	.41	
	20152A	Poppy Seals (roll of 500)	12.96	
	200176	Poppy Bracelet <i>Nous nous souviendrons</i>	.88	
	200178	Window Sticker - <i>Supporteur de la campagne coquelicot</i>	1.15	
	200180	Sticker - <i>Supporteur de la campagne coquelicot</i>	1.15	
	200182	<i>Souvenons-nous</i> Banner—15' x 20'	1194.00	
	200184	<i>Souvenons-nous</i> Banner—9' x 12'	607.50	
	200186	<i>Souvenons-nous</i> Banner—4' x 20'	533.25	
	200189	Memorial Card & Envelope pkg 100	41.85	
	200808	Promotional Material Catalogue	free	
	200820	Wreath Catalogue	free	

**SEND COMPLETED FORM TO PROVINCIAL COMMAND OFFICE**

Order Is To Be Delivered To: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Branch Name & Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
City Province Postal Code

\_\_\_\_\_  
SIGNATURE—Branch President

\_\_\_\_\_  
SIGNATURE—Poppy Chair Or Branch Secretary

# MEMORIAL WREATHS



200524 - #24 Wreath



200514 - #14 Wreath



200508 - #8 Wreath



200520 - #20 Wreath



200571 - Inscription Ribbon

The placing of a memorial wreath in respect for the Fallen is a time honoured tradition. The Royal Canadian Legion offers a selection of wreaths in several sizes, as well as memorial crosses and other specialty items to suit commemorative ceremonies and services in both public and private settings.

The #14, #20 and #24 wreaths can be enhanced with a customized inscription ribbon.

All wreaths and crosses come with a wire display stand included.



# Poppy And Wreath Order Form

## Formulaire de Commande de Coquelicot et Couronne



**Note to Branches:** All orders and payments to be sent to your **Provincial Command**.  
Orders cannot be accepted without Provincial Command authorization.

**Note aux Filiales:** Toutes les commandes et paiements doivent être expédiés au **bureau de la direction provinciale**. Les commandes ne peuvent pas être acceptées sans l'autorisation de la direction provinciale.

For Provincial Command Use Only  
À l'usage de la Direction prov.  
**ORDER # / N° DE COMMANDE**

**FROM / DE:** Command / Direction: \_\_\_\_\_

**Branch / Filiale:** \_\_\_\_\_  
Name and Number / Nom et Numéro

**Contact person / Personne contact:** \_\_\_\_\_

**Ship to / Expédiez à:** \_\_\_\_\_

**Phone / Tél. :** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Requested Delivery Date / Date de livraison:** \_\_\_\_\_

ITEM # / # ARTICLE	DESCRIPTION	QUANTITY PER UNIT / QUANTITÉ PAR UNITÉ	QUANTITY / QUANTITÉ
200501	#01 Box Lapel Poppies / Boîte coquelicots de revers	1 box = 1000 poppies 1 boîte = 1000 coquelicots	
200502	#02 Car Poppy / Coquelicot d'auto	each / chaque	
200503	#03 Table Poppy / Coquelicot de table	each / chaque	
200508	#08 Wreath / Couronne	each / chaque	
200514	#14 Wreath / Couronne	each / chaque	
200520	#20 Wreath / Couronne	each / chaque	
200524	#24 Wreath / Couronne	each / chaque	
200535	#35 Cross / Croix	each / chaque	
200571	Inscriptions for Ribbons* / Inscription pour rubans* (Attach a list of inscriptions) / (Joindre les inscriptions requises)	each / chaque	

**#14 Wreaths:** Maximum 16 characters per line, maximum 2 lines **Couronne #14:** Maximum 16 caractères par ligne, maximum 2 lignes

A space counts as one character.  
Un espace compte pour un caractère.

Line 1:

Line 2:

**#20 Wreaths:** Maximum 25 characters per line, maximum 2 lines **Couronne #20:** Maximum 25 caractères par ligne, maximum 2 lignes

A space counts as one character.  
Un espace compte pour un caractère.

Line 1:

Line 2:

**#24 Wreaths:** Maximum 30 characters per line, maximum 2 lines **Couronne #24:** Maximum 30 caractères par ligne, maximum 2 lignes

A space counts as one character.  
Un espace compte pour un caractère.

Line 1:

Line 2:

If additional ribbons are required, please attach a list of inscriptions.  
Si des rubans additionnels sont requis, prière de joindre une liste avec les inscriptions.

**Provincial Command Stamp / Authority**  
**Étampe / Autorité de la direction provinciale**

For Provincial Command Use Only / À l'usage de la Direction prov.





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## BRANCH PRICE

# Poppy and Wreath Pricing for 2023

Effective May 31,2023

ITEM	DESCRIPTION	BRANCH PRICE	QANTITY
200501	#1 POPPY LAPEL/COQUELICOTS	\$148.77	1000/PKG
200502	#2 POPPY CAR/COQUELICOT D'AUTO	\$2.43	EACH
200503	#3 POPPY TABLE/COQUELICOT DE TABLE	\$3.74	EACH
200508	#8 WREATH/COURONNE	\$33.24	EACH
200514	#14 WREATH/COURONNE	\$54.80	EACH
200520	#20 WREATH/COURONNE	\$89.17	EACH
200524	#24 WREATH/COURONNE	\$137.82	EACH
200535	#35 CROSS/CROIX	\$49.55	EACH
200571	#71 INSCRIPTION	\$19.01	EACH



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June, 2023

**To:** Branch President  
Branch Poppy and Remembrance Committee Chairman

**From:** Valerie Mitchell-Veinotte  
Executive Director  
NS/NU Command, RCL

**SUBJECT: ANNUAL BRANCH POPPY TRUST FUND REPORT**

Comrades:

Please note the following:

Enclosed is a copy of the Annual Branch Poppy Trust Fund Report.

This report covers the period of January 1<sup>st</sup> 2023 to December 31<sup>st</sup> 2023.

The Report must be thoroughly completed with expenses and disbursements itemized and attached where noted.

This report is to be submitted directly to NS/NU Command Office to be received no later than January 31, 2024.

Branch Secretaries are to ensure that the Branch President and Poppy and Remembrance Committee Chairman are given a copy of this memo with the Poppy Trust Fund Report form.

cc NS/NU Command Executive Council  
NS/NU Command Zone Commanders

**POSTER & LITERARY CONTEST STATISTICS**

**To:** Secretary, Poppy & Remembrance Committee, NS/NU Command

**From:** Branch, #: \_\_\_\_\_ Zone: \_\_\_\_\_

**Date:** \_\_\_\_\_

**SUBJECT: POSTER & LITERARY CONTEST - STATISTICS**

The following is a breakdown of Schools/Students Participation Statistics at the Branch level submitted to Command in accordance with Dominion Command requirements.

Number of Schools reached/canvassed: \_\_\_\_\_

Number of Schools participating (from which entries have been received): \_\_\_\_\_

**POSTERS**

Primary: - \_\_\_\_\_

Junior: - \_\_\_\_\_

Intermediate: - \_\_\_\_\_

Senior: - \_\_\_\_\_

**ESSAYS**

Junior: - \_\_\_\_\_

Intermediate: - \_\_\_\_\_

Senior: - \_\_\_\_\_

**POEMS**

Junior: - \_\_\_\_\_

Intermediate: - \_\_\_\_\_

Senior: - \_\_\_\_\_

**TOTAL:** - \_\_\_\_\_

**Comments/Suggestion, if any:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Branch Poppy & Remembrance Chairperson/Representative (signature)